

**MINUTES**  
**REGULAR MEETING**  
**VILLAGE OF CRIVITZ BOARD OF TRUSTEES**

**Public present:** None.

- 1) **Call to Order:** President Deschane called the meeting to order at 7:00pm.
- 2) **Roll Call:** Members present:           President John Deschane           Trustee Aaron Patefield  
  Trustee Kurt Kostuch           Trustee Jeff Dorschner  
  Trustee Fred Franzen           Trustee Stew Swanson  
  Trustee Amy Grandaw

                                  Also present:           Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting.

- 3) **Adoption of Agenda:** Motion by Trustee Franzen, seconded by Trustee Swanson, that the agenda be adopted as presented. Vote: Ayes: 6. Motion carried.
- 4) **Minutes Approval:** Motion by Trustee Franzen, seconded by Trustee Swanson, that the minutes of the regular meeting of January 15th be approved as presented. Vote: Ayes: 6. Motion carried.
- 5) **Financial Report:** Motion by Trustee Franzen, seconded by Trustee Swanson, that the financial report for the month of January be approved as presented. Vote: Ayes: 6. Motion carried.
- 6) **General Fund Vouchers:** Motion by Trustee Franzen, seconded by Trustee Swanson, to approve payment of general fund vouchers numbered 2853 through 2856, 4112, 6093, 7015, 27772 through 27830, and V7106 through V7132. Vote: Ayes: 6. Motion carried.

Motion by Trustee Franzen, seconded by Trustee Swanson, to approve payment from the general fund to Marinette County Property Listing for tax roll expenses in the amount of \$878.17. Vote: Ayes: 6. Motion carried.

- 6a) **Water Fund:** Motion by Trustee Grandaw, seconded by Trustee Franzen, to approve payment of water fund vouchers numbered 4226 through 4235. Vote: Ayes: 6. Motion carried.
- 6b) **Sewer Fund:** Motion by Trustee Grandaw, seconded by Trustee Franzen, to approve payment of sewer fund vouchers numbered 5414 through 5421. Vote: Ayes: 6. Motion carried.

Motion by Trustee Grandaw, seconded by Trustee Franzen, to approve payment from the sewer fund to Energenecs in the amount of \$566.11 for supplies. Vote: Ayes: 6. Motion carried.

- 6c) **Other Fund Vouchers:** Motion by Trustee Kostuch, seconded by Trustee Swanson, to approve payment of TIF fund vouchers numbered 5051 through 5054. Vote: Ayes: 6. Motion carried.
- 7) **Committee & Attorney Reports:** Committee reports were distributed to board members.
- 8) **Comments from Pre-registered Citizens:** None.
- 9) **Insurance Renewal:** (Finance) Motion by Trustee Franzen, seconded by Trustee Swanson, to renew insurance policies as presented by Niel Larsen of Community Insurance Corporation effective 4/8/19 through 4/8/20 at an estimated premium of \$34,249.00. Vote: Ayes: 6. Motion carried.

- 10) **2019 Flea & Farmers Market Schedule:** (Parks & Recreation) Motion by Trustee Swanson, seconded by Trustee Franzen, to set the 2019 Flea & Farmers Market schedule as Thursdays from May 23 to August 29th. Vote: Ayes: 6. Motion carried.
- 11) **Crivitz Community Veterans Park Planning Committee - Operating Policy:** (Parks & Recreation) Motion by Trustee Swanson, seconded by Trustee Franzen, to approve the Crivitz Community Veterans Park Planning Committee operating policy as presented. Vote: Ayes: 6. Motion carried.
- 12) **Fire Dept. Washing Machine Purchase:** (Public Safety) Motion by Trustee Dorschner, seconded by Trustee Grandaw, to approve the purchase of an LG washing machine for the fire department at a cost not to exceed \$1,500.00. Vote: Ayes: 5, Abstentions: 1 (Patefield). Motion carried.
- 13) **Sewer Main Cleaning - Great Lakes TV Seal:** (Utilities) Motion by Trustee Grandaw, seconded by Trustee Franzen, to contract with Great Lakes TV Seal for sanitary sewer and lift station cleaning and inspection at a cost not to exceed \$10,500.00. Vote: Ayes: 6. Motion carried.
- 14) **Wastewater Treatment Facility - Toilet Replacement:** (Utilities) Motion by Trustee Grandaw, seconded by Trustee Patefield, to accept the quote from Dama Plumbing & Heating for the purchase and installation of a new toilet for the wastewater treatment facility at a cost not to exceed \$525.00. Vote: Ayes: 6. Motion carried.
- 15) **Water Tower CBI Gap Boot w/Drip Edge:** (Utilities) Motion by Trustee Grandaw, seconded by Trustee Patefield, to accept the quote from Lane Tank for the purchase and installation of a CBI gap boot with drip edge for the water tower at a cost not to exceed \$2,500.00, as required by the Wisconsin Department of Natural Resources. Vote: Ayes: 6. Motion carried.
- 16) **Temporary Class B Wine License:** (Finance) Motion by Trustee Franzen, seconded by Trustee Swanson, to grant a temporary Class B wine license to the Crivitz Food Pantry, 216 South USH 141, Cheryl Baranek, Manager, for April 4, 2019, from 5:00pm to 9:00pm . Vote: Ayes: 6. Motion carried.
- 17) **Operators License Applications:** (Finance) Motion by Trustee Franzen, seconded by Trustee Swanson, to grant operators licenses to Austin Haulotte, Bridget Schulz, Zachary Walters, and Rebecca Fohey for the term of 02/19/19 through 6/30/20, who all have received satisfactory background checks. Vote: Ayes: 6. Motion carried.

**OLD BUSINESS:** None.

**NEW BUSINESS:** Committee preference worksheets were distributed to board members. Pres. Deschane asked that they be completed and submitted by April 8th.

**CORRESPONDENCE:** A poster sized thank you card was received from the Crivitz 6th grade students thanking the Village of Crivitz for efforts in responding to the Crivitz Lumber fire in January. Pres. Deschane extended thanks to the Fire Department and all agencies and volunteers who responded to the fire.

**QUESTIONS FROM THE FLOOR:** None.

**ADJOURNMENT:** Motion by Trustee Dorschner, seconded by Trustee Swanson, that the meeting be adjourned at 7:17pm. Vote: Ayes: 6. Motion carried.

Respectfully submitted,

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John J. Deschane  
President

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Marilyn L. Padgett  
Clerk/Treasurer