

MINUTES
REGULAR MEETING
VILLAGE OF CRIVITZ BOARD OF TRUSTEES
September 18, 2012

Public present: Bill Keller, Stew Swanson, Allen Brey, Marie Tomaszewski (Peshtigo Times)

- 1) **Call to Order:** Pres. Deschane called the meeting to order at 7:00pm.
- 2) **Roll Call:** Members present: President John Deschane Trustee Duane Swanson
 Trustee Kurt Kostuch Trustee Shirley Keller
 Trustee Dick Kaminski Trustee Jo Di Volk
 Trustee Janis Porfilio
- Also present: Attorney Frank Calvert
 Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting.

- 3) **Adoption of Agenda:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, that the agenda be adopted as presented. Vote: Ayes: 6. Motion carried.

Allen Brey: Allen is running for re-election to the office of District Attorney this fall. He is also a candidate for Circuit Court Judge in next spring's election. He stated that he has 27 years of experience. He also complimented the two Crivitz Police Officers.

- 4) **Minutes Approval:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, that the minutes of the regular meeting of August 21st and special meeting of August 28th be approved as presented. Vote: Ayes: 6. Motion carried.
- 5) **Financial Report:** Bypassed to October meeting.
- 6) **General Fund Vouchers:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, to approve payment of general fund vouchers numbered 2615 through 2616, 4033, 6016, 22415 through 22461 and V5535 through V5548. Vote: Ayes: 6. Motion carried.

Motion by Trustee Kaminski, seconded by Trustee Porfilio, to approve the purchase of a Draeger (gas) meter from Paul Conway Shields for the Fire Department in the amount of \$1,592.00. Vote: Ayes: 6. Motion carried.

- 6a) **Water Fund:** Motion by Trustee Keller, seconded by Trustee Swanson, to approve payment of water fund vouchers numbered 3715 through 3721. Vote: Ayes: 6. Motion carried.
- 6b) **Sewer Fund:** Motion by Trustee Keller, seconded by Trustee Swanson, to approve payment of sewer fund vouchers numbered 4747 through 4755. Vote: Ayes: 6. Motion carried.
- 6c) **Other Vouchers:** None
- 7) **Committee & Department Reports:** Copies distributed.
- 8) **Comments from Pre-registered Citizens:** None.

9) **Ordinance No. 2013-04:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Swanson, to adopt Ordinance No. 2013-04: A Ordinance Relating to Village Board Salaries, and specifically raising per diem pay from \$20 to \$25.00. Discussion: The clerk noted a change was made to the draft ordinance distributed to board members to clarify per diem payments to other appointed personnel. Vote: Ayes: 4, Nays: 3 (Kostuch, Porfilio, Volk). Motion carried.

10) **2013 Assessor, Attorney and Auditor Contracts:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Kostuch, to approve 2013 contract fees as follows:

Attorney Frank Calvert	\$12,000.00
R & R Assessing Services	\$ 8,220.00
Unger & Walters (Audit)	\$16,500.00

Discussion: The clerk was asked to survey other municipalities for the amounts they pay for the annual audit. Also, to research a statement in a recent League of Wisconsin Municipalities magazine that Villages under 25,000 in population are not required to have an annual audit. Vote: Ayes: 6. Motion carried.

11) **Halloween Trick-or-Treat Hours** (Public Safety): Motion by Trustee Porfilio, seconded by Trustee Kostuch, to set 2013 Halloween Trick-or-Treat hours for Wednesday, October 31st from 3:00pm to 6:00pm. Vote: Ayes: 6. Motion carried.

12) **Fire Dept. Furnace & Air Conditioning Repairs** (Public Safety): Motion by Trustee Porfilio, seconded by Trustee Kostuch, to accept the quote from Dama Plumbing & Heating for fire station furnace and air conditioning repairs at a cost not to exceed \$350.00. Vote: Ayes: 6. Motion carried.

13) **Fire Prevention Week Supplies:** (Public Safety) Motion by Trustee Porfilio, seconded by Trustee Kostuch, to approve the purchase of Fire Prevention Week supplies at a total cost of \$1,200.00, with ½ to be reimbursed from the Town of Stephenson. Vote: Ayes: 6. Motion carried.

14) **2013 Crivitz Rescue Squad Contract:** (Public Safety) Motion by Trustee Porfilio, seconded by Trustee Kostuch, to accept the 2013 Crivitz Rescue Squad contract in the amount of \$8,685.00. Vote: Ayes: 6. Motion carried.

15) **Operators Licenses:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Kostuch, to issue operators licenses effective 9/18/12 through 6/30/14 to Sandra Madson and Austin Shelley, both having received satisfactory records checks. Vote: Ayes: 6. Motion carried.

16) **Recess to Closed Session:** Bypassed.

17) **Reconvene in Open Session:** Bypassed.

OLD BUSINESS: None.

NEW BUSINESS:

Stew Swanson: Stew reported that he was presented with a proclamation and plaque for the 100th anniversary of the Crivitz Fire Department at the Marinette County board meeting earlier in the day. Pres. Deschane thanked Stew and the fire department for dedicated service to the community. He noted that he was on the department when Stew became chief approximately 40 years ago.

Presidents Corner: Pres. Deschane reported that the fire department's "Fun in the Field" event was extremely successful, with several hundred kids participating. During the event the Eagle III rescue helicopter landed, there was a fire sprinkler demonstration, bouncy houses, and kids games. He also commended Mike Frievalt for taking one of the Police Auxiliary officers to Milwaukee to visit his hospitalized wife, and then back to Green Bay, and then worked a full day in the village.

Committee of the Whole Meeting: Regarding 2013 Budget - Monday, October 15th at 7:00pm. Pres. Deschane stated that all committees must have completed budget worksheets in to the clerk's office no later than Friday, Oct. 12th.

CORRESPONDENCE: None.

QUESTIONS FROM THE FLOOR: None.

ADJOURNMENT: Motion by Trustee Kostuch, seconded by Trustee Volk, that the meeting be adjourned at 7:25pm.
Vote: Ayes: 6. Motion carried.

Respectfully submitted,

John J. Deschane
President

Marilyn L. Padgett
Clerk/Treasurer