

**MINUTES**  
**REGULAR MEETING**  
**VILLAGE OF CRIVITZ BOARD OF TRUSTEES**

**Public present:** None.

- 1) **Call to Order:** President Deschane called the meeting to order at 7:00pm.
- 2) **Roll Call:** Members present:           President John Deschane           Trustee Duane Swanson  
  Trustee Kurt Kostuch           Trustee Amy Deschane  
  Trustee Dick Kaminski       Trustee Fred Franzen  
  Trustee Stew Swanson

                          Also present:           Attorney Dick Boren  
  Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting.

- 3) **Adoption of Agenda:** Motion by Trustee Franzen, seconded by Trustee Kostuch, that the agenda be adopted as presented. Vote: Ayes: 6. Motion carried.
- 4) **Minutes Approval:** Motion by Trustee Franzen, seconded by Trustee Kostuch, that the minutes of the regular meeting of June 20th be approved as presented. Vote: Ayes: 6. Motion carried.
- 5) **Financial Report:** Motion by Trustee Franzen, seconded by Trustee Kostuch, that the financial report for the month of June be approved as presented. Vote: Ayes: 6. Motion carried.
- 6) **General Fund Vouchers:** Motion by Trustee Franzen, seconded by Trustee Kostuch, to approve payment of general fund vouchers numbered 2794 through 2796, 4091, 6073, 26487 through 26559, and V6687 through V6710. Vote: Ayes: 6. Motion carried.

Motion by Trustee Franzen, seconded by Trustee Kostuch, to approve payment from the general fund voucher to Richlen Excavating for storm debris removal in the amount of \$2,478.75. Vote: Ayes: 6. Motion carried.

- 6a) **Water Fund:** Motion by Trustee Amy Deschane, seconded by Trustee Franzen, to approve payment of water fund vouchers numbered 4099 through 4104. Vote: Ayes: 6. Motion carried.
- 6b) **Sewer Fund:** Motion by Trustee Amy Deschane, seconded by Trustee Franzen, to approve payment of sewer fund vouchers numbered 5258 through 5264. Vote: Ayes: 6. Motion carried.

Motion by Trustee Amy Deschane, seconded by Trustee Franzen, to approve payment from the sewer fund to Energenec in the amount of \$747.50 for a computer remote lift station pump reset. Vote: Ayes: 6. Motion carried.

- 6c) **Other Fund Vouchers:** None.

- 7) **Committee & Attorney Reports:** Atty. Dick Boren reported that Timber Milling & Kiln's legal paperwork was done and the security agreement was filed, so disbursement of funds could happen at anytime. Pres. Deschane reported that they expect to be running the business in the next couple of weeks. Trustee Duane Swanson reported that there may be a change in how recyclables are handled per recent discussions at meetings of the Northwoods Recycling Coalition.

- 8) **Comments from Pre-registered Citizens:** None.

