

**MINUTES**  
**REGULAR MEETING**  
**VILLAGE OF CRIVITZ BOARD OF TRUSTEES**

**Public present:** See attached.

1) **Call to Order:** Pres. Deschane called the meeting to order at 7:30PM.

2) **Roll Call:** Members present:       President John Deschane  
                                                  Trustee Kurt Kostuch  
                                                  Trustee Rich Porfilio  
                                                  Trustee Janis Porfilio

                          Members absent:       Trustee Duane Swanson  
                                                  Trustee Gene Golla

                          Also present:            Attorney Frank Calvert  
                                                  Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting.

**American Transmission Company (ATC):** Neil Palmer of ATC gave a presentation and update regarding the rebuilding of electric transmission lines, including a tentative construction schedule and what the village can expect during the project.

3) **Adoption of Agenda:** Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, that the agenda be adopted as presented. Vote: Ayes: 4. Motion carried.

4) **Minutes Approval:** Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, that the minutes of the regular meeting of September 20<sup>th</sup> be approved as presented. Vote: Ayes: 4. Motion carried.

5) **Financial Report:** Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to accept the financial reports for all funds for the month of September as presented. Vote: Ayes: 4. Motion carried.

6) **General Fund Vouchers:** Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to approve payment of general fund vouchers numbered 2275 through 2278 and 14686 through 14670. Vote: Ayes: 4. Motion carried.

Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to approve payment from the general fund to the following:

Rob Kamps Land Surveying for survey work in the cemetery & berm project	\$ 1,150.00
National Fire Protection Assoc. for Fire Prevention Week supplies (1/2 billed to Stephenson)	\$ 1,453.93

Vote: Ayes: 4. Motion carried.

6a) **Sewer Fund Vouchers:** Motion by Trustee Rich Porfilio, seconded by Trustee Volk, to approve payment of sewer fund vouchers numbered 3983 to 3988. Vote: Ayes: 4. Motion carried.

6b) **Water Fund Vouchers:** Motion by Trustee Rich Porfilio, seconded by Trustee Volk, to approve payment of water fund vouchers numbered 3175 through 3178. Vote: Ayes: 4. Motion carried.

Motion by Trustee Rich Porfilio, seconded by Trustee Volk, to approve payment from the water fund to Northern Lake Service, Inc., in the amount of \$2,086.00 for water testing. Vote: Ayes: 4. Motion carried.

- 6c) Other Vouchers:** Motion by Trustee Volk, seconded by Trustee Janis Porfilio, to approve payment of TIF fund vouchers numbered 139 through 140. Vote: Ayes: 4. Motion carried.

Motion by Trustee Rich Porfilio, seconded by Trustee Volk, to approve payment of Fire Building fund vouchers number 203. Vote: Ayes: 4. Motion carried.

- 7) Committee & Department Reports:** Copies distributed.

- 8) Comments from Pre-registered Citizens:** (registration form attached) Donald Kosmecki commented on the sale of lots in Dyer Business Park, stating that if Lot #1 is not actually sold, he is interested in purchasing it. Pres. Deschane explained that the buyers of Lot #1 and Lot #2 had put down payments on their lots, instead of the entire purchase amount, both of which were accepted by the board. Jim & Peggy Bublitz, Lot #1 purchasers, entered the meeting at this time and indicated that they would be submitting the balance of their payment and signing land transaction documents immediately following the meeting. They also clarified that they would not be using the model home for residential purposes, which are prohibited within the business park.

- 9) Ordinance No. 2005-07:** (Whole) Motion by Trustee Rich Porfilio, seconded by Trustee Volk, to adopt Ordinance No. 2005-07: An Ordinance Amending the Provisions of the Village of Crivitz Code of Ordinances Relating to Stop Signs. Vote: Ayes: 4. Motion carried.

- 10) Resolution No. 202:** (Whole) Motion by Trustee Kostuch, seconded by Trustee Rich Porfilio, to adopt Resolution No. 202: A Resolution Naming Roads in the Village of Crivitz. Vote: Ayes: 4. Motion carried.

- 11) Resolution No. 203:** (Whole) Motion by Trustee Volk, seconded by Trustee Janis Porfilio, to adopt Resolution No. 203: A Resolution Authorizing the Submission of a Community Development Block Grant Public Facilities for Economic Development Application. Discussion: It was explained that this \$222,000 grant is for the Dyer Business Park infrastructure project. Vote: Ayes: 4. Motion carried.

