

**MINUTES**  
**REGULAR MEETING**  
**VILLAGE OF CRIVITZ BOARD OF TRUSTEES**

**September 20, 2005**

**Public present:** Stephanie Oberleitner, Thea Burmek, Greg Gocht, Glen Franzen, Marie Tomaszewski (Peshtigo Times)

**1) Call to Order:** Pres. Deschane called the meeting to order at 7:30PM.

**2) Roll Call:** President John Deschane                      Trustee Duane Swanson  
Trustee Kurt Kostuch                                      Trustee Gene Golla  
Trustee Rich Porfilio                                      Trustee Jo Di Volk  
Trustee Janis Porfilio (Late)

Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting.

**3) Adoption of Agenda:** Motion by Trustee Rich Porfilio, seconded by Trustee Golla, that the agenda be adopted as presented. Vote: Ayes: 5. Motion carried.

**4) Minutes Approval:** Motion by Trustee Rich Porfilio seconded by Trustee Golla, that the minutes of the regular meeting of August 23<sup>rd</sup> be approved as presented. Vote: Ayes: 5. Motion carried.

**5) Financial Report:** Motion by Trustee Rich Porfilio, seconded by Trustee Golla, to accept the financial reports for all funds for the month of August as presented. Vote: Ayes: 5. Motion carried.

**6) General Fund Vouchers:** Motion by Trustee Rich Porfilio, seconded by Trustee Golla, to approve payment of general fund vouchers numbered 2272 through 2274 and 14608 through 14685. Vote: Ayes: 5. Motion carried.

**6a) Sewer Fund Vouchers:** Motion by Trustee Swanson, seconded by Trustee Rich Porfilio, to approve payment of sewer fund vouchers numbered 3977 to 3982, and to transfer \$704.65 from the Clean Water Fund Replacement account to the sewer fund to cover eligible September expenses. Vote: Ayes: 5. Motion carried.

**6b) Water Fund Vouchers:** Motion by Trustee Swanson, seconded by Trustee Rich Porfilio, to approve payment of water fund vouchers numbered 3164 through 3174. Vote: Ayes: 5. Motion carried.

**6c) Other Vouchers:** Motion by Trustee Volk, seconded by Trustee Swanson, to approve payment of TIF fund vouchers numbered 136 through 138. Vote: Ayes: 5. Motion carried.

Motion by Trustee Swanson, seconded by Trustee Rich Porfilio, to approve payment of Fire Building fund vouchers numbered 201 through 202. Discussion: Trustee Swanson explained that the grant program has not yet been closed out by the Dept. of Commerce. There is money left in the building fund that may be used for lettering for the building, if needed. Vote: Ayes: 5. Motion carried.

**7) Committee & Department Reports:** Copies distributed.

**8) Comments from Pre-registered Citizens:** None.

**9) Resolution #201:** (Development) Motion by Trustee Volk, seconded by Trustee Golla, to adopt Resolution No. 201: A Resolution Relating to the Village of Crivitz and Marinette County Application for a State of Wisconsin FY 2006 Comprehensive Planning Grant for the Development of a Multi-jurisdictional Comprehensive Plan. Discussion: Trustee Volk explained that this resolution establishes the village working together with the county and several other municipalities to create a comprehensive plan. The participation fee of \$8,000.00 will be divided in 3 equal annual payments. The clerk noted that the first payment would be sent to the county with the resolution. Vote: Ayes: 5. Motion carried.

Note: Trustee Janis Porfilio arrived at this point in the meeting.

**10) TIF Projects** (Whole) Motion by Trustee Volk, seconded by Trustee Rich Porfilio, to approve developers agreements based on assessed value for Dyer Business Park developers, including James Bublitz, Vicki Markert and Jane Belshner, Don Kosmecki, Kurt Kostuch and Eric Myszka, with language to be added by the attorney protecting the village against speculators. Discussion: The clerk informed the board that the attorney had mentioned he was concerned about protecting the village in the agreements. Files to this issue were reviewed and contained notes of a conversation held between Trustee Janis Porfilio and a representative of Bank North that suggested possible wording that would protect the village and still allow the developer to obtain financing. It was decided to present this information to the attorney for inclusion in the agreements, and that the resulting agreements would not have to come back to the board for any further action. Vote: Ayes: 5, Abstentions: 1(Kostuch). Motion carried.

Motion by Trustee Volk, seconded by Trustee Janis Porfilio, to split Dyer Business Park lot #5 into two equal sections becoming lot #5 and lot #6, change the current lots numbered 6-9 to lots 7-10, and split the new lot 10 into two sections, becoming lot 10 and outlot 2. Vote: Ayes: 6. Motion carried.

