

**MINUTES
REGULAR MEETING
VILLAGE OF CRIVITZ BOARD OF TRUSTEES**

Public present: None.

- 1) **Call to Order:** Pres. Deschane called the meeting to order at 7:00pm.
- 2) **Roll Call:** Members present: President John Deschane Trustee Duane Swanson
 Trustee Amy Deschane Trustee Dick Kaminski
 Trustee Fred Franzen Trustee Stew Swanson

 Members absent: Trustee Kurt Kostuch

 Also present: Attorney Dick Boren
 Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present and welcomed new Trustee Amy Deschane.

- 3) **Adoption of Agenda:** Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, that the agenda be adopted as presented. Vote: Ayes: 5. Motion carried.
- 4) **Minutes Approval:** Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, that the minutes of regular meeting of March 15th, 2016 be approved as presented. Vote: Ayes: 5. Motion carried.
- 5) **Financial Report:** Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, that the financial reports for all funds for the months of February and March be approved as presented. Vote: Ayes: 5. Motion carried.
- 6) **General Fund Vouchers:** Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to approve payment of general fund vouchers numbered 2747 through 2750, 4075 and 4076, 6058, 25380 through 25494, V6384 through V6412. Vote: Ayes: 5. Motion carried.

Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to approve the following payments from the general fund:

JS Electronics for Equipment Installation in new police squad (USDA-RD Grant)	\$ 1,266.90
Gall's for Patrol Officer initial uniforms and equipment	\$ 619.66

Vote: Ayes: 5. Motion carried.

- 6a) **Water Fund:** Motion by Trustee Franzen, seconded by Trustee Duane Swanson, to approve payment of water fund vouchers numbered 4002 through 4010. Vote: Ayes: 5. Motion carried.
- 6b) **Sewer Fund:** Motion by Trustee Franzen, seconded by Trustee Duane Swanson, to approve payment of sewer fund vouchers numbered 5147 through 5156. Vote: Ayes: 5. Motion carried.
- 6c) **Other Vouchers:** Motion by Trustee Stew Swanson, seconded by Trustee Franzen, to approve payment of TIF fund vouchers numbered 5010 and 5011. Vote: Ayes: 5. Motion carried.
- 7) **Committee & Attorney Reports:** Committee reports were distributed to board members prior to the meeting. Atty Boren reported that all three ditch easements for the Drainage Ditch Project have been signed and recorded. However, Atty Culp, who is representing Gateway has not yet signed the lawsuit dismissal forms. Atty Boren also reported he had reviewed the sign ordinance regarding content of signs and feels that political signs are in conflict with the recent

Supreme Court decision. The League of Municipalities will be providing a sample sign ordinance soon addressing the court decision, which will be addressed by the Development Committee.

- 8) **Comments from Pre-registered Citizens:** None.
- 9) **Committee Appointments:** Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to accept committee appointments as presented by President Deschane (attached). Vote: Ayes: 5. Motion carried.
- 10) **Recycling Coalition Representative Appointment:** Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to accept the appointment of Trustee Duane Swanson as the Northwoods Recycling Coalition representative for the one-year term ending 4/18/17 as presented by President Deschane. Discussion: Trustee Swanson stated if anyone else would like to have the position it only requires attendance at a quarterly meeting. Vote: Ayes: 5. Motion carried.
- 11) **Zoning Board of Appeals Appointments:** Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to accept the following appointments to the Zoning Board of Appeals for a three-year term ending 4/16/19 as presented by President Deschane:

Herald Porfilio, Chair
Paul Dyer
Robin Hanson
Randy Atwood
Greg Deschane

Luke Deschane - 1st Alternate
Gene Golla - 2nd Alternate

Vote: Ayes: 5. Motion carried.

