

MINUTES
REGULAR MEETING
VILLAGE OF CRIVITZ BOARD OF TRUSTEES

Public present: None.

- 1) **Call to Order:** Pres. Deschane called the meeting to order at 7:00pm.
- 2) **Roll Call:** Members present: President John Deschane Trustee Duane Swanson
 Trustee Dick Kaminski Trustee Fred Franzen
- Members absent: Trustee Kurt Kostuch
 Trustee Shirley Keller
 Trustee Stew Swanson
- Also present: Attorney Dick Boren
 Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present and noted that he would vote on all agenda items.

- 3) **Adoption of Agenda:** Motion by Trustee Kaminski, seconded by Trustee Duane Swanson, that the agenda be adopted as presented. Vote: Ayes: 4. Motion carried.
- 4) **Minutes Approval:** Motion by Trustee Kaminski, seconded by Trustee Franzen, that the minutes of the regular meeting of August 18th be approved as presented. Vote: Ayes: 4. Motion carried.
- 5) **Financial Report:** Motion by Trustee Kaminski, seconded by Trustee Franzen, that the financial report for the month of August, 2015, be approved as presented. Vote: Ayes: 4. Motion carried.
- 6) **General Fund Vouchers:** Motion by Trustee Kaminski, seconded by Trustee Franzen, to approve payment of general fund vouchers numbered 2727 through 2728, 4069, 6051, 24893 through 24954, V6249 through V6265. Vote: Ayes: 4. Motion carried.

Motion by Trustee Kaminski, seconded by Trustee Franzen, to approve the following payments from the general fund:

Sherwin Industries for curb painting supplies	\$ 767.86
Crivitz Lumber for supplies for various departments	\$ 553.69
WI State Firefighters Association for 2015/16 dues - 25 members	\$ 500.00

Vote: Ayes: 4. Motion carried.

- 6a) **Water Fund:** Motion by Trustee Franzen, seconded by Trustee Duane Swanson, to approve payment of water fund vouchers numbered 3967 through 3971. Vote: Ayes: 4. Motion carried.
- 6b) **Sewer Fund:** Motion by Trustee Franzen, seconded by Trustee Duane Swanson, to approve payment of sewer fund vouchers numbered 5086 through 5092. Vote: Ayes: 4. Motion carried.

Motion by Trustee Franzen, seconded by Trustee Duane Swanson, to approve payment from the sewer fund to M & M Irrigation for Nicolet Bank irrigation system repairs in the amount of \$594.00, with \$297.00 to be reimbursed DeGroot. Discussion: Pres. Deschane explained that this expense was for repairs to the irrigation system, which was torn out by the contractor at the beginning of the USH 141 utility improvement project because it was not shown on the plans. The Utilities Committee had agreed to pay 1/2 of the repair cost. Vote: Ayes: 4. Motion carried.

- 6c) **Other Vouchers:** None.

