

**MINUTES**  
**REGULAR MEETING**  
**VILLAGE OF CRIVITZ BOARD OF TRUSTEES**

**Public present:** Mike Frievalt, John Groh

- 1) **Call to Order:** Pres. Deschane called the meeting to order at 7:00pm.
- 2) **Roll Call:** Members present:           President John Deschane           Trustee Duane Swanson  
  Trustee Kurt Kostuch           Trustee Shirley Keller  
  Trustee Dick Kaminski       Trustee Fred Franzen  
  Trustee Stew Swanson

                                  Also present:           Attorney Dick Boren  
  Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting.

- 3) **Adoption of Agenda:** Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, that the agenda be adopted as presented. Vote: Ayes: 6. Motion carried.
- 4) **Minutes Approval:** Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, that the minutes of regular meeting of January 19th be approved as presented. Vote: Ayes: 6. Motion carried
- 5) **Financial Report:** Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, that the financial report for the month of January, 2016, be approved as presented. Vote: Ayes: 6. Motion carried
- 6) **General Fund Vouchers:** Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to approve payment of general fund vouchers numbered 2743 through 2744, 6056, 25250 through 25309, V6354 through V6369. Vote: Ayes: 6. Motion carried.

Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to approve the following payments from the general fund:

Witt's Piggly Wiggly for supplies for various departments	\$ 682.09
Division of Unemployment Insurance for Scheurer Unemployment	\$ 644.00
Galls for Squad Grant Equipment	\$ 3,201.50
Cardmember Services for Squad Grant Equipment & supplies	\$ 5,958.40

Discussion: Pres. Deschane asked Trustee Franzen to have the Public Works Committee discuss assigning work duties to Brian Schuerer year round. Vote: Ayes: 6. Motion carried.

- 6a) **Water Fund:** Motion by Trustee Keller, seconded by Trustee Franzen, to approve payment of water fund vouchers numbered 3996 through 4001. Vote: Ayes: 6. Motion carried.
- 6b) **Sewer Fund:** Motion by Trustee Keller, seconded by Trustee Franzen, to approve payment of sewer fund vouchers numbered 5139 through 5146. Vote: Ayes: 6. Motion carried.

Motion by Trustee Keller, seconded by Trustee Franzen, to approve payment from the sewer fund to Energenecs for lift station mechanical seals in the amount of \$560.39. Vote: Ayes: 6. Motion carried.

- 6c) **Other Vouchers:** Motion by Trustee Kostuch, seconded by Trustee Franzen, to approve payment of TIF fund vouchers numbered 5005 through 5007. Vote: Ayes: 6. Motion carried.