12) **Liquor & Beer License Renewals (Finance):**

Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to renew Class "B" Liquor & Fermented Malt Beverage licenses effective July 1, 2016 through June 30, 2017 to the following:

Fuzzy's Bar, Inc., Dennis Jahnke, Agent, for Fuzzy's Bar,
Crivitz Gateway, Ltd., Scott Busick, Agent, for Crivitz Gateway,
Dan & Tim's Riverside, LLC, Daniel Piasecki, Agent, for Dan & Tim's Riverside,
Charlie's Island Café, LLC, Charlie DeSmidt, II, Agent for Hot Stone Pub,
Charlie's Island Café, LLC, Charlie DeSmidt, II, Agent for Charlie's Island Café,
Falling Waters Winery, LLC, Joe Callow, Agent, for Falling Waters Winery

Vote: Ayes: 5. Motion carried.

Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to renew Class "A" Liquor & Fermented Malt Beverage licenses effective July 1, 2016 through June 30, 2017 to the following:

Witt's Foods, Inc., Nicholas Witt, Agent, for Witt's Piggly Wiggly,
Rechner, LLC, Martha M. Rechner, Agent, for On a Whim, Boutique Wines & Gifts,
Dolgenercorp, LLC, Deb Jopek, Agent, for Dollar General Store #6637

Vote: Ayes: 5. Motion carried.

Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to renew Class "A" Fermented Malt Beverage licenses effective July 1, 2016 through June 30, 2017 to the following:

De Smidt Oil II, Inc., Charlie De Smidt II, Agent, for T & B One Stop,
LaFaive Crivitz Co., Shane Ellison, Agent, for Northland Mini-Mart,
Richard E. Porfilio, Owner, for Crivitz 141 Shell,
Krist Oil Company, 303 Selden Rd., Iron River, MI, Lynn Thompson, Agent, for Krist Food Mart,
Pelkin's Smokey Meat Market, LLC, Dennis Pelkin, Agent, Pelkin's Smokey Meat Market

Vote: Ayes: 5. Motion carried.

- 13) **Cigarette License Renewals:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to issue cigarette licenses effective July 1, 2016 through June 30, 2017 to the following businesses:

Crivitz 141 Shell	Witt's Piggly Wiggly	T & B One Stop
Northland Mini-Mart	Krist Food Mart	Family Dollar Store #6028
Dollar General Store #6637		

Discussion: It was noted that all licenses are for over-the-counter sales and none of the taverns are selling cigarettes anymore. Vote: Ayes: 5. Motion carried.

- 14) **Class B Temporary Beer & Wine License - Red, White & Music Fest:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to grant a temporary Class "B" fermented malt beverage and wine license to the Crivitz Firefighters Association for the Red, White & Music Festival event at John Shaffer Pavilion on May 28, 2016, from 11:00 am to 11:00pm, provided wristbands are issued and grounds monitored to control underage drinking. Vote: Ayes: 5. Motion carried.
- 15) **Municipal Court Clerk Conference:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to approve Barb Uhl's attendance at the 2016 Municipal Court Clerk conference in September at a cost not to exceed \$800.00. Discussion: Pres. Deschane noted that attendance at this conference is required by the State of Wisconsin. Vote: Ayes: 5. Motion carried.
- 16) **July 4th Fireworks:** (Parks & Rec) Motion by Trustee Stew Swanson, seconded by Trustee Kaminski, to accept the contract with Spielbauer for July 4th fireworks at a cost not to exceed \$3,200.00. Discussion: Per the committee decision, July 9th is the rain date for the fireworks. Vote: Ayes: 5. Motion carried.
- 17) **July 4th Portable Restrooms - Jim's Pumping:** (Parks & Rec) Motion by Trustee Stew Swanson, seconded by Trustee Kaminski, to accept the quote from Bryce Harding of Jim's Pumping for 12 portable restrooms for July 4th at a cost not to exceed \$500.00, with 8 to be placed at the park and 4 at the flea market. Vote: Ayes: 5. Motion carried.
- 18) **July 4th Jumpers:** (Parks & Rec) Motion by Trustee Stew Swanson, seconded by Trustee Kaminski, to accept the quote from Jumpin Good Time for 2 jumpers at the park for July 4th at a cost of \$570.00, with cost to be shared between the American Legion, CBA and VFW. Discussion: The clerk explained that the vendor is covered for the jumpers and has provided a certificate of insurance. Also, the Village falls under the recreational immunity statute for any injuries that may occur at the park. Vote: Ayes: 5. Motion carried.
- 19) **Littleland Park Groundcover:** (Parks & Rec) Motion by Trustee Stew Swanson, seconded by Trustee Kaminski, to accept the quote from DTAK for Littleland Park groundcover at a cost not to exceed \$3,430.00 delivered, and to transfer needed funds from the Littleland Park savings to cover the expense. Vote: Ayes: 5. Motion carried.
- 20) **Triangle Park Irrigation Maintenance:** (Parks & Rec) Motion by Trustee Stew Swanson, seconded by Trustee Kaminski, to accept the contract with M & M Irrigation for 2016 triangle park irrigation maintenance in the amount of \$225.00. Vote: Ayes: 5. Motion carried.

