

MINUTES
REGULAR MEETING
VILLAGE OF CRIVITZ BOARD OF TRUSTEES

Public present: Bill Keller

1) **Call to Order:** Pres. Deschane called the meeting to order at 7:00pm.

2) **Roll Call:** Members present: President John Deschane Trustee Duane Swanson
 Trustee Kurt Kostuch Trustee Shirley Keller
 Trustee Dick Kaminski Trustee Fred Franzen
 Trustee Janis Porfilio

 Also present: Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting.

3) **Adoption of Agenda:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, that the agenda be adopted as presented. Vote: Ayes: 6. Motion carried.

4) **Minutes Approval:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, that the minutes of the regular meeting of May 21st and Board of Review of June 12th be approved as presented. Vote: Ayes: 6. Motion carried.

5) **Financial Report:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, that the financial reports for May for all funds be approved as presented. Vote: Ayes: 6. Motion carried.

6) **General Fund Vouchers:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, to approve payment of general fund vouchers numbered 2642 through 2644, 4041, 6024, 23019 through 23089 and V5708 through V5724. Vote: Ayes: 6. Motion carried.

Motion by Trustee Kaminski, seconded by Trustee Kostuch, to approve payment from the general fund to J & T Electric in the amount of \$569.91 for fire station maintenance. Vote: Ayes: 6. Motion carried.

6a) **Water Fund:** Motion by Trustee Franzen, seconded by Trustee Keller, to approve payment of water fund vouchers numbered 3777 through 3785. Vote: Ayes: 6. Motion carried.

Motion by Trustee Franzen, seconded by Trustee Keller, to approve payment from the water fund to Sessler Plumbing in the amount of \$600.47 for installation of large meters. Vote: Ayes: 6. Motion carried.

6b) **Sewer Fund:** Motion by Trustee Franzen, seconded by Trustee Keller, to approve payment of sewer fund vouchers numbered 4840 through 4847. Vote: Ayes: 6. Motion carried.

Motion by Trustee Franzen, seconded by Trustee Keller, to approve payment from the sewer fund to the WI Department of Natural Resources in the amount of \$1,374.68 for 2013 Lab Certification, Wastewater Fees and Wastewater Groundwater Fees. Vote: Ayes: 6. Motion carried.

6c) **Other Vouchers:** Motion by Trustee Kostuch, seconded by Trustee Kaminski, to approve payment of TIF Fund vouchers numbered 343 through 345. Vote: Ayes: 6. Motion carried.

- 7) **Committee & Department Reports:** Copies were distributed to board members prior to the meeting. Trustee Franzen reported that the Utilities Committee is considering a maintenance and upgrade project for the wastewater treatment facility that may include grant funding from the state. Project costs are unknown, however, they have created a priority list of items and will trim from the list if needed, based on funding availability. Taryn Nall of Kaempfer & Associates is working under a contract with the utility on this project.
- 8) **Comments from Pre-registered Citizens:** None.
- 9) **Resolution No. 256 (Utilities):** Motion by Trustee Franzen, seconded by Trustee Keller, to adopt Resolution No. 256: A Resolution Accepting the Compliance Maintenance Annual Report dated May 20, 2013, for the Crivitz Wastewater Treatment Facility. Vote: Ayes: 6. Motion carried.
- 10) **VFW Labor Day Picnic License:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Kostuch, to issue a Temporary Class B Fermented Malt Beverage License to the VFW for a Labor Day Pig Roast on September 2, 2013, at the John Shaffer Pavilion, provided that wristbands be issued to identify patrons of legal age for the purchase of beer. Vote: Ayes: 6. Motion carried.
- 11) **Krist Oil Co. Liquor & Cigarette Licenses:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Kostuch, to accept the name change of the business from Citgo Quik Food Mart to Krist Food Mart for the liquor and cigarette licenses issued to Krist Oil Co. Vote: Ayes: 6. Motion carried.
- 12) **2013 General Fund Budget Adjustment:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Kostuch, to approve 2013 General Fund budget adjustment #2. Vote: Ayes: 6. Motion carried.
- 13) **High School Centennial Parade Permit:** (Public Safety) Motion by Trustee Porfilio, seconded by Trustee Keller, to issue a street use permit to the Crivitz High School Centennial Committee for the High School Centennial Parade to be held on September 7, 2013 for the route indicated in the request dated June 14, 2013. Vote: Ayes: 6. Motion carried.
- 14) **July 4th Parade Permit:** (Public Safety) Motion by Trustee Porfilio, seconded by Trustee Keller, to issue a street use permit to the American Legion for the July 4, 2013, parade for the route indicated in the request dated May 20, 2013. Vote: Ayes: 6. Motion carried.
- 15) **Fire Dept. Turnout Gear Purchase:** (Public Safety) Motion by Trustee Porfilio, seconded by Trustee Keller, to approve the purchase of Fire Department turnout gear not to exceed \$1,600.00 to be funded from the General Equipment savings fund. Vote: Ayes: 6. Motion carried.
- 16) **Wastewater Treatment Plant Improvement Project:** (Utilities) Bypassed.
- 17) **Pittsburgh Tank – Water Tower Inspection:** (Utilities) Motion by Trustee Franzen, seconded by Trustee Keller, to contract with Pittsburgh Tank to inspect the water tower at a cost not to exceed \$1,400.00. Vote: Ayes: 6. Motion carried.
- 18) **Ferguson Waterworks – New Metal Detector:** (Utilities) Motion by Trustee Franzen, seconded by Trustee Keller, to purchase a new metal detector for the utility department from Ferguson Waterworks at a cost not to exceed \$750.00. Vote: Ayes: 6. Motion carried.
- 19) **Operators License Applications:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Kostuch, to issue operators licenses effective 6/18/13 through 6/30/14 to Lindsey Walters and Jerome Swanson, both having received satisfactory records checks. Vote: Ayes: 6. Motion carried.
- 20) **Recess to Closed Session:** Bypassed.
- 21) **Reconvene in Open Session:** Bypassed.

OLD BUSINESS: None.

NEW BUSINESS:

Presidents Corner: Pres. Deschane reminded board members that the Congine/ACLU lawsuit is an ongoing legal case and they should not discuss this issue with anyone. He noted that the benches have been planted with flowers and they look great, and that 'Bouncy Houses' have been added at the park on July 4th through contributions from the Legion, VFW, CBA and the Village. He reported that a Littleland Park work day is scheduled for June 23rd and encouraged volunteers. He asked that board members think about goals and long range plans for the village, as this will be discussed at an upcoming supervisors meeting and he intends to bring it to a subsequent Committee of the Whole meeting.

CORRESPONDENCE: None.

QUESTIONS FROM THE FLOOR: None.

ADJOURNMENT: Motion by Trustee Kaminski, seconded by Trustee Kostuch, that the meeting be adjourned at 7:23pm. Vote: Ayes: 6. Motion carried.

Respectfully submitted,

John J. Deschane
President

Marilyn L. Padgett
Clerk/Treasurer