- 7) **Committee & Attorney Reports:** Committee reports were distributed with board member packets. Atty. Boren reported that he has not yet heard back from Atty. Culp regarding the Gateway lawsuit. However, he expects documents to be signed immediately prior to the pre-trial scheduled for March 10th. He does not feel the client is responsible for the delay.
- 8) **Comments from Pre-registered Citizens:** None.
- 9) **Ordinance No. 2016-02:** (Parks & Recreation) Motion by Trustee Stew Swanson, seconded by Trustee Kaminski, to adopt Ordinance No. 2016-02: An Ordinance Amending Section 7-9-1 of the Village of Crivitz Code of Ordinances Regarding Flea Market Vending Permits. Vote: Ayes: 6. Motion carried.
- 10) **Hiring of John Groh as Police Patrol Officer:** (Public Safety) Motion by Trustee Duane Swanson, seconded by Trustee Kostuch, to hire John Groh as a full-time Police Patrol Officer at \$43,000.00 annual salary effective 2/29/16, pending satisfactory routine employment checks. Discussion: John Groh introduced himself to the board, who welcomed him to the Village. Vote: Ayes: 6. Motion carried.
- 11) **Purchase 2 Fire Hydrants:** (Utilities) Motion by Trustee Keller, seconded by Trustee Franzen, to purchase 2 fire hydrants from Ferguson Waterworks at a cost not to exceed \$9,500.00, including installation by Richlen Excavating. Vote: Ayes: 6. Motion carried
- 12) **Replace Wastewater Treatment Plant Printer:** (Utilities) Motion by Trustee Keller, seconded by Trustee Franzen, to replace the wastewater treatment plant printer/copier/fax machine at a cost not to exceed \$400.00. Vote: Ayes: 6. Motion carried.
- 13) **Fire Department Bylaw Update:** (Public Safety) Motion by Trustee Duane Swanson, seconded by Trustee Kostuch, to approve the updated Fire Department Bylaws, as submitted by Rudi Jensen, Fire Chief. Vote: Ayes: 6. Motion carried.
- 14) **Fire Engine Repairs:** (Public Safety) Motion by Trustee Duane Swanson, seconded by Trustee Kostuch, to approve fire engine repairs at Rennerts Fire Equipment Services at a cost not to exceed \$3,500.00. Vote: Ayes: 6. Motion carried.
- 15) **Fire Airpack Testing:** (Public Safety) Motion by Trustee Duane Swanson, seconded by Trustee Kostuch, to approve Fire Dept. airpack testing by Oshkosh Fire at a cost not to exceed \$1,500.00. Vote: Ayes: 6. Motion carried.
- 16) **Fire Station Electrical Work:** (Public Safety) Motion by Trustee Duane Swanson, seconded by Trustee Kostuch, to contract with J & T Electric for electrical work at the Fire Station at a cost not to exceed \$2,000.00. Discussion: Pres. Deschane noted that part of the work is replacing the parking lot lights with LED bulbs to reduce operating costs. Vote: Ayes: 6. Motion carried.
- 17) **T & B One Stop Class A Beer License:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to grant a Class A Fermented Malt Beverage license effective 4/1/16 to 6/30/16 to DeSmidt Oil II, Inc., Charlie DeSmidt, Agent, for T & B One Stop. Vote: Ayes: 6. Motion carried.
- 18) **T & B One Stop Cigarette License:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to grant a cigarette effective 4/1/16 to 6/30/16 to DeSmidt Oil II, Inc., Charlie DeSmidt, Agent, for T & B One Stop. Vote: Ayes: 6. Motion carried.
- 19) **2016 Judicial Education Fees:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to authorize payment from the general fund in the amount of \$700.00 to the WI Supreme Court, Office of Judicial Education for 2016 judicial education fees. Vote: Ayes: 6. Motion carried.
- 20) **2015 Tax Roll Fees:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to authorize payment from the general fund in the amount of \$865.54 to the Marinette County Treasurer for 2015 tax roll fees. Vote: Ayes: 6. Motion carried.

- 21) **Village Parking Lot Light Pole:** (Public Works) Motion by Trustee Franzen, seconded by Trustee Keller, to relinquish ownership of the light pole in the Village parking lot to St. Mary's Church. Discussion: Trustee Franzen explained that the Village had cut off the power to the pole and given the meter base to the church last year. If the pole is given to them, they plan to re-establish power to it and light it, so the Village will also benefit. He asked the clerk to send a letter to the church in care of John Richlen. Vote: Ayes: 6. Motion carried.
- 22) **2016 Flea & Farmers Market Schedule:** (Parks & Recreation) Motion by Trustee Stew Swanson, seconded by Trustee Kaminski, to hold the 2016 Flea & Farmers Market on Thursdays from May 26th to September 1st, with an extra date on Monday, July 4th. Vote: Ayes: 6. Motion carried.
- 23) **Bench Planters:** (Parks & Recreation) Motion by Trustee Stew Swanson, seconded by Trustee Kaminski, to accept the quote from Sharkey's Floral in the amount of \$2,450.00 for bench planter flowers and fertilizer, including planting. Vote: Ayes: 6. Motion carried.

**OLD BUSINESS:** None.

**NEW BUSINESS:** Pres. Deschane congratulated Debbie Atwood on receiving the state coach of the year award and her cheerleaders, who won 1st place at the state competition.

**CORRESPONDENCE:** None.

**QUESTIONS FROM THE FLOOR:** None.

**ADJOURNMENT:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, that the meeting be adjourned at 7:27pm. Vote: Ayes: 6. Motion carried.

Respectfully submitted,

---

John J. Deschane  
President

---

Marilyn L. Padgett  
Clerk/Treasurer