

**MINUTES**  
**REGULAR MEETING**  
**VILLAGE OF CRIVITZ BOARD OF TRUSTEES**

**Public present:** None.

- 1) **Call to Order:** Pres. Deschane called the meeting to order at 7:00pm.
- 2) **Roll Call:** Members present:           President John Deschane           Trustee Duane Swanson  
  Trustee Kurt Kostuch           Trustee Shirley Keller  
  Trustee Dick Kaminski       Trustee Fred Franzen  
  Trustee Stew Swanson

                  Also present:           Attorney Frank Calvert  
  Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting.

- 3) **Adoption of Agenda:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, that the agenda be adopted as presented. Vote: Ayes: 6. Motion carried.
- 4) **Minutes Approval:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, that the minutes of the regular meeting of July 15, 2014, be approved as presented. Vote: Ayes: 6. Motion carried.
- 5) **Financial Report:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, that the financial reports for all funds for the months of June and July be approved as presented. Vote: Ayes: 6. Motion carried.
- 6) **General Fund Vouchers:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, to approve payment of general fund vouchers numbered 2686 through 2687, 4055, 6038, 23949 through 24008, V5975 through V5993. Vote: Ayes: 6. Motion carried.

Motion by Trustee Kaminski, seconded by Trustee Kostuch, to approve the following payments from the general fund:

Wiedemeier Garage for vehicle maintenance & repairs for various depts.	\$ 501.41
Crack Filling Services for street crack filling (prior approval for \$7500)	\$ 8,500.00

Vote: Ayes: 6. Motion carried.

- 6a) **Water Fund:** Motion by Trustee Keller, seconded by Trustee Franzen, to approve payment of water fund vouchers numbered 3872 through 3877. Vote: Ayes: 6. Motion carried.
- 6b) **Sewer Fund:** Motion by Trustee Keller, seconded by Trustee Franzen, to approve payment of sewer fund vouchers numbered 4973 through 4982. Vote: Ayes: 6. Motion carried .
- 6c) **Other Vouchers:** Motion by Trustee Kostuch, seconded by Trustee Stewart Swanson, to approve payment of TIF vouchers numbered 369 through 371. Vote: Ayes: 6. Motion carried.
- 7) **Committee & Department Reports:** Copies distributed.
- 8) **Comments from Pre-registered Citizens:** None.
- 9) **Resolution #263:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Kostuch, to adopt Resolution #263: A Resolution Designating Public Depositories. Vote: Ayes: 6. Motion carried.

- 10) USH 141 Utility Project Bid Award:** (Utilities) Motion by Trustee Keller, seconded by Trustee Franzen, to award the bid for the USH 141 Utility Project to DeGroot, Inc., in the amount of \$192,627.29. Vote: Ayes: 6. Motion carried.
- Motion by Trustee Keller, seconded by Trustee Franzen, to accept the engineering contract for construction administration services with Kaempfer & Associates for the USH 141 Utility project at a cost not to exceed \$18,500.00. Vote: Ayes: 6. Motion carried.
- Motion by Trustee Keller, seconded by Trustee Franzen, to fund the entire cost of the USH 141 Utility project, including engineering fees, through a General Obligation Promissory Note from Bank North, with the Sewer Fund to be responsible for approximately 70% of the debt and the General Fund responsible for the remainder. Vote: Ayes: 6. Motion carried.
- 11) Water Rate Increase:** (Utilities) Motion by Trustee Keller, seconded by Trustee Franzen, to apply to the Wisconsin Public Service Commission for a 49% water rate increase, resulting in a 4.25% rate of return. Vote: Ayes: 6. Motion carried.
- 12) Falling Waters Winery Lot Purchase Refund:** (Development) Motion by Trustee Kostuch, seconded by Trustee Stewart Swanson, to approve a \$10,000.00 property purchase refund to Falling Waters Winery who have met the terms of their Dyer Business Park TIF developers agreement. Vote: Ayes: 6. Motion carried.
- 13) Re-name 6th Alley to Park Place:** (Public Works) Motion by Trustee Franzen, seconded by Trustee Keller, to re-name 6th Alley to Park Place and change its status to 'street' status. Vote: Ayes: 5, Nays: 1 (Kostuch). Motion carried.
- 14) Re-name South Ave. to Wolverine Way:** (Public Works) Motion by Trustee Franzen, seconded by Trustee Keller, to re-commit the item to the Public Works Committee. Discussion: The clerk explained that work on re-naming 6th Alley would begin when the committee reaches a decision on re-naming South Ave. The process is too involved to do them separately. Vote: Ayes: 6. Motion carried.
- 15) Park Place Surveying:** (Public Works) Motion by Trustee Franzen, seconded by Trustee Keller, to contract with Rob Kamps Land Surveying to survey the Park Place right of way at a cost not to exceed \$1,000.00. Vote: Ayes: 5, Nays: 1 (Kostuch). Motion carried.
- 16) Police Dept. WLECHA Training:** (Public Safety) Motion by Trustee Duane Swanson, seconded by Trustee Keller, to pay for 3 nights of lodging for Officer Elias to attend annual WLECHA training at a cost not to exceed \$210.00. Vote: Ayes: 6. Motion carried.
- 17) Fire Dept. Membership Recruiting Program:** (Public Safety) Motion by Trustee Duane Swanson, seconded by Trustee Kostuch, to contribute \$500.00 to the Crivitz Firefighters Association for their membership recruiting program. Vote: Ayes: 6. Motion carried.
- 18) 2014 Halloween Trick-or-Treat Hours:** (Public Safety) Motion by Trustee Duane Swanson, seconded by Trustee Franzen, to set 2014 Halloween Trick-or-Treat hours as Friday, October 31st from 3:00pm to 6:00pm. Vote: Ayes: 6. Motion carried.
- 19) Drinking Fountain in Crivitz Community Veterans Park:** (Parks & Recreation) Motion by Trustee Stewart Swanson, seconded by Trustee Kaminski, to install a drinking fountain in Crivitz Community Veterans Park near the playground structure at a cost not to exceed \$1,200.00. Discussion: Trustee Stewart Swanson explained that this would be a free standing fountain placed inside the playground structure at the entrance. Vote: Ayes: 6. Motion carried.
- 20) Noise Ordinance Extension: Mike & Amber Dudkiewicz:** (Public Safety) Motion by Trustee Duane Swanson, seconded by Trustee Franzen, to grant permission to Mike & Amber Dudkiewicz to exceed the noise ordinance limits until 12:00 midnight on September 13th for a wedding reception at their home on 1314 2nd Avenue. Vote: Ayes: 6. Motion carried.

