

MINUTES
REGULAR MEETING
VILLAGE OF CRIVITZ BOARD OF TRUSTEES

Public present: Lorraine Gerhardt, Dee Kaminski, Bill Keller

- 1) **Call to Order:** Pres. Deschane called the meeting to order at 7:00pm.
- 2) **Roll Call:** Members present: President John Deschane Trustee Duane Swanson
 Trustee Shirley Keller Trustee Dick Kaminski
 Trustee Fred Franzen Trustee Janis Porfilio
- Members absent: Trustee Kurt Kostuch
- Also present: Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting.

- 3) **Adoption of Agenda:** Motion by Trustee Kaminski, seconded by Trustee Swanson, that the agenda be adopted as presented. Vote: Ayes: 5. Motion carried.
- 4) **Minutes Approval:** Motion by Trustee Kaminski, seconded by Trustee Swanson, that the minutes of the regular meeting of July 16th be approved as presented. Vote: Ayes: 5. Motion carried.
- 5) **Financial Report:** Motion by Trustee Kaminski, seconded by Trustee Swanson, that the financial reports for July for all funds be approved as presented. Vote: Ayes: 5. Motion carried.
- 6) **General Fund Vouchers:** Motion by Trustee Kaminski, seconded by Trustee Swanson, to approve payment of general fund vouchers numbered 2648 through 2649, 4043, 6026, 23154 through 23213 and V5744 through V5760. Vote: Ayes: 5. Motion carried.

Motion by Trustee Kaminski, seconded by Trustee Swanson, to approve payment from the general fund to the following:

Wiedemeier Garage for Durango Police Squad repairs \$ 1,177.88
Chase Visa for Sonic Wall renewal and various supplies \$ 1,193.38

Discussion: Trustee Porfilio explained that the squad repairs were for shocks, radiator replacement and brakes. Vote: Ayes: 5. Motion carried.

- 6a) **Water Fund:** Motion by Trustee Franzen, seconded by Trustee Keller, to approve payment of water fund vouchers numbered 3789 through 3794. Vote: Ayes: 5. Motion carried.
- 6b) **Sewer Fund:** Motion by Trustee Franzen, seconded by Trustee Keller, to approve payment of sewer fund vouchers numbered 4860 through 4872. Vote: Ayes: 5. Motion carried.

Motion by Trustee Franzen, seconded by Trustee Keller, to approve payment from the sewer fund to the following for sewer system repairs as a result of lightning damage, which has been turned over to the insurance company:

PJ Kortens for flow meter replacement and installation	\$ 3,085.00
Hawkins for replacement of Solo G2 Indicator	\$ 1,864.34

Vote: Ayes: 5. Motion carried.

- 6c) **Other Vouchers:** Motion by Trustee Porfilio, seconded by Trustee Kaminski, to approve payment of TIF Fund voucher number 352. Vote: Ayes: 5. Motion carried.
- 7) **Committee & Department Reports:** Copies distributed.
- 8) **Comments from Pre-registered Citizens:** None.
- 9) **2013 General Fund Budget Adjustment #3:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Swanson, to approve 2013 General Fund budget adjustment #3. Vote: Ayes: 5. Motion carried.
- 10) **2013 TIF Budget Adjustment #2:** (Development) Motion by Trustee Porfilio, seconded by Trustee Kaminski, to approve 2013 TIF budget adjustment #2. Vote: Ayes: 5. Motion carried.
- 11) **2014 TIF Budget:** (Development) Motion by Trustee Porfilio, seconded by Trustee Kaminski, to set the 2014 TIF budget at \$309,349.00. Vote: Ayes: 5. Motion carried.
- 12) **Wastewater Treatment Plant Projects Long-Range Schedule:** (Utilities) Motion by Trustee Franzen, seconded by Trustee Keller, to approve the wastewater treatment plant projects long-range schedule for the period of 2014 through 2035. Vote: Ayes: 5. Motion carried.
- 13) **Kamps Land Surveying CSM for Tom May Property:** (Development) Motion by Trustee Porfilio, seconded by Trustee Kaminski, to approve Kamps Land Surveying certified survey map #06-3470 for property owned by Tom May in Kaby Subdivision. Vote: Ayes: 5. Motion carried.
- 14) **Morning Dove Productions TV Advertising:** (Development) Motion by Trustee Porfilio, seconded by Trustee Kaminski, to approve payment of \$500.00 from the TIF fund to Morning Dove Productions for television advertising promoting businesses development in the Village of Crivitz. Vote: Ayes: 5. Motion carried.
- 15) **Crivitz Firefighters Association Recruitment Costs:** (Public Safety) Motion by Trustee Porfilio, seconded by Trustee Keller, to contribute \$500.00 to the Crivitz Firefighters Association to be used for costs associated with recruitment efforts. Vote: Ayes: 5. Motion carried.
- 16) **Fire Prevention Week Supplies:** (Public Safety) Motion by Trustee Porfilio, seconded by Trustee Keller, to approve the purchase of Fire Prevention Week supplies not to exceed \$1,000.00, with ½ to be reimbursed by the Town of Stephenson. Vote: Ayes: 5. Motion carried.

17) **Recess to Closed Session:** Bypassed.

18) **Reconvene in Open Session:** Bypassed.

OLD BUSINESS: None.

NEW BUSINESS:

Presidents Corner: Pres. Deschane reported that the board toured the new Crivitz Community Center prior to the meeting and noted that it is awesome what Crivitz Youth, Inc., and the Nancy Buck Foundation has done for the area.

CORRESPONDENCE:

State of WI: A letter reporting that the Department of Administration estimates the 01/01/13 population of the Village of Crivitz at 971.

QUESTIONS FROM THE FLOOR: Lorraine Gerhardt submitted a letter requesting a \$500.00 donation for the Crivitz Germany visitors in 2014 for activities including the welcome, tour and farewell events. The committee is asking all area municipalities for donations and expects total costs for the 3 activities to be approximately \$3,000-3,500.00. These are traditional events that are scheduled and funded by a mixture of local government and fundraising in Germany and Wisconsin when there are visits. The letter was referred to the Parks & Recreation Committee for consideration in the 2014 budget.

ADJOURNMENT: Motion by Trustee Kaminski, seconded by Trustee Keller, that the meeting be adjourned at 7:22pm.
Vote: Ayes: 5. Motion carried.

Respectfully submitted,

John J. Deschane
President

Marilyn L. Padgett
Clerk/Treasurer