

MINUTES
REGULAR MEETING
VILLAGE OF CRIVITZ BOARD OF TRUSTEES
February 15, 2011

Public present: David & Marie Tomaszewski (Peshtigo Times)

- 1) **Call to Order:** Pres. Deschane called the meeting to order at 7:00PM.
- 2) **Roll Call:** Present: President John Deschane Trustee Duane Swanson
 Trustee Kurt Kostuch Trustee Dick Kaminski
 Trustee Jo Di Volk Trustee Janis Porfilio
- Absent: Trustee Shirley Keller
- Also present: Attorney Frank Calvert
 Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting.

- 3) **Adoption of Agenda:** Motion by Trustee Kaminski, seconded by Trustee Swanson, that the agenda be adopted as presented. Vote: Ayes: 5. Motion carried.
- 4) **Minutes Approval:** Motion by Trustee Kaminski, seconded by Trustee Swanson, that the minutes of the regular meeting of January 18, 2011 be approved as presented. Vote: Ayes: 5. Motion carried.
- 5) **Financial Report:** Unavailable until audit completion.
- 6) **General Fund Vouchers:** Motion by Trustee Kaminski, seconded by Trustee Swanson, to approve payment of general fund vouchers numbered 2556 through 2558, 4013, and 20873 through 20952. Vote: Ayes: 5. Motion carried.

Motion by Trustee Kaminski, seconded by Trustee Swanson, to approve payment of the following expenses from the general fund:

Northwoods Recycling Coalition for 2011 Dues	\$ 3,114.00
Elias Auto for Snowplow Repairs	\$ 742.56
Wiedemeier Garage for plow truck repair	\$ 550.00 not to exceed

Discussion: Trustee Swanson noted that the plow truck repair work was already done and the cost came in less than anticipated. Vote: Ayes: 5. Motion carried.

- 6a) **Water Fund:** Motion by Trustee Volk, seconded by Trustee Swanson, to approve payment of water fund vouchers numbered 3590 through 3595. Vote: Ayes: 5. Motion carried.
- 6b) **Sewer Fund:** Motion by Trustee Volk, seconded by Trustee Swanson, to approve payment of sewer fund vouchers numbered 4575 through 4583. Vote: Ayes: 5. Motion carried.

Motion by Trustee Volk, seconded by Trustee Swanson, to approve payment from the sewer fund to Eaton Corp. in the amount of \$675.00 for drive repairs. Vote: Ayes: 5. Motion carried.

- 6c) **Other Vouchers:** Motion by Trustee Kostuch, seconded by Trustee Porfilio, to approve payment of TIF fund voucher number 283. Vote: Ayes: 5. Motion carried.