- 7) **Committee & Attorney Reports:** Committee reports were distributed to board members prior to the meeting. Attorney Boren reported that a status hearing on the drainage ditch lawsuit was scheduled for October 19th, following which he will give a full report to the board.
- 8) **Comments from Pre-registered Citizens:** None.
- 9) **Resolution No. 268: Authorizing the Issuance and Sale of Approximately \$2,575,000.00 General Obligation Promissory Notes, Series 2015:** (Finance): Motion by Trustee Kaminski, seconded by Trustee Franzen, to adopt Resolution No. 268: A Resolution Authorizing the Issuance and Sale of Approximately \$2,565,000.00 General Obligation Promissory Notes, Series 2015. Discussion: Pres. Deschane explained that the borrowing was \$10,000.00 less than originally estimated due to the final bond pricing and favorable interest rate. Roll Call Vote: Franzen: Yes, Kaminski: Yes, Keller: Absent, Kostuch: Absent, D. Swanson: Yes, S. Swanson: Absent, Deschane: Yes. Motion carried.
- 10) **USH 141 Utility Improvement Project - Payment for Revised Quantities:** (Utilities) Motion by Trustee Franzen, seconded by Trustee Duane Swanson, to approve payment from the sewer fund to DeGroot in the amount of \$8,330.77 for revised quantities in accordance with the contract for the USH 141 Utility Improvement project. Vote: Ayes: 4. Motion carried.
- 11) **2016 Water Fund Budget:** (Utilities) Motion by Trustee Franzen, seconded by Trustee Duane Swanson, to approve the 2016 water fund budget. Vote: Ayes: 4. Motion carried.
- 12) **Main Lift Station Generator Maintenance Contract:** (Utilities) Motion by Trustee Franzen, seconded by Trustee Duane Swanson, to accept the 5-year maintenance contract with Cummins in the amount of \$2,532.00 for the main lift station generator. Vote: Ayes: 4. Motion carried.
- 13) **Horizontal & Vertical Controls on Fire Hydrants:** (Utilities) Motion by Trustee Franzen, seconded by Trustee Duane Swanson, to contract with Rob Kamps Land Surveying to mark horizontal and vertical controls on fire hydrants at a cost not to exceed \$600.00. Vote: Ayes: 4. Motion carried.
- 14) **Contract for Cellular Modem Service:** (Public Safety) Bypassed.
- 15) **New Firefighter - Mike Biundo:** (Public Safety) Motion by Trustee Duane Swanson, seconded by Trustee Kaminski, to accept Mike Biundo as a firefighter effective September 1, 2015. Vote: Ayes: 4. Motion carried.
- 16) **Street Use Permit - Homecoming Parade:** (Public Safety) Motion by Trustee Duane Swanson, seconded by Trustee Kaminski, to issue a street use permit for the 2015 Homecoming Parade to be held on Friday, October 9th beginning at 2:30pm, provided parade organizers coordinate closely with Chief Frievalt due to concerns regarding the USH 141 detour. Vote: Ayes: 4. Motion carried.
- 17) **Heating & Air Conditioning Contract - Dama Plumbing & Heating:** (Public Works) Motion by Trustee Franzen, seconded by Trustee Duane Swanson, to accept the bid from Dama Plumbing & Heating in the amount of \$3,435.00 for annual maintenance of the heating and air conditioning systems at the Village Hall, WWTF, Fire Station and all 3 Wells for a period of 3 years. Discussion: It was noted that the cost was \$3,435.00 for the entire 3 year period. Vote: Ayes: 4. Motion carried.
- 18) **5-year Road Plan:** (Public Works) Motion by Trustee Franzen, seconded by Trustee Duane Swanson, to accept the updated 5-year road plan. Vote: Ayes: 4. Motion carried.
- 19) **Floor Maintenance - Ultra Floor Care:** (Public Works) Motion by Trustee Franzen, seconded by Trustee Duane Swanson, to contract with Ultra Floor Care for stripping and sealing floors at the Village Hall, WWTF and Fire Station at a cost not to exceed \$1,400.00. Vote: Ayes: 4. Motion carried.

20) **F350 Truck Repair - Wiedemeier Garage:** (Public Works) Motion by Trustee Franzen, seconded by Trustee Duane Swanson, to accept the quote from Wiedemeier Garage in the amount of \$1,500.00 for purchase and installation of a rebuilt turbo for the F350 truck. Vote: Ayes: 4. Motion carried.

OLD BUSINESS: None.

NEW BUSINESS:

Presidents Corner: Pres. Deschane reminded everyone that the 2015 Oktoberfest in Crivitz was scheduled for Saturday, September 19 from 11am to 11pm, with good food, refreshments and music.

Pres. Deschane reported that he, Chief Frievalt and the clerk had met with Jennifer Engle, USDA-RD representative regarding the squad car grant. Paperwork and details regarding procurement were discussed. Pres. Deschane commended Trustee Kostuch, Chief Frievalt and the clerk for their work on the grant application, which resulted in the Village receiving a grant award for the new squad vehicle and related equipment.

CORRESPONDENCE: None.

QUESTIONS FROM THE FLOOR: None.

ADJOURNMENT: Motion by Trustee Kaminski, seconded by Trustee Franzen, that the meeting be adjourned at 7:21pm. Vote: Ayes:4. Motion carried.

Respectfully submitted,

John J. Deschane
President

Marilyn L. Padgett
Clerk/Treasurer