- 21) **Noise Ordinance Extension: Crivitz Firefighters Association:** (Public Safety) Motion by Trustee Duane Swanson, seconded by Trustee Franzen, to grant permission to the Crivitz Firefighters Association to exceed the noise ordinance limits until 12:00 midnight on September 20th for the 2014 Oktoberfest in Crivitz at the John Shaffer Pavilion. Vote: Ayes: 6. Motion carried.
- 22) **Picnic Beer License - VFW:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Kostuch, to grant a temporary Class B Fermented Malt Beverage license to the Crivitz Memorial VFW Post #2063, Jerome Swanson, Manager, for the VFW Labor Day Pig Roast on September 1st from 10:00am to 5:00pm at the John Shaffer Pavilion, provided wristbands are issued to control underage drinking. Vote: Ayes: 6. Motion carried.
- 23) **Picnic Beer & Wine License - Crivitz Firefighters Association:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Kostuch, to grant a temporary Class B Fermented Malt Beverage and Wine license to the Crivitz Firefighters Association, Lukas Deschane, Manager, for the 2014 Oktoberfest in Crivitz on September 20th from 12:00noon to 12:00am at the John Shaffer Pavilion, provided wristbands are issued and grounds monitored to control underage drinking. Vote: Ayes: 6. Motion carried.
- 24) **Operator's Licenses:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Kostuch, to grant operator's licenses effective from 8/19/14 through 06/30/16 to Kayla Hurning, Alicia Maki, Melanie Fischer, Madelen Johnson, Kathryn Moore, Rudi Jensen, and Lukas Deschane who have all received satisfactory background checks. Vote: Ayes: 6. Motion carried.
- 25) **Recess to Closed Session:** Bypassed.
- 26) **Reconvene in Open Session:** Bypassed.

**OLD BUSINESS:** None.

**NEW BUSINESS:**

Pres. Deschane reported that the WI Department of Safety & Professional Services had audited the business practices with regard to the UDC and commented on how well Jane Meissner is doing her job.

Trustee Duane Swanson reported that Marinette County hopes to have the Oakwood Haven building razed by September 1st, except the slab, which they will determine whether or not it has any value for redevelopment of the site.

**CORRESPONDENCE:**

**Amy Sharkey:** A request to develop an ordinance allowing chickens and ducks was referred to the Development Committee.

**WI Dept. of Administration:** The 2014 population estimate is 962, which is down from 984.

**QUESTIONS FROM THE FLOOR:** None.

**ADJOURNMENT:** Motion by Trustee Kostuch, seconded by Trustee Stewart Swanson, that the meeting be adjourned at 7:28pm. Vote: Ayes: 6. Motion carried.

Respectfully submitted,

---

John J. Deschane  
President

---

Marilyn L. Padgett  
Clerk/Treasurer