

**MINUTES**  
**REGULAR MEETING**  
**VILLAGE OF CRIVITZ BOARD OF TRUSTEES**  
**August 22, 2006**

**Public present:** Marie Tomaszewski (Peshtigo Times)

- 1) **Call to Order:** Pres. Deschane called the meeting to order at 7:38PM.
- 2) **Roll Call:** Members present:           President John Deschane           Trustee Duane Swanson  
  Trustee Kurt Kostuch           Trustee Trustee Dick Kaminski  
  Trustee Rich Porfilio           Trustee Jo Di Volk  
  Trustee Janis Porfilio

Also present:                   Attorney Frank Calvert  
  Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting.

- 3) **Adoption of Agenda:** Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, that the agenda be adopted as presented. Vote: Ayes: 6. Motion carried.
- 4) **Minutes Approval:** Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, that the minutes of the regular meeting of July 18<sup>th</sup>, and special meetings of July 27<sup>th</sup>, August 10<sup>th</sup> and August 14<sup>th</sup> be approved as presented. Vote: Ayes: 6. Motion carried.
- 5) **Financial Report:** Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to accept the financial reports for all funds for the month of July as presented. Vote: Ayes: 6. Motion carried.
- 6) **General Fund Vouchers:** Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to approve payment of general fund vouchers numbered 2302 through 2304 and 15527 through 15611, except #15595 to be held. Discussion: Trustee Porfilio noted that the voucher being held is for lodging for a Fire Department conference and will be discussed in committee. Vote: Ayes: 6. Motion carried.

Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to approve the following payments from the general fund:

Pat's Projects for reupholstering Public Works truck seat – Not to exceed	\$ 260.00
Gall's for a bulletproof vest for Officer Kasten – Not to exceed	\$ 1,000.00
Sonic Wall for computer service agreement	\$ 822.90

Discussion: In response to several questions, Trustee Rich Porfilio stated that the bulletproof vest being considered for purchase is probably going to be about \$684.00 and will only be used while on duty for the Village of Crivitz. Trustee Volk noted that everyone should understand that the difference between the actual price of the vest and the maximum amount being approved is not to be used for other purchases. Pres. Deschane added that the amount for the vest was not indicated on the committee report, and he asked that committee chairs take care in making thorough notes of their meetings. Vote: Ayes: 6. Motion carried.

- 6a) **Water Fund:** Motion by Trustee Swanson, seconded by Trustee Janis Porfilio, to approve payment of water vouchers numbered 3224 through 3231. Vote: Ayes: 6. Motion carried.

- 6b) Sewer Fund:** Motion by Trustee Swanson, seconded by Trustee Janis Porfilio, to approve payment of sewer vouchers numbered 4083 through 4093, and to transfer \$ 3,725.00 from the Clean Water Fund Replacement account to cover eligible August expenses. Discussion: The clerk noted that there were several sewer vouchers related to the insurance claim for storm related damages that will be turned over to the insurance company. Vote: Ayes: 6. Motion carried.
- 6c) Other Vouchers:** Motion by Trustee Volk, seconded by Trustee Janis Porfilio, to approve payment of TIF fund vouchers numbered 173 through 174. Vote: Ayes: 6. Motion carried.
- 7) Committee & Department Reports:** Copies distributed. Trustee Rich Porfilio reported that on August 21<sup>st</sup> the Public Safety Committee approved part-time employment with the Village of Lena Police Department for Officer Craig Kasten, as required by the Police Department policy and procedure manual.
- 8) Comments from Pre-registered Citizens:** None.
- 9) Ordinance No. 2006-04:** (Public Safety) Motion by Trustee Rich Porfilio, seconded by Trustee Kostuch, to adopt Ordinance No. 2006-04: An Ordinance Amending Section 7-6-1(e)(3) of the Code of Ordinances of the Village of Crivitz Relating to the Regulation of Fireworks. Discussion: Trustee Rich Porfilio explained that this ordinance prohibits the sale of fireworks from trailers or tents, and only allows such sales from an actual building. The only fireworks distributor who was selling from a trailer has since moved the trailer and will not be allowed to resume sales from the trailer. Vote: Ayes: 6. Motion carried.
- 10) TIF Projects:** Bypassed.
- 11) Deputy Clerk/Treasurer Hiring:** (Finance) Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to hire Jean Behrendt as Deputy Clerk/Treasurer at \$8.00 per hour effective 8/24/06, with a 90 day probationary period. Vote: Ayes: 6. Motion carried.
- 12) Operators Licenses:** (Finance) Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to issue operators licenses effective August 22, 2006, through June 30, 2008, to Samantha Cinquepalmi and Jody Hackbarth, who have both received satisfactory records checks. Vote: Ayes: 6. Motion carried.

