

**MINUTES**  
**REGULAR MEETING**  
**VILLAGE OF CRIVITZ BOARD OF TRUSTEES**

**January 18, 2005**

**Public present:** David & Marie Tomaszewsk (Peshtigo Times)

1) **Call to Order:** The meeting was called to order at 7:30PM.

2) **Roll Call:** Members present:           President John Deschane           Trustee George Gocht  
  Trustee Rich Porfilio           Trustee Janis Porfilio  
  Trustee Gene Golla

                                  Members absent:       Trustee Luke Westrich (Medical)  
  Trustee Duane Swanson (Work)

                                  Also present:            Attorney Frank Calvert  
  Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting.

3) **Adoption of Agenda:** Motion by Trustee Rich Porfilio, seconded by Trustee Janis Porfilio, that the agenda be adopted as presented. Discussion: Pres. Deschane stated that although Village Presidents have the right to vote on motions, and he does not believe it is appropriate, so he will not vote except to create a tie. Vote: Ayes: 4. Motion carried.

4) **Minutes Approval:** Motion by Trustee Rich Porfilio, seconded by Trustee Janis Porfilio, that the minutes of the regular meeting of December 21<sup>st</sup> and special meeting of December 29<sup>th</sup> be approved as presented, with the Dec. 29<sup>th</sup> minutes to be corrected to state that the motion to nominate Trustee Deschane as President was made by Trustee Rich Porfilio, not Trustee Deschane. Vote: Ayes: 4. Motion carried.

5) **Financial Report:** Motion by Trustee Rich Porfilio, seconded by Trustee Janis Porfilio, to accept the financial reports for all funds for the month of December as presented. Vote: Ayes: 4. Motion carried.

6) **General Fund Vouchers:** Motion by Trustee Rich Porfilio, seconded by Trustee Janis Porfilio, to approve payment of general fund vouchers numbered 2244 through 2247 and 13856 through 13958. Vote: Ayes: 4. Motion carried.

Motion by Trustee Rich Porfilio, seconded by Trustee Gene Golla, to approve the following payments or payment commitments from the general fund, which require specific board action according to the current purchasing policy:

Witt Auto for fire tanker repair (\$405.56 to be reimbursed from insurance)	\$ 905.56
Workhorse for annual software support fees	\$ 2,325.00
Fox Valley Tech for Police & Court annual software support fees	\$ 1,100.00
League of Municipalities for 2005 dues	\$ 502.17
Kamps Land Surveying for stormwater control surveyor fees	\$ 1,850.00
Frank Porth Chevrolet for Public Works truck repairs	\$ 2,557.16
Marinette County Highway Commission for plowing, gas & USH 141	
Road repairs (to be reimbursed from DeGroot)	\$ 7,619.69
Crivitz Lumber Co. for supplies and equipment rental fees	\$ 2,810.46

Motion amended: Motion by Trustee Gocht, seconded by Trustee Janis Porfilio, to amend the main motion to change the payment to Frank Porth Chevrolet to \$2,151.52. Discussion: Pres. Deschane explained that they had removed the back wheels of the Public Works truck and a week later a wheel was loose. They charged \$405.64 to replace the wheel again. This issue was referred to the Services Committee. Vote on amendment: Ayes: 4.

Motion carried. Vote on main motion as amended: Ayes: 4. Motion carried. Later in the meeting Trustee Gocht stated he had voted on this motion in error and asked if his vote could be changed to an abstention, which was done by unanimous consent. Corrected vote on main motion as amended: Ayes: 3, Abstentions: 1(Gocht).

**6a) Sewer Fund Vouchers:** Motion by Trustee Gocht, seconded by Trustee Golla, to approve payment of sewer fund vouchers numbered 3905 to 3911. Vote: Ayes: 4. Motion carried.

Motion by Trustee Rich Porfilio, seconded by Trustee Golla, to approve payment from the sewer fund to Crivitz Lumber in the amount of \$587.38 for supplies. Vote: Ayes: 3, Abstentions: 1(Gocht). Motion carried.

**6b) Water Fund Vouchers:** Motion by Trustee Gocht, seconded by Trustee Rich Porfilio, to approve payment of water fund vouchers numbered 3111 through 3116. Vote: Ayes: 4. Motion carried.

