

**MINUTES**  
**REGULAR MEETING**  
**VILLAGE OF CRIVITZ BOARD OF TRUSTEES**

**Public present:** Bill Keller, Jim & Marie Tomaszewski (Peshtigo Times)

- 1) **Call to Order:** The clerk called the meeting to order at 7:00pm.
- 2) **Roll Call:** Members present:           Trustee Duane Swanson           Trustee Kurt Kostuch  
  Trustee Shirley Keller           Trustee Dick Kaminski  
  Trustee Jo Di Volk               Trustee Janis Porfilio
- Members absent:           President John Deschane
- Also present:            Attorney Frank Calvert  
  Clerk/Treasurer Marilyn Padgett

The clerk declared a quorum present for the meeting.

**Temporary Meeting Chair:** Motion by Trustee Kaminski, seconded by Trustee Keller, that Trustee Porfilio act as temporary chair of the meeting in the absence of President Deschane. Vote: Ayes: 6. Motion carried.

- 3) **Adoption of Agenda:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, that the agenda be adopted as presented. Vote: Ayes: 6. Motion carried.
- 4) **Minutes Approval:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, that the minutes of the regular meeting of June 19<sup>th</sup> and Board of Review of June 26<sup>th</sup> be approved as presented. Vote: Ayes: 6. Motion carried.
- 5) **Financial Report:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, that the financial report for all funds for the month of June be approved as presented. Vote: Ayes: 6. Motion carried.
- 6) **General Fund Vouchers:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, to approve payment of general fund vouchers numbered 2609 through 2611, 4031, 6014, 22241 through 22342, except for #22309, and V5297 through V5317. Vote: Ayes: 6. Motion carried.

Motion by Trustee Kaminski, seconded by Trustee Kostuch, to approve the following payments from the general fund:

Community Insurance Co. for 2010 Deductible Expense	\$ 540.00
Wiedemeier Garage for 6 Fire Dept. Vehicle Batteries	\$ 707.70
Sylvester Repair for Fire Truck #3 Repairs	\$ 1,305.04

Discussion: Trustee Porfilio explained that the fire vehicle repairs were due to an ABS light that had come on in March. The committee had approved an estimate for the repairs not to exceed \$1,500.00. Vote: Ayes: 6. Motion carried.

- 6a) **Water Fund:** Motion by Trustee Keller, seconded by Trustee Swanson, to approve payment of water fund vouchers numbered 3702 through 3706. Vote: Ayes: 6. Motion carried.
- 6b) **Sewer Fund:** Motion by Trustee Keller, seconded by Trustee Swanson, to approve payment of sewer fund vouchers numbered 4726 through 4736. Vote: Ayes: 6. Motion carried.

Motion by Trustee Keller, seconded by Trustee Swanson, to approve payment from the sewer fund to J & T Electric in the amount of \$551.55 for emergency repairs at the wastewater treatment plant and a cell phone. Vote: Ayes: 6. Motion carried.

An invoice from Wiedemeier Garage in the amount of \$634.15 for utility truck repairs was bypassed. Trustee Keller noted that this expense had not come before the committee and asked that it be put on a future agenda.

- 6c) **Other Vouchers:** Motion by Trustee Kostuch, seconded by Trustee Kaminski, to approve payment of TIF fund vouchers numbered 307 through 308. Vote: Ayes: 6. Motion carried.
- 7) **Committee & Department Reports:** Copies distributed.
- 8) **Comments from Pre-registered Citizens:** None.
- 9) **2012 Drainage Improvement Project Bid Award:** (Public Works) Motion by Trustee Swanson, seconded by Trustee Keller, to accept the bid of Advance Construction, Inc., in the amount of \$72,000.00 for the 2012 drainage improvement project to be funded equally between the TIF and General Fund. Discussion: Trustee Swanson explained that this is the final part of the drainage project in the area of USH 141/CTH W that was started several years ago and includes taking care of the drainage ditch running from behind Marv's Auto to Old W, and adding a culvert under Old W. When this phase is completed the total project expenses will be reviewed and brought to the board for funding consideration. Vote: Ayes: 6. Motion carried.
- 10) **Heating & Cooling Maintenance Services:** (Public Works): Motion by Trustee Swanson, seconded by Trustee Keller, to accept the quote from Dama Plumbing & Heating in the total amount of \$4,032.00 for maintenance of heating and cooling systems in various village buildings for a term of 3 years. Vote: Ayes: 6. Motion carried.
- 11) **Police Auxiliary Officer Appointment** (Public Safety): Motion by Trustee Kostuch, seconded by Trustee Volk, to confirm the appointment of Spencer Elias as a Crivitz Police Auxiliary Officer. Vote: Ayes: 6. Motion carried.
- 12) **Trackside LLC Change of Agent:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Kostuch, to accept the appointment of Jacqueline Kaminski as agent for Trackside LLC for their Class B Alcohol & Fermented Malt Beverage license at Trackside Saloon. Vote: Ayes: 6. Motion carried.
- 13) **Operators Licenses:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Kostuch, to issue operators licenses effective 7/17/12 through 6/30/14 to Janine Budzinski, Amanda Kempka and Amy Sekey. Vote: Ayes: 6. Motion carried.
- 14) **Recess to Closed Session:** Bypassed.

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**CORRESPONDENCE:** None.

**QUESTIONS FROM THE FLOOR:** None.

**ADJOURNMENT:** Motion by Trustee Kaminski, seconded by Trustee Volk, that the meeting be adjourned at 7:23pm. Vote: Ayes: 6. Motion carried.

Respectfully submitted,

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Trustee Janis Porfilio  
Temporary Chair

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Marilyn L. Padgett  
Clerk/Treasurer