

MINUTES
REGULAR MEETING
VILLAGE OF CRIVITZ BOARD OF TRUSTEES
May 17, 2011

Public present: Carl Green, Dave & Marie Tomaszewski (Peshtigo Times)

1) **Call to Order:** Pres. Deschane called the meeting to order at 7:00PM.

2) **Roll Call:** Members present: President John Deschane Trustee Duane Swanson
 Trustee Shirley Keller Trustee Dick Kaminski
 Trustee Jo Di Volk Trustee Janis Porfilio

 Members absent: Trustee Kurt Kostuch

 Also present: Attorney Frank Calvert
 Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting.

3) **Adoption of Agenda:** Motion by Trustee Kaminski, seconded by Trustee Keller, that the agenda be adopted as presented. Vote: Ayes: 5. Motion carried.

4) **Minutes Approval:** Motion by Trustee Kaminski, seconded by Trustee Keller, that the minutes of the regular meeting of April 19, 2011 be approved as presented. Vote: Ayes: 5. Motion carried.

5) **Financial Report:** Motion by Trustee Kaminski, seconded by Trustee Keller, that the financial reports for all funds for the month of April be approved as presented. Vote: Ayes: 5. Motion carried.

6) **General Fund Vouchers:** Motion by Trustee Kaminski, seconded by Trustee Keller, to approve payment of general fund vouchers numbered 2567 through 2569, 4016, 21147 through 21218, and V5029 through V5044. Vote: Ayes: 5. Motion carried.

6a) **Water Fund:** Motion by Trustee Volk, seconded by Trustee Swanson, to approve payment of water fund vouchers numbered 3611 through 3614. Vote: Ayes: 5. Motion carried.

Motion by Trustee Volk, seconded by Trustee Swanson, to approve payment from the water fund to Badger Meter for remote reading devices and software in the amount of \$11,724.67, to be reimbursed from the Well #3 project fund. Discussion: This purchase will be covered by grant funds left from the project. Vote: Ayes: 5. Motion carried.

6b) **Sewer Fund:** Motion by Trustee Volk, seconded by Trustee Swanson, to approve payment of sewer fund vouchers numbered 4603 through 4614. Vote: Ayes: 5. Motion carried.

- 6c) **Other Vouchers:** Motion by Trustee Porfilio, seconded by Trustee Swanson, to approve payment of TIF fund vouchers number 288 . Vote: Ayes: 5. Motion carried.
- 7) **Committee & Department Reports:** Copies distributed.
- 8) **Comments from Pre-registered Citizens:** None.
- 9) **May Appointments:** Motion by Trustee Kaminski, seconded by Trustee Keller, to accept the following appointments for two year terms beginning May 17, 2011:

Attorney:	Frank Calvert
Health Officer:	Mary Mursau
Assessor:	Mel Raatz, R & R Assessing Services
Building Inspector:	Jane Meissner

Discussion: The board congratulated Frank Calvert on his 20th anniversary of serving as Village Attorney. Vote: Ayes: 5. Motion carried.

- 10) **Resolution No. 247 (Utilities):** Motion by Trustee Volk, seconded by Trustee Swanson, to adopt Resolution No. 247: A Resolution Accepting the Compliance Maintenance Annual Report Dated May 17, 2011, and Setting Forth Actions Necessary to Maintain Effluent Requirement Contained in the WPDES Permit for the Crivitz Wastewater Treatment Facility. Discussion: The board commended the utilities staff on an outstanding job running the facility, which resulted in a perfect score and no action needed. Vote: Ayes: 5. Motion carried.
- 11) **American Legion Picnic License:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Keller, to issue a picnic beer license to the American Legion, Claire Bolander, Manager, for July 4 and 5, 2011, from 12:00 noon to 11:59pm.. Motion amended: Motion by Trustee Kaminski, seconded by Trustee Keller, to amend the main motion to add "...including July 5th as a rain date and fees and fencing requirements are waived. Vote on amendment: Ayes: 5. Motion carried. Vote on main motion as amended: Ayes: 5. Motion carried.
- 12) **American Legion Parade Permit:** (Public Safety) Motion by Trustee Porfilio, seconded by Trustee Keller, to issue a street use permit for the American Legion parade to be held on July 4, 2011, at 11:00am. Discussion: It was noted that a rain date was not requested for the parade permit, as had been done with the picnic license. Vote: Ayes: 5. Motion carried.
- 13) **Heating & Cooling System Maintenance Contract:** (Public Works) Motion by Trustee Swanson, seconded by Trustee Volk, to contract with Dama Plumbing & Heating for a 1 year term for maintenance of heating and cooling systems at the Village Hall, Treatment Plant, Fire Station and all 3 wells, at a cost not to exceed \$1,344.00. Vote: Ayes: 5. Motion carried.
- 14) **Operators Licenses:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Keller, to issue operators licenses effective 05/17/2011 through 6/30/2012 to Cassandra Williams, Kayla Mosher, David Bovee and Richard Unser, all having received satisfactory records checks. Vote: Ayes: 4, Abstentions: 1 (Volk). Motion carried.

OLD BUSINESS: Pres. Deschane reminded those present that Littleland Park Maintenance Day was scheduled for Saturday, May 21st from 10am to 4pm and encouraged volunteers.

NEW BUSINESS:

President's Corner: Pres. Deschane reported that the week of May 16th is EMS Week and commended Crivitz Rescue Squad on their excellent service to the community. He noted that there are 26,297 man hours spent each year for their Unit 1, plus many more hours spent on fundraising and other events. He also welcomed new businesses Hot Stone Pub and Phat Daddy's to the village. Carl Green noted that there are now 13 places in the village to get a sandwich.

CORRESPONDENCE: None.

QUESTIONS FROM THE FLOOR: None.

RECESS TO CLOSED SESSION: Motion by Trustee Kaminski, seconded by Trustee Volk, to recess to closed session for the purpose of conferring with legal counsel. Vote: Ayes: 5. Motion carried. Pres. Deschane stated that the closed session is in accordance with WI Statute sec. 19.85(1)(g) which states that "...any meeting of a...governmental body, upon motion duly made and carried, may be convened in closed session under one or more of the exemptions provided in this section...(g)...conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved." After a 5 minute recess the board went into closed session at 7:28pm.

RECONVENE IN OPEN SESSION: Motion by Trustee Porfilio, seconded by Trustee Volk, to reconvene in open session, announce action taken in closed session and adjourn the meeting. Vote: Ayes: 5. Motion carried. The board reconvened in open session at 8:08pm. In open session Pres. Deschane stated that there was no action taken in closed session.

ADJOURNMENT: Motion by Trustee Kaminski, seconded by Trustee Volk, that the meeting be adjourned at 8:10pm. Vote: Ayes: 5. Motion carried.

Respectfully submitted,

John J. Deschane
President

Marilyn L Padgett
Clerk/Treasurer