

MINUTES
REGULAR MEETING
VILLAGE OF CRIVITZ BOARD OF TRUSTEES

Public present: Mike Wieting (Peshtigo Times), Steve Klein, Brad Walters

- 1) **Call to Order:** Pres. Deschane called the meeting to order at 7:00pm.
- 2) **Roll Call:** Members present: President John Deschane Trustee Duane Swanson
 Trustee Kurt Kostuch Trustee Dick Kaminski
 Trustee Fred Franzen Trustee Stew Swanson
- Members absent: Trustee Shirley Keller
- Also present: Attorney Dick Boren
 Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting.

- 3) **Adoption of Agenda:** Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, that the agenda be adopted as presented. Vote: Ayes: 5. Motion carried.

2014 Audit Report: Brad Walters, Unger & Walters, gave the 2014 audit report, which indicated no problems or concerns.

- 4) **Minutes Approval:** Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, that the minutes of the regular meeting of April 21, 2015, be approved as presented. Vote: Ayes: 5. Motion carried.
- 5) **Financial Report:** Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, that the financial reports for the months of April, 2015, be approved as presented. Vote: Ayes: 5. Motion carried.
- 6) **General Fund Vouchers:** Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to approve payment of general fund vouchers numbered 2715 through 2717, 4065, 6047, 24614 through 24678, V6172 through V6191. Vote: Ayes: 5. Motion carried.

Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to approve payment from the general fund to the following:

Peshtigo Times for publication fees for various departments	\$ 671.60
Midwest Meter for automatic meter reading annual maintenance agreement	\$ 1,435.00

Vote: Ayes: 5. Motion carried.

- 6a) **Water Fund:** Motion by Trustee Franzen, seconded by Trustee Kostuch, to approve payment of water fund vouchers numbered 3936 through 3942. Vote: Ayes: 5. Motion carried.
- 6b) **Sewer Fund:** Motion by Trustee Franzen, seconded by Trustee Kostuch, to approve payment of sewer fund vouchers numbered 5048 through 5057. Vote: Ayes: 5. Motion carried.

Motion by Trustee Franzen, seconded by Trustee Kostuch, to approve payment from the sewer fund to the following:

Wisconsin Public Service for gas service to the main lift station	\$ 2,950.18
Energeneccs for a vacuum pump for lift station #2	\$ 581.91

Vote: Ayes: 5. Motion carried.

- 6c) **Other Vouchers:** Motion by Trustee Kostuch, seconded by Trustee Franzen, to approve payment of TIF fund vouchers numbered 1013 through 1014. Vote: Ayes: 5. Motion carried.
- 7) **Committee & Attorney Reports:** Copies of committee reports were distributed prior to the meeting.
- 8) **Comments from Pre-registered Citizens:** None.
- 9) **May Appointments:** Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to accept the following appointments for two-year terms beginning 5/19/15 as presented by President Deschane:

Building Inspector/Zoning Administrator	Jane Meissner
Attorney	Dick Boren
Assessor	Ryan Raatz, R & R Assessing Services
Health Officer	Mary Rosner

Vote: Ayes: 5. Motion carried.

Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to accept the appointment of Greg Gocht as Weed Commissioner for the one-year term beginning 5/1/15 as presented by President Deschane. Vote: Ayes: 5. Motion carried.

- 10) **Crivitz Fire Dept. Extension of Noise Ordinance:** (Public Safety) Motion by Trustee Duane Swanson, seconded by Trustee Kostuch, to grant permission to the Crivitz Firefighters Association to exceed the noise ordinance limits until 12:00 midnight on May 23rd & September 19th, 2015 for events at the John Shaffer Pavilion. Vote: Ayes: 5. Motion carried.
- 11) **Fire Station Sealcoating - American Pavement Solutions:** (Public Works) Motion by Trustee Franzen, seconded by Trustee Duane Swanson, to accept the proposal from American Pavement Solutions for sealcoating the Fire Station parking lot in an amount not to exceed \$3,000.00. Vote: Ayes: 5. Motion carried.
- 12) **USH 141 Valve Box Adjustments - Richlen Excavating:** (Utilities) Motion by Trustee Franzen, seconded by Trustee Kostuch, to contract with Richlen Excavating to lower water valve boxes on USH 141 at a cost not to exceed \$500.00. Vote: Ayes: 5. Motion carried.
- 13) **Survey Work on Park Place - Kamps Surveying:** (Public Works) Motion by Trustee Franzen, seconded by Trustee Duane Swanson, to contract with Rob Kamps Land Surveying for survey work on Park Place at a cost not to exceed \$1,000.00. Vote: Ayes: 5. Motion carried.
- 14) **New Pollworker - Amanda Bedord:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to accept Amanda Bedord as an Election Inspector for the term ending 12/31/15. Vote: Ayes: 5. Motion carried.
- 15) **2015 General Fund Budget Adjustment:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to approve 2015 general fund budget adjustment #1. Vote: Ayes: 5. Motion carried.
- 16) **American Legion July 4th Parade Street Use Permit:** (Public Safety) Motion by Trustee Duane Swanson, seconded by Trustee Stew Swanson, to issue a street use permit to the American Legion for the July 4, 2015, parade for the route indicated in the request dated 4/17/15. Vote: Ayes: 5. Motion carried.
- 17) **American Legion July 4th Picnic License:** (Public Safety) Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to grant a temporary Class "B" fermented malt beverage license to the Netzel Zenz American Legion Post 413, Jerome Swanson, Manager, for the Independence Day Celebration event at John Shaffer Pavilion on July 4, 2015, from 12:00 noon to 11:59pm, provided wristbands are issued and grounds monitored to control underage drinking.. Vote: Ayes: 5. Motion carried.

18) **Operators Licenses:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to grant operators licenses effective 5/19/15 through 6/30/16 to Kaitlyn Zorn, Tracy Berg, Peggy Bowden, Amanda Bedord, Teresa Welty and Jared Nejedlo, all of whom have received satisfactory records checks. Vote: Ayes: 5. Motion carried.

OLD BUSINESS:

Red, White & Music Event: Saturday, May 23 at John Shaffer Pavilion. The event is hosted by the Crivitz Firefighters Association and 100% of profits will be donated back to the Village for park improvements. Trustee Franzen will ask the Town of Stephenson to grade Park Place and the parking area prior to the event.

NEW BUSINESS:

Littleland Park Clean-up Day: Saturday, June 6 from 9a-3p.

Presidents Corner: Pres. Deschane reported that the construction crews on the USH 141 project should be out of the Village for the Memorial Day weekend and be back in mid- June for completion. The detours will be open, although the blacktop will not be done and the lanes uneven.

CORRESPONDENCE: None

QUESTIONS FROM THE FLOOR:

ADJOURNMENT: Motion by Trustee Kaminski, seconded by Trustee Kostuch, that the meeting be adjourned at 7:41pm. Vote: Ayes: 5. Motion carried.

Respectfully submitted,

John J. Deschane
President

Marilyn L. Padgett
Clerk/Treasurer