Motion by Trustee Volk, seconded by Trustee Rich Porfilio, to increase the purchase price of Dyer Business Park lots to \$15,000, with \$5,000 to be refunded upon meeting developer agreement obligations, effective November 1, 2005. Vote: Ayes: 6. Motion carried.

Motion by Trustee Volk, seconded by Trustee Janis Porfilio, to accept the contract with Ayres & Associates in the amount of \$3,000 for preparing an Environmental Review Record for Dyer Business Park, as required by the CDBG-PFED grant program. Vote: Ayes: 6. Motion carried.

**11) Homecoming Parade Permit:** (Public Safety) Motion by Trustee Rich Porfilio, seconded by Trustee Golla, to approve the homecoming parade permit for the Crivitz High School to be held on Friday, September 30<sup>th</sup> at 2:25pm. Vote: Ayes: 6. Motion carried.

**12) Halloween Hours:** (Public Safety) Motion by Trustee Rich Porfilio, seconded by Trustee Golla, to set Halloween trick-or-treat hours on Monday, October 31<sup>st</sup> from 3:00pm to dusk. Vote: Ayes: 6. Motion carried.

**13) Public Works Shop:** (Public Works) Bypassed and referred to Committee of the Whole with no objection.

- 14) Wage Raise:** (Public Works & Utilities) Motion by Trustee Golla, seconded by Trustee Swanson, to approve a wage raise of \$1.00 per hour for Rudi Jensen retroactive to his 90-day anniversary date of 8/9/05. Vote: Ayes: 6. Motion carried.
- 15) Village Flag:** (Parks & Recreation) Motion by Trustee Kostuch, seconded by Trustee Golla, to change the village flag colors to green, royal blue, brown and yellow on a white background, as requested by the Sister City group. Motion amended: Motion by Trustee Rich Porfilio, seconded by Trustee Volk, to amend the motion to add the words “pending Village Board approval of the final proof.” Vote on amendment: Ayes: 5, Nays: 1(Kostuch). Motion carried. Vote on main motion as amended: Ayes: 5, Nays: 1(Kostuch). Motion carried.
- 16) Rescue Squad Picnic License:** (Finance) Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to issue a Class B Fermented Malt Beverage picnic license to the Crivitz Rescue Squad for a fundraising event to be held on Saturday, September 24<sup>th</sup> at Trackside Saloon, and waive the \$10.00 fee. Motion amended: Motion by Trustee Swanson, seconded by Trustee Rich Porfilio, to amend the motion to specify “2005”. Vote on amendment: Ayes: 6. Motion carried. Vote on main motion as amended: Ayes: 6. Motion carried.
- 17) Operators Licenses:** (Finance) Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to issue an operators license effective 9/20/05 through 6/30/06 to Dawn Pahle, who has received a satisfactory criminal records check. Vote: Ayes: 6. Motion carried.
- 18) Crivitz/Stephenson Liaison Committee:** Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to accept the appointment of Gene Golla, Janis Porfilio and John Deschane to the Crivitz/Stephenson Liaison Committee, who will discuss mutual issues of comprehensive and long range planning. Vote: Ayes: 6. Motion carried.

**OLD BUSINESS:** None.

**NEW BUSINESS:**

**Parks & Recreation Meeting:** Thursday, Sept. 22<sup>nd</sup> at 6:00pm

**Crivitz/Stephenson Liaison Committee:** Thursday, Sept. 22<sup>nd</sup> at 7:00pm

**Operator’s Licensing Information:** Pres. Deschane urged board members to read a memo from the clerk regarding denial, suspension and revocation of operator’s licenses, per the request of the Finance Committee.

**Ordinance Books:** Pres. Deschane asked board members to bring in ordinance books for updating.

**President’s Corner:** Pres. Deschane commended the community on the outpouring of support to hurricane victims on the gulf coast. He reminded members of upcoming community fundraisers, including the Rescue Squad on 9/24 at Trackside Saloon, Firefighters dance on 10/1 at Gateway, and Haunted Hayride at the Welty farm in October.

**CORRESPONDENCE:**

**Bay Lakes Regional Planning Commission:** Notice of an open house on October 3<sup>d</sup> regarding a regional comprehensive plan that the commission has prepared for its eight-county region.

**Dept. of Revenue :** Notification of the tax incremental district equalized value increase for the 2005 tax roll.

**QUESTIONS FROM THE FLOOR:** None.

**ADJOURNMENT:** Motion by Trustee Kostuch, seconded by Trustee Swanson, that the meeting be adjourned at 8:20. Vote: Ayes: 6. Motion carried.

Respectfully submitted,

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John J. Deschane  
President

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Marilyn L. Padgett  
Clerk/Treasurer