- 12) TIF Projects** (Whole) Motion by Trustee Volk, seconded by Trustee Janis Porfilio, to approve changes to the Dyer Business Park Restrictive Covenants. Vote: Ayes: 4. Motion carried.

Motion by Trustee Volk, seconded by Trustee Janis Porfilio, to approve final Dyer Business Park developer agreements. Vote: Ayes: 4. Motion carried.

Motion by Trustee Volk, seconded by Trustee Janis Porfilio, to adopt the Dyer Business Park Stormwater Plan as shown on drawing C10 prepared by Ayres & Associates and dated 10/9/05. Vote: Ayes: 4. Motion carried.

- 13) Park Planning Citizen Committee:** (Parks & Recreation) Motion by Trustee Kostuch, seconded by Trustee Rich Porfilio, to form a Park Planning Citizen Committee and appoint Luke Westrich, Karen Tomaszewski, Denise Swanson, Glen Franzen and Ginger Deschane as members. Vote: Ayes: 4. Motion carried.

- 14) Sister City Representative:** Motion by Trustee Kostuch, seconded by Trustee Rich Porfilio, to appoint President Deschane to represent the Village Board on the Sister City Board of Directors. Vote: Ayes: 4. Motion carried.

- 15) Fire Contract:** Referred to Public Safety committee.

**16) Fire Building Fund:** Referred to Public Safety committee.

**17) Village Hall Remodeling Plan:** (Whole) Motion by Trustee Kostuch, seconded by Trustee Volk, to begin Phase 1 of the hall remodeling plan in 2005 as prepared by Ayres & Associates. **Motion amended:** Motion by Trustee Rich Porfilio, seconded by Trustee Janis Porfilio, to do phase 1 not to exceed \$10,000.00. Vote on amendment: Ayes: 2, Nays: 3 (Volk, Kostuch, Deschane). Motion failed. Discussion: The clerk clarified that the village cannot spend more than the \$10,000 that had already been approved by the board for phase 1 of the project, even though the cost estimate is over that amount. Vote on original motion: Ayes: 3, Nays: 2 (Rich Porfilio, Janis Porfilio). Motion carried.

**18) Operators Licenses:** (Finance) Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to issue an operators license effective 10/18/05 through 6/30/06 to Kim Gast and Benjamin Zahorik, effective upon receipt of satisfactory criminal records checks. Discussion: Trustee Janis Porfilio explained that she will verify the records check prior to issuance of the licenses. Vote: Ayes: 3, Nays: 1 (Kostuch). Motion carried.

#### **OLD BUSINESS:**

**Sister City Trip:** Pres. Deschane noted that the Sister City group is planning a trip to Crivitz, Germany, from June 26 to July 10, 2006.

**Town Liaison Committee:** Pres. Deschane reported a meeting was held recently at which members discussed extraterritorial zoning, recycling, the cemetery, wellhead protection and comprehensive planning. A resolution regarding the airport will be on the November agenda for consideration by the Crivitz Village Board.

**Cemetery:** Trustee Rich Porfilio reported that a person who owns property to the north of the cemetery had been allowing the village to store dirt on his property, but he would now like it removed. This issue was referred to the Parks & Rec committee.

#### **NEW BUSINESS:**

**Committee of the Whole:** Thursday, Oct. 20<sup>th</sup> at 11:00am for Dyer Business Park bid opening.

**President's Corner:** Pres. Deschane commended the railroad for placing gravel around wood being stored on their property. This makes the property look better and will not cause as much of a mess on the roads.

#### **CORRESPONDENCE:**

**Community Insurance Corp.:** Copies of the 3-year loss control report were distributed.

**WI Dept. of Administration:** 1/1/2005 population estimate – 1,010.

**Crivitz Rescue Squad:** A contract renewal letter was referred to the Public Safety Committee.

**QUESTIONS FROM THE FLOOR:**

**Dalwyn Wauters:** Dalwyn lives on the corner of George & Mira and has been having problems with vandalism and theft of inflatable holiday decorations for about two years. He has worked with the local police department and the sheriff's department, but the problems continue. To date he has had damages of about \$5,500.00. He also complained of barking dogs. Trustee Rich Porfilio stated he would speak with the police officers regarding these issues.

**ADJOURNMENT:** Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, that the meeting be adjourned at 8:30. Vote: Ayes: 4. Motion carried.

Respectfully submitted,

---

John J. Deschane  
President

---

Marilyn L. Padgett  
Clerk/Treasurer