#### **OLD BUSINESS:**

**ELS Railroad Upgrade Project:** Pres. Deschane report on an informational meeting held on July 13<sup>th</sup> at which the railroad gave details of their upgrade project. The project will include taking out 2 of the 4 current crossings on Henriette and moving switches to the south side of the road. Approximately 3200 railroad ties will be replaced, as well as new rail. ELS will work with the county on road rehabilitation following the project. The depot will be improved and an old crane removed. The shipping schedule will be moved to nights during the project. The Police Department will be requested to keep an eye on the depot building, as they have had some vandalism. Also, the Public Works Committee was asked to contact the railroad and request that they do not use Spur Street for heavy truck traffic, as the street is not built to handle this type of use. This has been requested in the past, but several board members have noticed that they are again using the roadway for heavy truck traffic.

#### **NEW BUSINESS:**

##### **President's Corner:**

**CTH A Project:** Pres. Deschane share informational details of this project with the board and referred the issue to the Committee of the Whole. The actual construction will take place in 2009, however, the village needs to start saving money toward its approximate \$373,000 cost share.

**USH 141 Project:** Pres. Deschane shared informational details of this project that he has learned in meetings with the County Board Chair, Assemblyman Mursau, and DOT representatives. The DOT currently has no plans for extending the USH 141 project north of Hwy 64. They will be touring USH 141 in this area on September 25<sup>th</sup> to consider future plans.

**Crivitz Youth Center Project:** Pres. Deschane reported that the Crivitz Youth Center is constructing a 4-lane bowling alley on the east side of their property. They will be using the parking area along the west side of George Street starting 50 feet north of Henriette for construction equipment staging until the project is completed, provided proper cautionary measures are taken.

**National Guard Homecoming:** Copies of announcements for a Homecoming Parade Escort and party honoring area troops returning from Iraq were distributed.

**Historical Society Picnic:** Trustee Volk reported that the Historical Society will hold its annual picnic on September 17<sup>th</sup> at 12:00 Noon. She encouraged board members to attend and to bring a hot dish.

#### **CORRESPONDENCE:**

**Old Frigo Building Complaint:** Pres. Deschane referred a letter from several residents regarding the condition of the Old Frigo building on F.J. Street & Main Ave. to the Public Safety committee and asked that they first meet with the complainants and the property owner to see if the matter can be resolved before the village would have to step in. The Fire Chief has been asked to have the building inspected and have an inspection report available for the committee meeting.

**Insurance & E-Mail Info:** Copies of handouts received at the WI Municipal Clerk's conference were distributed to board members for informational purposes.

**Equalized Value Report:** Copies of the report were distributed to board members.

**Population Estimate:** The estimated January 1, 2006, population of the Village of Crivitz by WI Department of Administration is 1,006. The clerk noted that this report also states that approximately 788 of village residents are of voting age, but the normal election turnout is less than half of that number. The clerk will be working on a voter awareness brochure to be created in conjunction with the Towns of Stephenson and Lake to encourage voter participation.

**Crivitz, Germany, Trip:** Pres. Deschane reported he had a good trip to Germany. The people were very friendly and the visitors were treated well.

**QUESTIONS FROM THE FLOOR:** None.

**ADJOURNMENT:** Motion by Trustee Rich Porfilio, seconded by Trustee Kaminski, that the meeting be adjourned at 8:20pm. Vote: Ayes: 6. Motion carried.

Respectfully submitted,

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John J. Deschane  
President

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Marilyn L. Padgett  
Clerk/Treasurer