

MINUTES
REGULAR MEETING
VILLAGE OF CRIVITZ BOARD OF TRUSTEES

Public present: Dave Malke

- 1) **Call to Order:** President Deschane called the meeting to order at 7:00pm.
- 2) **Roll Call:** Present: President John Deschane Trustee Aaron Patefield
 Trustee Jeff Dorschner Trustee Fred Franzen
 Trustee Stew Swanson Trustee Amy Grandaw
- Absent: Trustee Kurt Kostuch
- Also present: Attorney Dick Boren
 Deputy Clerk/Treasurer Barbara Uhl

Pres. Deschane declared a quorum present for the meeting.

- 3) **Adoption of Agenda:** Motion by Trustee Franzen, seconded by Trustee Swanson, that the agenda be adopted as presented. Vote: Ayes: 5. Motion carried.
- 4) **Minutes Approval:** Motion by Trustee Franzen, seconded by Trustee Swanson, that the minutes of the regular meeting of June 19th be approved as presented. Vote: Ayes: 5. Motion carried.
- 5) **Financial Report:** Motion by Trustee Franzen, seconded by Trustee Swanson, that the financial report for the month of June be approved as presented. Vote: Ayes: 5. Motion carried.
- 6) **General Fund Vouchers:** Motion by Trustee Franzen, seconded by Trustee Swanson, to approve payment of general fund vouchers numbered 2832 through 2835, 4104, 6085, 7007, 27263 through 27349, and V6949 through V6974. Vote: Ayes: 5. Motion carried.
- Motion by Trustee Franzen, seconded by Trustee Swanson, to approve payment from the general fund to Cardmember Services for supplies and expenses for various departments in the amount of \$1,668.63. Vote: Ayes: 5. Motion carried.
- 6a) **Water Fund:** Motion by Trustee Grandaw, seconded by Trustee Franzen, to approve payment of water fund vouchers numbered 4180 through 4185. Vote: Ayes: 5. Motion carried.
- 6b) **Sewer Fund:** Motion by Trustee Grandaw, seconded by Trustee Franzen, to approve payment of sewer fund vouchers numbered 5356 through 5365. Vote: Ayes: 5. Motion carried.
- Motion by Trustee Grandaw, seconded by Trustee Franzen, to approve payment from the sewer fund to Mulcahy Shaw Water for repairs to the WWTF sampler system in the amount of \$2,440.00, which will be partially reimbursed by Selective Insurance. Vote: Ayes: 5. Motion carried.
- 6c) **Other Fund Vouchers:** Motion by Trustee Swanson, seconded by Trustee Patefield, to approve payment of TIF fund vouchers numbered 5044 through 5045. Vote: Ayes: 5. Motion carried.
- 7) **Committee & Attorney Reports:** Committee reports were distributed prior to the meeting. Atty. Boren reported the first trial at the Northeast Wisconsin Multi-Jurisdictional Court in Coleman went well.

Comments from Pre-registered Citizens: None.

- 8) **Compost Site Clean-up:** (Public Works) Motion by Trustee Patefield, seconded by Trustee Dorschner, to approve contracting with MJB Industries for cleaning up the compost site at a cost not to exceed \$8,000.00, to be reimbursed by the Northwoods Recycling Coalition. Discussion: Trustee Patefield reported that payment has been received from the coalition, however the site has never been registered through the WDNR. Vote: Ayes: 5. Motion carried.
- 9) **Compost Site Motion Sensor Cameras:** (Public Works) Motion by Trustee Patefield, seconded by Trustee Dorschner, to approve the purchase of two motion sensor cameras for the compost site at a cost not to exceed \$300.00. Discussion: Pres. Deschane noted that one camera would be placed inside the site and one outside the gate. Vote: Ayes: 5. Motion carried.
- 10) **Village Hall Boiler Repair:** (Public Works) Motion by Trustee Patefield, seconded by Trustee Dorschner, to accept the proposal from Dama Plumbing & Heating to repair two of the Village Hall boilers for a total cost of \$888.20. Discussion: Trustee Swanson stated the system at the Fire Station is not heating properly. Trustee Patefield said he would put this on the next Public Works agenda. Vote: Ayes: 5. Motion carried.
- 11) **Village Hall Cross Connection Device:** Bypassed per Glen Franzen.
- 12) **2012 F550 Truck Wing Sandblasting & Painting:** (Public Works) Motion by Trustee Patefield, seconded by Trustee Dorschner, to accept the proposal from Starzer Repair for sandblasting and painting the 2012 F550 truck wing at a cost not to exceed \$650.00. Vote: Ayes: 5. Motion carried.
- 13) **Homecoming Parade Street Use Permit:** (Public Safety) Motion by Trustee Dorschner, seconded by Trustee Patefield, to approve street use permit for the 2018 homecoming parade for Friday, September 28 beginning at 2:20pm. Vote: Ayes: 5. Motion carried.
- 14) **ATV/UTV Route Signs & Posts:** (Parks & Recreation) Motion by Trustee Swanson, seconded by Trustee Franzen, to approve the purchase of ATV/UTV route signs and posts from Rent-A-Flash at a cost not to exceed \$3,000.00. Discussion: It was noted that Gateway will be holding a fundraiser to help pay for the signs. Vote: Ayes: 5. Motion carried.
- 15) **Triangle Park Water Tank:** (Parks & Recreation) Motion by Trustee Swanson, seconded by Trustee Franzen, to approve payment to Richlen Excavating for a water tank at Triangle Park in an amount not to exceed \$750.00. Discussion: Pres. Deschane reported that this tank replaces the leaking concrete tank, which had been costing the Village over 10,000 gallons of water each month. Vote: Ayes: 5. Motion carried.
- 16) **CBA Art in the Park Picnic Beer & Wine License:** (Finance) Motion by Trustee Franzen, seconded by Trustee Swanson, to grant a temporary Class B beer and wine license to the Crivitz Business Association, Jolene Huc, Manager, for Art in the Park at the Shaffer Pavilion on Saturday, August 11, 2018, from 1:00 to 4:00pm, provided wristbands are issued and grounds monitored to prevent underage drinking. Vote: Ayes: 5. Motion carried.
- 17) **Combine Committees:** (Finance) Motion by Trustee Franzen, seconded by Trustee Patefield, to combine the Public Works & Utilities Committees into one committee and to create a Personnel Committee, with duties to be assigned per the attached worksheet. Discussion: Pres. Deschane noted this change would be effective 04/16/19. Vote: Ayes: 5. Motion carried.
- 18) **Operators Licenses:** (Finance) Motion by Trustee Franzen, seconded by Trustee Swanson, to grant operators licenses for the term of 7/17/18 through 6/30/20 to Kersten Gibson, who has received a satisfactory records check. Vote: Ayes: 5. Motion carried.

OLD BUSINESS: It was suggested that waste oil or containers be taken to the Town of Stephenson recycling site for possible burning.

NEW BUSINESS: A flyer was distributed asking for volunteers for Littleland Playground Maintenance Day on Saturday, July 21, 2018 at 7:00am.

CORRESPONDENCE: None.

QUESTIONS FROM THE FLOOR: None.

ADJOURNMENT: Motion by Trustee Dorschner, seconded by Trustee Patefield, that the meeting be adjourned at 7:20pm. Vote: Ayes:5. Motion carried.

Respectfully submitted,

John J. Deschane
President

Barbara Uhl
Deputy Clerk/Treasurer