

MINUTES
REGULAR MEETING
VILLAGE OF CRIVITZ BOARD OF TRUSTEES

Public present: Jennifer Johnson (Peshtigo Times)

- 1) **Call to Order:** Pres. Deschane called the meeting to order at 7:00pm.
- 2) **Roll Call:** Members Present::
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| President John Deschane | Trustee Duane Swanson |
| Trustee Kurt Kostuch | Trustee Shirley Keller |
| Trustee Dick Kaminski | Trustee Fred Franzen |
| Trustee Janis Porfilio | |

Also Present: Attorney Frank Calvert
Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting.

- 3) **Adoption of Agenda:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, that the agenda be adopted as presented. Vote: Ayes: 6. Motion carried.
- 4) **Minutes Approval:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, that the minutes of the regular meeting of February 18, 2014, be approved as presented. Vote: Ayes: 6. Motion carried
- 5) **Financial Report:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, that the financial reports for February for all funds be approved as presented. Vote: Ayes: 6. Motion carried.
- 6) **General Fund Vouchers:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, to approve payment of general fund vouchers numbered 2670 through 2672, 4051, 6033, 23615 through 23671, and V5875 through V5889. Vote: Ayes: 6. Motion carried.
- 6a) **Water Fund:** Motion by Trustee Franzen, seconded by Trustee Keller, to approve payment of water fund vouchers numbered 3837 through 3844. Vote: Ayes: 6. Motion carried.
- Motion by Trustee Franzen, seconded by Trustee Keller, to approve payment from the water fund to Ferguson Waterworks in the amount of \$503.94 for supplies for thawing water lines. Vote: Ayes: 6. Motion carried.
- 6b) **Sewer Fund:** Motion by Trustee Franzen, seconded by Trustee Keller, to approve payment of sewer fund vouchers numbered 4929 through 4936. Vote: Ayes: 6. Motion carried.
- Motion by Trustee Franzen, seconded by Trustee Keller, to approve payment from the sewer fund to Northern Pipe Equipment in the amount of \$1,072.50 for thawing sewer lines. Vote: Ayes: 6. Motion carried.
- 6c) **Other Vouchers:** Motion by Trustee Kostuch, seconded by Trustee Kaminski, to approve payment of TIF fund vouchers numbered 361 through 363. Vote: Ayes: 6. Motion carried.
- 7) **Committee & Department Reports:** Copies were distributed to board members prior to the meeting.
- 8) **Comments from Pre-registered Citizens:** None.
- 9) **Ordinance No. 2014-02:** (Public Safety) Motion by Trustee Porfilio, seconded by Trustee Kostuch, to adopt Ordinance No. 2014-02: An Ordinance Amending Section 11-2-1 of the Crivitz Municipal Code Regarding Hunting Within the Village Limits. Vote: Ayes: 6. Motion carried.