## **7) Committee Reports:**

**Public Safety:** Trustee Rich Porfilio reported on a meeting held on 1/18 at which members agreed to recommend allowing Officer Kasten to participate in the K-9 program and collect donations toward the purchase of a dog. Also that the proceeds from the sale of the 95 Jeep be used toward the purchase.

**Development:** Trustee Janis Porfilio reported on a meeting held on 1/14 at which members agreed to recommend acceptance of a development plan for TIF Project #3, sell lots for \$5,000 and accept the 2005 rates from Ayres for general engineering.

**Committee of the Whole:** Pres. Deschane reported on a meeting held on 1/13 at which members agreed to recommend putting in 460' of street in TIF Project #3 at an approximate cost of \$103,000 and to have Richlen do excavation work at the same rates as they did the Kaby Ditch project. In closed session members discussed future TIF land options.

**Department Reports:** Reports for December, 2004, were distributed

**8) Comments from Pre-registered Citizens:** None.

## **9) TIF District Projects:**

Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to approve the layout of TIF Project #3 and to put in 500' of street and other improvements at an estimated cost of \$110,000.00. Vote: Ayes: 4. Motion carried.

Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to sell TIF District Project #3 lots for \$5,000, with developers to complete construction and have their business operational by the December 31<sup>st</sup> following purchase in order to receive a refund of their purchase price, with exceptions to be granted by the Development Committee on a case by case basis. Vote: Ayes: 4. Motion carried.

Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to hire Richlen Excavating to clear the TIF District Project #3 property at the same rates as the contract for the berm. Discussion: Trustee Gocht asked if they would use fill taken from the land to construct the berm. Pres. Deschane explained that they would, and that Glen Franzen has new thoughts on this development to just put in the street and property owners would fill the sites themselves. This would save the village about \$81,000.00. Vote: Ayes: 4. Motion carried.

**10) K-9 Program:** (Public Safety) Motion by Trustee Rich Porfilio, seconded by Trustee Janis Porfilio to allow Officer Craig Kasten to participate in the K-9 Unit program and run donations he collects for the purchase of a dog through the general fund and to send approximately \$2500 of donations already received to the trainer now to hold the dog. Motion amended: Motion by Trustee Gocht, seconded by Trustee Rich Porfilio, to add that the

program is “at no cost to the village for maintenance of the dog”. Vote: Ayes: 4. Motion carried. Vote on main motion as amended: Ayes: 4. Motion carried.

Motion by Trustee Rich Porfilio, seconded by Trustee Janis Porfilio, to use the proceeds of the sale of the Jeep Squad, plus collected donations, to purchase of Officer Kasten’s dog. Discussion: Trustee Rich Porfilio noted that the total cost of the dog, with training, is \$5,500.00. Vote: Ayes: 4. Motion carried.

**11) Operator’s Licenses:** (Finance) None.

**OLD BUSINESS:** None.

**NEW BUSINESS:**

**Hall Boiler Repairs:** Trustee Gocht reported that the hall boiler was in need of emergency repairs. Quotes were obtained from Dama’s and Idealair. Dama’s was the least costly and was hired to do the repairs.

**Committee Preferences:** Worksheets were distributed to all current board members, as well as those running for election in April. Complete worksheets are due to President Deschane as soon as possible.

**Problem Properties:** Pres. Deschane referred several unsightly properties to the Public Safety committee and asked that they look into getting them cleaned up.

**Upcoming Meetings:** Development, Thursday, January 20<sup>th</sup> at 7:00pm

**CORRESPONDENCE:**

**Wausaukee Housing:** Pres. Deschane referred a letter from Mike Gruett to the Finance Committee.

**Dea Dudkiewicz:** Pres. Deschane referred a letter from Dea Dudkiewicz expressing interest in continuing employment with the village to the Buildings & Grounds Committee.

**Stephenson Airport Project:** Pres. Deschane referred this issue to the Finance Committee.

**5<sup>th</sup> Avenue:** Pres. Deschane reported that 5<sup>th</sup> Avenue is not being plowed and referred this to the Services Committee.

Pres. Deschane stated he would be unable to attend the February meeting because he will be out of town on business.

**QUESTIONS FROM THE FLOOR:** None.

**ADJOURNMENT:** Motion by Trustee Gocht, seconded by Trustee Rich Porfilio, that the meeting be adjourned at 8:23pm. Vote: Ayes: 4. Motion carried.

Respectfully submitted,

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John Deschane  
President

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Marilyn L. Padgett  
Clerk/Treasurer