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MINUTES
REGULAR MEETING
CRIVITZ BOARD OF TRUSTEES

Public present: Virginia Richlen, David Tomaszewski, Marie Tomaszewski (Peshtigo Times)

- 1) **Call to Order:** Pres. Deschane called the meeting will be called to order at 7:30PM.
- 2) **Roll Call:** Members present:

President John Deschane	Trustee Duane Swanson
Trustee Kurt Kostuch	Trustee Trustee Dick Kaminski
Trustee Rich Porfilio	Trustee Jo Di Volk
Trustee Janis Porfilio	

Also present: Attorney Frank Calvert
Candy Deschane ó Acting Secretary

- 3) **Adoption of Agenda:** Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, that the agenda be adopted as presented. Vote: Ayes: 6. Motion carried.
- 4) **Minutes Approval:** Motion by Trustee Janis Porfilio seconded by Trustee Rich Porfilio, that the minutes of the regular meeting of December 18 be approved as presented. Vote: Ayes: 6. Motion carried.
- 5) **Financial Report:** Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to accept the financial reports for all funds for the month of December as presented. Vote: Ayes: 6. Motion carried.
- 6) **General Fund Vouchers:** Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to approve payment of general fund vouchers numbered 2433 through 2435, and 17125 through 17226. Vote: Ayes: 6. Motion carried.

Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to transfer \$1,542.42 from the CTH A Savings fund to the Streets ó Contracted Services account of the general fund to pay CTH A Reconstruction engineering fees. Vote: Ayes: 6. Motion carried.

Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to approve payment from the general fund to the following:

Town of Stephenson for 5 yrs taxes on annexed Busick property	\$ 1,092.35
Marinette County Highway Dept. for gas & materials	\$ 2,111.30
Engebos Heating for Fire Dept. furnace maintenance	\$ 950.00
Workhorse Software for 2008 Technical Support Fees	\$ 2,820.00
Fox Valley Technical College for Police & Court Software Support Fees	\$ 1,690.00

Vote: Ayes: 6. Motion carried.

- 6a) **Water Fund:** Motion by Trustee Swanson, seconded by Trustee Kaminski, to approve payment of water vouchers as reviewed by Duane Swanson. Vote: Ayes: 6. Motion carried.
- 6b) **Sewer Fund:** Motion by Trustee Swanson, seconded by Trustee Kaminski, to approve payment of sewer vouchers numbered as reviewed by Duane Swanson. Vote: Ayes: 6. Motion carried.

Trustee Kaminski, to approve payment from the sewer fund to pump out the pit at the treatment plant. Vote: Ayes: 6.

- 6c) **Other Vouchers:** Motion by Trustee Volk, seconded by Trustee Janis Porfilio, to approve payment of TIF Fund vouchers numbered 216 through 218. Vote: Ayes: 6. Motion carried.
- 7) **Committee & Department Reports:** Copies distributed. Trustee Swanson report on possible future water system improvements in response to problems noted in the Water Production Analysis report.
- 8) **Comments from Pre-registered Citizens:** None.
- 9) **Resolution No. 217:** (Development) Motion by Trustee Volk, seconded by Trustee Janis Porfilio, to adopt Resolution No. 219: A Resolution Authorizing the Discontinuance of Roadway Property Owned by the Village of Crivitz. Vote: Ayes: 6. Motion carried.
- 10) **2006 F350 Truck – Utility Reimbursement:** (Utilities) Motion by Trustee Swanson, seconded by Trustee Kaminski, that the water and sewer funds reimburse the general fund for one-half the purchase of the 2006 F350 truck in the total amount of \$13,367.44 and that this reimbursement be deposited in the Public Works truck savings fund. Discussion: Trustee Swanson explained that there was an oversight on the payment split for the initial purchase of this truck and the general fund mistakenly paid the entire cost. Vote: Ayes: 6. Motion carried.
- 11) **2008 ½ Ton Utilities Truck Purchase:** (Utilities) Motion by Trustee Swanson, seconded by Trustee Kaminski, to purchase a 2008 ½ ton truck from Witt Ford for \$19,200.00 with the cost to be equally divided between the water and sewer utilities. Discussion: There was general discussion of purchasing a ½ ton vs ¾ ton vehicle and the vehicle replacement schedule. It was also noted that this vehicle is a 4-wheel drive. Vote: Ayes: 6. Motion carried.
- 12) **Rudi Jensen – Wage Raise:** (Utilities) Motion by Trustee Swanson, seconded by Trustee Kaminski, to approve a 50-cent per hour wage raise for Rudi Jensen effective January 15, 2008. Discussion: In response to a question, Trustee Swanson noted that Rudi has met the training and certification requirements for this raise. Vote: Ayes: 6. Motion carried.
- 13) **Digital Audio Recorder Purchase:** (Finance): Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to purchase a digital audio recording unit from Abex of Maine and related supplies from Office Depot at a cost not to exceed \$1,000.00, to be funded 80% by the general fund and 20% by the utilities funds. Discussion: It was noted that this equipment will replace the audio cassette recorder, and will make meeting recordings easier and more accessible. Vote: Ayes: 6. Motion carried.

OLD BUSINESS: None.

NEW BUSINESS:

Pollworker Retirement: Pres. Deschane announced that Bob Steffen has retired from his duties for 17 years as a pollworker.

Bird's Eye Aviation: Pres. Deschane reported that new aerial photos of the village are available for purchase from Birds Eye. A sample and price listing was displayed in the boardroom.



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reported that candidate ballot placement for the April 1st spring
January 3rd and will be in the following order: Duane Swanson,
er.

President's Corner: Pres. Deschane announced that the annual Fire Department Christmas Tree burn
would be held on January 26th, along with a Rescue Squad ice skating party.

CORRESPONDENCE: None.

QUESTIONS FROM THE FLOOR: Virginia Richlen asked about the possibility of having a tornado siren. It
was noted that this has been considered in committee, but the cost was prohibitive. The board will research and
review other means of obtaining emergency sirens.

ADJOURNMENT: Motion by Trustee Rich Porfilio, seconded by Trustee Volk, that the meeting be
adjourned at 8:02pm. Vote: Ayes: 6. Motion carried.

Respectfully submitted,

John J. Deschane
President

Candy Deschane
Acting Secretary