- 9) **Fire Dept. F350 Emergency Lighting:** (Public Safety) Motion by Trustee Duane Swanson, seconded by Trustee Kaminski, to approve the purchase of emergency lighting for the Fire Dept. F350 vehicle from Paust Enterprises at a cost not to exceed \$469.99. Vote: Ayes: 6. Motion carried.
- 10) **Fire Dept. Vehicles - Lettering & Graphics:** (Public Safety) Motion by Trustee Duane Swanson, seconded by Trustee Kaminski, to purchase lettering and graphics for Fire Dept. vehicles from Haystack Apparel at a cost not to exceed \$1,000.00, which includes installation. Vote: Ayes: 6. Motion carried.
- 11) **Fire Hydrant Master Tool:** (Public Safety) Motion by Trustee Duane Swanson, seconded by Trustee Kaminski, to reimburse the Crivitz Firefighters Association \$750.00, which represents 1/2 of the cost of a fire hydrant master tool purchased at the Fire Chief's Conference. Vote: Ayes: 6. Motion carried.
- 12) **2018 Street Sweeping:** (Public Works) Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, to contract with Mid-Wisconsin Supervac for 2018 street sweeping services at the rate of \$85.00 per hour. Vote: Ayes: 6. Motion carried.
- 13) **Wastewater Collection System Rehabilitation Project - Rejection of All Bids:** (Utilities) Motion by Trustee Amy Deschane, seconded by Trustee Franzen, to reject all bids received for the Wastewater Collection System Rehabilitation Project. Discussion: Pres. Deschane explained that the project was estimated at \$150,000.00, but bids came in at \$269,000.00 and up. It was decided to do part of the project in-house in 2017 with local contractors and complete the project over the next 2-3 years. Vote: Ayes: 6. Motion carried.
- 14) **Sludge Hauling 5-Year Contract:** (Utilities) Motion by Trustee Amy Deschane, seconded by Trustee Franzen, to approve the 5-year contract with Full Service Organic Waste for sludge hauling and incorporation, sludge loading derrick rental and assistance in with finding new sludge spreading locations. Vote: Ayes: 6. Motion carried.
- 15) **Truck Approach at Lift Station #4:** (Utilities) Motion by Trustee Amy Deschane, seconded by Trustee Franzen, to contract with Richlen Excavating to place fill and gravel at lift station #4 at a cost not to exceed \$500.00. Vote: Ayes: 6. Motion carried.
- 16) **Fire Hydrant Painting, Lift Station & Mausoleum Sandblasting:** (Utilities) Motion by Trustee Amy Deschane, seconded by Trustee Franzen, to contract with Ferguson Waterworks to paint fire hydrants at a cost not to exceed \$1,500.00 and to sandblast lift stations and the mausoleum at a cost not to exceed \$500.00. Vote: Ayes: 6. Motion carried.
- 17) **Temporary Outdoor Extension of Class B Alcohol & Fermented Malt Beverage License - Thor's Wolverine Den:** (Finance) Motion by Trustee Franzen, seconded by Trustee Amy Deschane, to grant a temporary outdoor extension of the Class B alcohol and fermented malt beverage license for Thor's Wolverine Den, Brian Thoreson, Agent for an event to be held on July 21, 2017, provided the licensee meet all public nuisance regulations. Vote: Ayes: 6. Motion carried.
- 18) **Temporary Class B Wine & Beer License - Crivitz Firefighters Association:** (Finance) Motion by Trustee Franzen, seconded by Trustee Amy Deschane, to grant a temporary Class B wine and beer license to the Crivitz Firefighters Association, Luke Deschane, Manager, for Oktoberfest on September 16, 2017, from 11:00am to 11:00pm at Crivitz Community Veterans Park, provided wristbands are issued and grounds monitored to control underage drinking. Vote: Ayes: 6. Motion carried.
- 19) **Operators Licenses:** (Finance) Motion by Trustee Franzen, seconded by Trustee Kostuch, to grant operators licenses effective 7/18/17 through 6/30/18 to Kathryn Moore and Michelle Giffords, who have received satisfactory background checks. Vote: Ayes: 6. Motion carried.

**OLD BUSINESS:** In response to a question, Trustee Amy Deschane replied that she had already instructed employees to cut the grass at Well #1. There was a brief discussion regarding the CTH W/Main Ave project and that the paved shoulder was narrower than the 5 feet expected in some locations. Pres. Deschane explained that this happened due to a measurement error when the county employees painted the traffic lines and had been discussed by the Public Works Committee, who decided to inform the highway committee, but to take no further action.

**NEW BUSINESS:** None.

**CORRESPONDENCE:** None.

**QUESTIONS FROM THE FLOOR:** None.

**ADJOURNMENT:** Motion by Trustee Kaminski, seconded by Trustee Stew Swanson, that the meeting be adjourned at 7:38pm. Vote: Ayes: 6. Motion carried.

Respectfully submitted,

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John J. Deschane  
President

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Marilyn L. Padgett  
Clerk/Treasurer