

MINUTES
REGULAR MEETING
VILLAGE OF CRIVITZ BOARD OF TRUSTEES

Public present: Mike Frievalt, Police Chief

- 1) **Call to Order:** Pres. Deschane called the meeting to order at 7:00pm.
- 2) **Roll Call:** Members Present: President John Deschane Trustee Duane Swanson
 Trustee Kurt Kostuch Trustee Stew Swanson
 Trustee Fred Franzen
- Members Absent: Trustee Dick Kaminski Trustee Shirley Keller
- Also Present: Attorney Frank Calvert
 Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting.

- 3) **Adoption of Agenda:** Motion by Trustee Kostuch, seconded by Trustee Duane Swanson, that the agenda be adopted as presented. Vote: Ayes: 4. Motion carried.
- 4) **Minutes Approval:** Motion by Trustee Kostuch, seconded by Trustee Duane Swanson, that the minutes of the regular meeting of June 17, 2014, be approved as presented. Vote: Ayes: 4. Motion carried.
- 5) **Financial Report:** The report was bypassed to the August meeting.
- 6) **General Fund Vouchers:** Motion by Trustee Kostuch, seconded by Trustee Duane Swanson, to approve payment of general fund vouchers numbered 2683 through 2685, 4054, 6037, 23882 through 23948, V5953 through V5974. Vote: Ayes: 4. Motion carried.
- 6a) **Water Fund:** Motion by Trustee Franzen, seconded by Trustee Duane Swanson, to approve payment of water fund vouchers numbered 3867 through 3871. Vote: Ayes: 4. Motion carried.
- Motion by Trustee Franzen, seconded by Trustee Duane Swanson, to approve payment from the water fund to Richlen Excavating in the amount of \$815.00 for additional property restoration work due to frozen water lines. Vote: Ayes: 4. Motion carried.
- 6b) **Sewer Fund:** Motion by Trustee Franzen, seconded by Trustee Duane Swanson, to approve payment of sewer fund vouchers numbered 4964 through 4972. Vote: Ayes: 4. Motion carried.
- 6c) **Other Vouchers:** Motion by Trustee Kostuch, seconded by Trustee Stewart Swanson, to approve payment from the TIF fund to Signs & Designs in the amount of \$736.00 for Dyer Business Park sign installations and removals. Discussion: This expense was for installing the Falling Waters Winery sign and taking down the Sew Much More sign. The TIF fund pays for signs for the 1st purchaser of each lot in Dyer Business Park. Vote: Ayes: 4. Motion carried.
- 7) **Committee & Department Reports:** Copies of reports were distributed to board members.
- 8) **Comments from Pre-registered Citizens:** None.

- 9) **New Firefighter - Bryan Lynd:** (Public Safety) Motion by Trustee Duane Swanson, seconded by Trustee Franzen, to accept Bryan Lynd as a new firefighter with the Crivitz Fire Department effective July 1st. Vote: Ayes: 4. Motion carried.
- 10) **Wastewater Treatment Facility Dome Painting:** (Utilities) Motion by Trustee Franzen, seconded by Trustee Stewart Swanson, to contract with Fiberglass Solutions to paint the wastewater treatment plant dome at a cost not to exceed \$62,216.00 to be funded from the Sewer Designated Funds. Discussion: Pres. Deschane explained that the dome was finished incorrectly originally and is cracking and checking. Fiberglass Solutions will sandblast, apply 2 coats of gel and 2 coats of paint under this contract. Vote: Ayes: 4. Motion carried.
- 11) **Wastewater Treatment Facility Sampler Repair:** (Utilities) Motion by Trustee Franzen, seconded by Trustee Stewart Swanson, to purchase a refrigerator from Crivitz Lumber at a cost not to exceed \$575.00 to run wastewater treatment plant samples directly into. Vote: Ayes: 4. Motion carried.
- 12) **Power Inverter for Utilities Truck:** (Utilities) Motion by Trustee Franzen, seconded by Trustee Stewart Swanson, to authorize the purchase and installation of a power inverter for the Utilities truck at a total cost not to exceed \$650.00. Discussion: Pres. Deschane explained that this inverter replaces a portable generator and can be removed when the truck is sold. Vote: Ayes: 4. Motion carried.
- 13) **Don Brooks Park Project:** (Parks & Recreation) Motion by Trustee Stewart Swanson, seconded by Trustee Kostuch, to authorize payment to Robert E. Lee in the amount of \$1,620.50 and to terminate the contract for engineering and bidding services for the Don Brooks Park Improvement Project due to the firm submitting plans to the state that did not reflect was ordered by the Village. Vote: Ayes: 4. Motion carried.
- 14) **Picnic Beer License for St. Mary's Church Picnic:** (Finance) Motion by Trustee Kostuch, seconded by Trustee Duane Swanson, to grant a temporary Class B Fermented Malt Beverage License to St. Mary's Church for their church picnic on Saturday, August 3rd from 11:00am to 5:00pm in the St. Mary's and Village parking lots, with wristbands to be issued to control underage drinking. Vote: Ayes: 4. Motion carried.
- 15) **Operator's Licenses:** (Finance) Motion by Trustee Kostuch, seconded by Trustee Duane Swanson, to grant operator's licenses effective from 7/15/14 through 06/30/16 to Lindsey Walters, Claire Rosenberger, Jessica Kasten, Wayne Hass, and Julia Bryfcznski, who have received satisfactory background checks. Vote: Ayes: 4. Motion carried.
- 16) **Recess to Closed Session:** Motion by Trustee Kostuch, seconded by Trustee Duane Swanson, to recess to closed session for the purpose of conferring with legal counsel regarding current and future potential litigation. Vote: Ayes: 4. Motion carried. Immediately prior to going into closed session, Pres. Deschane stated that closed session is in accordance with WI Statute sec. 19.85(1)(g) which states that "...any meeting of a...governmental body, upon motion duly made and carried, may be convened in closed session under one or more of the exemptions provided in this section...(g)...conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved."
- 17) **Reconvene in Open Session:** Motion by Trustee Kostuch, seconded by Trustee Stewart Swanson, to reconvene in open session and announce action taken in closed session, if any. Vote: Ayes: 4. Motion carried. Pres. Deschane announced that no action was taken in closed session.

OLD BUSINESS: None.

NEW BUSINESS: Pres. Deschane reported that the 'Miracle for Mike' benefit was a huge success and thanked Ginger Deschane & Amy Grandaw for their excellent work in organizing the event.

Board members complimented employee Brian Scheuer for a great job on his work in the parks and cemetery.

CORRESPONDENCE: None.

QUESTIONS FROM THE FLOOR: None.

ADJOURNMENT: Motion by Trustee Duane Swanson, seconded by Trustee Stewart Swanson, that the meeting be adjourned at 7:58pm. Vote: Ayes: 4. Motion carried.

Respectfully submitted,

John J. Deschane
President

Marilyn L. Padgett
Clerk/Treasurer