- 10) **Community Insurance Corporation - Insurance Renewals:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Kostuch, to renew policies with Community Insurance Corporation, including property insurance with Selective, for the term of 04/08/14 through 04/08/15 at a total cost of \$26,180.00. Discussion: Pres. Deschane noted that the premium is down with the property insurance being switched from the LGIPF to Selective due to the hard work of insurance agent Niel Larsen. Vote: Ayes: 6. Motion carried.
- 11) **Cancellation of Local Government Property Insurance Fund Coverage:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Kostuch, to cancel property coverage with the Local Government Property Insurance Fund effective 04/08/2014. Vote: Ayes: 6. Motion carried.
- 12) **Fire Dept. Vehicle Inspections:** (Public Safety) Motion by Trustee Porfilio, seconded by Trustee Kostuch, to contract with RM Services, LLC, to inspect and service both Fire Department pumpers at a cost not to exceed \$1,000.00. Vote: Ayes: 6. Motion carried.
- 13) **Fire Dept. Vehicle Repairs:** (Public Safety) Motion by Trustee Porfilio, seconded by Trustee Kostuch, to authorize repairs to the Fire Department Tahoe by Witt Auto at a cost not to exceed \$800.00. Discussion: Trustee Swanson noted that this repair was for body work. Vote: Ayes: 6. Motion carried.
- 14) **Fire Dept. Flammable Liquid Storage:** (Public Safety) Motion by Trustee Porfilio, seconded by Trustee Kostuch, to purchase a flammable liquid storage container for the Fire Department from A & M Heating a cost not to exceed \$600.00. Vote: Ayes: 6. Motion carried.
- 15) **Replace Bench at Lutheran Church:** (Parks & Rec) Motion by Trustee Keller, seconded by Trustee Franzen, to approve the purchase of a replacement bench from Wausau Tile at a cost not to exceed \$550.00 and to fund the expense from the General Equipment savings account. Discussion: Trustee Porfilio complimented Trustee Keller on the appearance of the benches and planters. Vote: Ayes: 6. Motion carried.
- 16) **High School Girl's Softball - Ballfield Use:** (Parks & Rec) Motion by Trustee Keller, seconded by Trustee Franzen, to approve the ballfield use agreement with Crivitz Schools for the 2014 High School Girl's softball team. Vote: Ayes: 6. Motion carried.
- 17) **2014 Flea & Farmers Market Schedule:** (Parks & Rec) Motion by Trustee Keller, seconded by Trustee Franzen, to approve the 2014 Flea & Farmers Market schedule and corresponding rules and rates. Vote: Ayes: 6. Motion carried.
- 18) **Bench, Planter & Village Hall Flowers:** (Parks & Rec) Motion by Trustee Keller, seconded by Trustee Franzen, to accept the proposal from Sharkey's Floral in the amount of \$2,350.00 for flowers, soil and planting bench planters and Village Hall flower boxes. Vote: Ayes: 6. Motion carried.
- 19) **July 4th Fireworks:** (Parks & Rec) Motion by Trustee Keller, seconded by Trustee Franzen, to contract with Spielbauer Fireworks for the fireworks display on Friday, July 4th at 9:30pm on Spur St., with a rain date of the following Friday, at a cost not to exceed \$3,600.00. Vote: Ayes: 6. Motion carried.
- 20) **July 4th Bouncy Houses:** (Parks & Rec) Motion by Trustee Keller, seconded by Trustee Franzen, to contract with Jake's Jumpers for 2 bouncy houses at Crivitz Community Veteran's Park on July 4th at a cost not to exceed \$600.00. Discussion: Pres. Deschane noted that the CBA, VFW and American Legion would be sharing the cost of the bouncy houses. Vote: Ayes: 6. Motion carried.
- 21) **July 4th Portable Restrooms:** (Parks & Rec) Motion by Trustee Keller, seconded by Trustee Franzen, to contract with Paul's Portable Toilets for 2 portable toilets at Crivitz Community Veteran's Park on July 4th at a cost not to exceed \$140.00. Vote: Ayes: 6. Motion carried.
- 22) **Street Crack Filling:** (Public Works) Motion by Trustee Swanson, seconded by Trustee Franzen, to contract with Crack Filling Services for street crack filling in an amount not to exceed \$7,500.00. Vote: Ayes: 6. Motion carried.

- 23) **Operator's Licenses:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Kostuch, to grant operator's licenses effective from 03/18/14 through 06/30/14 to Melissa Washuleski and Georgene Duellman, who have received satisfactory background checks. Vote: Ayes: 6. Motion carried.
- 24) **Recess to Closed Session:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, to recess to closed session for the purpose of conferring with legal counsel regarding current and future potential litigation. Vote: Ayes: 6. Motion carried. Pres. Deschane stated that closed session is in accordance with WI Statute sec. 19.85(1)(g) which states that "...any meeting of a....governmental body, upon motion duly made and carried, may be convened in closed session under one or more of the exemptions provided in this section...(g)...conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved."
- 25) **Reconvene in Open Session:** Motion by Trustee Kaminski, seconded by Trustee Keller, to reconvene in open session at 8:21pm and announce action taken in closed session, if any. Vote: Ayes: 6. Motion carried. Pres. Deschane stated that no action was taken in closed session.

OLD BUSINESS:

Emergency Water Run: Pres. Deschane gave a reminder that utility customers are to continue running their water until further notice. Glen Franzen had mentioned previously that this may be as late as May 1st.

NEW BUSINESS:

Presidents Corner: Pres. Deschane reminded board members to turn in their completed Committee Preference Worksheets by April 2nd.

CORRESPONDENCE: None.

QUESTIONS FROM THE FLOOR: None.

ADJOURNMENT: Motion by Trustee Porfilio, seconded by Trustee Kostuch, that the meeting be adjourned at 8:22pm. Vote: Ayes: 6. Motion carried.

Respectfully submitted,

John J. Deschane
President

Marilyn L. Padgett
Clerk/Treasurer