- 21) **Triangle Park Waterfall Maintenance:** (Parks & Rec) Motion by Trustee Stew Swanson, seconded by Trustee Kaminski, to accept the 3-year contract with Loyal Landscaping for spring and fall maintenance at a total cost not to exceed \$1,365.00. Vote: Ayes: 5. Motion carried.
- 22) **Noise Ordinance Extension - Red, White & Music Festival:** (Public Safety) Motion by Trustee Duane Swanson, seconded by Trustee Kaminski, to grant permission to the Crivitz Firefighters Association to exceed the noise ordinance limits until 12:00 midnight on May 28th, 2016 for the Red, White & Music Festival at the John Shaffer Pavilion. Vote: Ayes: 5. Motion carried.
- 23) **Fireworks Licenses:** (Public Safety) Motion by Trustee Duane Swanson, seconded by Trustee Franzen, to grant fireworks licenses effective 5/1/2016 through 4/30/2017 to T & B One Stop, Witt's Piggly Wiggly and Victory Fireworks. Vote: Ayes: 5. Motion carried.
- 24) **Drainage Ditch Project:** (Public Works) Motion by Trustee Franzen, seconded by Trustee Stew Swanson, to contract with Robert E. Lee for permit application, construction and bidding services for the drainage ditch project in an amount not to exceed \$ 14,075.00, which does not include the cost of DNR or Army Corps of Engineer permits. Discussion: The culvert at Old W is to be taken out of the contract and project pursuant to a previous Public Works Committee decision. Vote: Ayes: 5. Motion carried.
- 25) **Street Sweeping:** (Public Works) Motion by Trustee Franzen, seconded by Trustee Stew Swanson, to contract with Mid Wisconsin Super Vac at the rate of \$85.00 per hour for 2016 street sweeping services. Motion amended by unanimous consent to add ' at a cost not to exceed \$5,000.00'. Discussion: Trustee Franzen noted this was the low bid. All curbed streets and one additional street by the school are planned to be swept. Vote: Ayes: 5. Motion carried.
- 26) **Part-time Public Works Employee:** (Public Works) Motion by Trustee Franzen, seconded by Trustee Stew Swanson, to hire Brian Scheuer as a temporary part-time seasonal Public Works employee at the rate of \$9.00 per hour not to exceed 840 hours effective retroactive to 4/11/2016. Vote: Ayes: 5. Motion carried.
- 27) **Operators Licenses:** None.

OLD BUSINESS: Pres. Deschane reported that Trustee Kostuch and Greg Gocht had selected locations for the Crivitz banners, with 2 being placed on Dyer St. and one on every block from USH 141 to F.J. St.

NEW BUSINESS: Pres. Deschane thanked former Trustee Shirley Keller for her years of service to the Village.

CORRESPONDENCE: None.

QUESTIONS FROM THE FLOOR: None.

ADJOURNMENT: Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, that the meeting be adjourned at 8:45pm. Vote: Ayes: 5. Motion carried.

Respectfully submitted,

John J. Deschane
President

Marilyn L. Padgett
Clerk/Treasurer