- 7) **Committee & Department Reports:** Copies distributed.
- 8) **Comments from Pre-registered Citizens:** None.
- 9) **Resolution No. 245:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Swanson, to adopt Resolution No. 245: A Resolution Recommending Repeal of the Present Prevailing Wage Law. Vote: Ayes: 5. Motion carried.
- 10) **Resolution No. 246:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Swanson, to adopt Resolution No. 246: A Resolution for Inclusion under the Wisconsin Public Employers' Group Health Insurance Program. Vote: Ayes: 5. Motion carried.
- 11) **Wage Scale Updates:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Swanson, to approve the update to the wage scales that clarifies positions ineligible for an annual cost of living adjustment. Vote: Ayes: 5. Motion carried.
- 12) **Wausaukee Housing Lieu of Taxes:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Swanson, to write off the past due balance of \$ 9,200.00 and re-establish the original annual lieu of tax payment of \$3,000.00 for the Wausaukee Housing Corp. Vote: Ayes: 5. Motion carried.
- 13) **2010 Tax Roll Expenses:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Swanson, to approve payment from the general fund to the Marinette County Treasurer in the amount of \$818.20 for 2010 tax roll expenses. Vote: Ayes: 5. Motion carried.
- 14) **2011 Continuing Judicial Education Fee:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Swanson, to approve payment from the general fund to the Wisconsin Supreme Court in the amount of \$625.00 for 2011 continuing judicial education fees. Discussion: Trustee Kaminski noted that the original estimate was \$550.00, but the cost came in higher. It was also noted that this is yet another unfunded state mandate. Vote: Ayes: 5. Motion carried.
- 15) **Sewer Main Televising:** (Utilities) Motion by Trustee Volk, seconded by Trustee Swanson, to approve payment from the sewer fund to Great Lakes TV Seal in an amount not to exceed \$ 1,250.00 for sewer televising on Park Ave. Discussion: It was noted that Glen Franzen is concerned about a possible main leak in that area. Vote: Ayes: 5. Motion carried.
- 16) **Main Lift Station:** (Utilities) Motion by Trustee Volk, seconded by Trustee Swanson, to approve payment from the sewer fund to Eaton Corp. in an amount not to exceed \$ 6,000.00 for the main lift station variable frequency drive, and to transfer this amount from the Clean Water Fund Replacement account to fund the expense. Vote: Ayes: 5. Motion carried.
- 17) **Water Filter at WWTF:** (Utilities) Motion by Trustee Volk, seconded by Trustee Swanson, to approve payment from the sewer fund to Dama Plumbing & Heating in an amount not to exceed \$ 1,250.00 for purchase and installation of a water filter at the wastewater treatment facility. Vote: Ayes: 5. Motion carried.
- 18) **Sludge Hauling Contract:** (Utilities) Motion by Trustee Volk, seconded by Trustee Swanson, to extend the current sludge hauling contract with Veolia for 5 years, with the option to review the contract annually. Discussion: Trustee Volk noted that the annual review is for possible rate changes in response to fluctuations in fuel costs. Vote: Ayes: 5. Motion carried.
- 19) **Jaws of Life Cutters:** (Public Safety) Motion by Trustee Porfilio, seconded by Trustee Kostuch, to approve purchase of jaws of life cutters from Fire-Rescue Supply in an amount not to exceed \$5,000.00, with \$3,500.00 to be funded by the Fire Equipment savings account and the remainder by the firefighters association. Discussion: Trustee Porfilio noted that the \$3,500 is from the sale of the old ambulance in 2010 and that there is a lifetime warranty on the cutter blades. Vote: Ayes: 5. Motion carried.

20) Village Hall Security: (Public Works) Motion by Trustee Swanson, seconded by Trustee Porfilio, to approve purchase of new locks for the Village Hall at a cost not to exceed \$400.00. Discussion: Trustee Swanson explained that these locks are for the Clerk and Deputy Clerk office doors and will be keyed the same as the boardroom door. Keys are to be numbered and assigned to employees and board members. Vote: Ayes: 5. Motion carried.

21) Conduit Repairs at Bank North: (Public Works) Bypassed.

22) Operators Licenses: (Finance) Motion by Trustee Kaminski, seconded by Trustee Swanson, to issue an operators license effective 02/15/2011 through 6/30/2012 to Suzette Jossart, who has received a satisfactory records check. Vote: Ayes: 5. Motion carried.

OLD BUSINESS: One of the new municipal directional signs was displayed in the boardroom.

NEW BUSINESS:

President's Corner: Pres. Deschane congratulated the cheerleaders on another first place at a recent tournament.

CORRESPONDENCE: None.

QUESTIONS FROM THE FLOOR: None.

Recess to closed session: Motion by Trustee Kostuch, seconded by Trustee Volk, to recess to closed session for the purpose of conferring with legal counsel. Vote: Ayes: 5. Motion carried. Prior to going into closed session and at the beginning of closed session Pres. Deschane stated: Closed session is in accordance with WI Statute sec. 19.85(1)(g) which states that "...any meeting of a....governmental body, upon motion duly made and carried, may be convened in closed session under one or more of the exemptions provided in this section...(g)...conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved." During closed session the board discussed the status of an ongoing legal claim, a potential legal claim involving a series of complaints, and a potential development with Atty Frank Calvert. Closed session commenced at 7:30pm and ended at 7:54pm.

Reconvene in open session: Motion by Trustee Kaminski, seconded by Trustee Volk, to reconvene in open session, announce action taken in closed session, if any, and adjourn the meeting. Vote: Ayes: 5. Motion carried.

ADJOURNMENT: Motion by Trustee Porfilio, seconded by Trustee Kostuch, that the meeting be adjourned at 7:54pm. Vote: Ayes: 5. Motion carried.

Respectfully submitted,

John J. Deschane
President

Marilyn L. Padgett
Clerk/Treasurer