

MINUTES
REGULAR MEETING
VILLAGE OF CRIVITZ BOARD OF TRUSTEES

November 15, 2005

Public present: Bret Waugus, Sandra Waugus, David Lecloux, Martha Rechner, David & Marie Tomaszewski
(Pehstigo Times)

- 1) **Call to Order:** Pres. Deschane called the meeting to order at 7:30PM.
- 2) **Roll Call:** Members Present: President John Deschane Trustee Duane Swanson
 Trustee Rich Porfilio Trustee Jo Di Volk
 Trustee Janis Porfilio
- Members Absent: Trustee Kurt Kostuch (Work)
 Trustee Gene Golla (Out of Town)
- Also Present: Attorney Frank Calvert
 Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting.

- 3) **Adoption of Agenda:** Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, that the agenda be adopted as presented. Vote: Ayes: 4. Motion carried.
- 4) **Minutes Approval:** Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, that the minutes of the regular meeting of October 18th and special meeting of October 27th be approved as presented. Vote: Ayes: 4. Motion carried.
- 5) **Financial Report:** Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to accept the financial reports for all funds for the month of October as presented. Vote: Ayes: 4. Motion carried.
- 6) **General Fund Vouchers:** Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to approve payment of general fund vouchers numbered 2279 through 2280 and 14761 through 14830. Vote: Ayes: 4. Motion carried.

Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to approve payment from the general fund to the following:

Menard's for shelving for Public Works Shop not to exceed	\$ 490.00
Wiedemeier Garage for Public Works truck brake repairs not to exceed	\$ 350.00
Crivitz Lumber for new 16'x8' garage door for old fire station not to exceed	\$ 950.00
Marinette County Highway Dept. for crack sealing & fuel	\$ 1,992.15

Vote: Ayes: 4. Motion carried.

Motion by Trustee Janis Porfilio, seconded by Trustee Swanson, to purchase a cell phone from Cellcom for use by employee Rudi Jensen not to exceed \$110.00 to be paid by the sewer fund. Vote: Ayes: 4. Motion carried.

6c) Other Vouchers: Motion by Trustee Volk, seconded by Trustee Janis Porfilio, to approve payment of TIF fund vouchers numbered 142 through 145. Vote: Ayes: 4. Motion carried.

Motion by Trustee Swanson, seconded by Trustee Rich Porfilio, to approve payment from the Fire Building Fund to R & S Auto Artists in the amount of \$1,715.73 for lettering on the new fire station. Vote: Ayes: 4. Motion carried.

7) Committee & Department Reports: Copies distributed.

8) Comments from Pre-registered Citizens: None.

9) Ordinance No. 2005-08: (Finance) Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to adopt Ordinance No. 2005-08: An Ordinance Amending the Provisions of the Village of Crivitz Code of Ordinances Relating to Retail “Class A” Intoxicating Liquor License Quotas. Discussion: Trustee Janis Porfilio explained that the Finance Committee had recently met with Martha Rechner, who intends to open a gift and wine boutique store, and who requested that the board increase the local quota of retail liquor licenses from two to three so that she could apply for the license. Vote: Janis Porfilio: Yes, Rich Porfilio: Yes, Volk: Yes, Swanson: Yes. Motion carried.

10) TIF Projects – Dyer Business Park & Other Projects: (Development) Bypassed.

11) 2006 TIF Budget: (Development) Motion by Trustee Volk, seconded by Trustee Janis Porfilio, to approve the 2006 proposed budget for the TIF District in the amount of \$674,875.00. Discussion: Pres. Deschane noted that a little over \$500,000 of the total budget is for Dyer Business Park construction and an interest payment on the bond anticipation notes. Vote: Ayes: 4. Motion carried.

12) Mapping Update Project: (Development) Motion by Trustee Volk, seconded by Trustee Janis Porfilio, to accept the quote from Bay Lakes Regional Planning Commission for updating digital zoning maps, with the TIF Fund and General Fund to equally split the cost of \$1,826.00. Vote: Ayes: 4. Motion carried.

13) Pelkin Property CSM: (Development) Motion by Trustee Volk, seconded by Trustee Janis Porfilio, to accept the certified survey map for the Pelkin property as submitted by Rob Kamps Land Surveying. Vote: Ayes: 4. Motion carried.

14) 2006 Fire Contract: (Public Safety) Motion by Trustee Rich Porfilio, seconded by Trustee Janis Porfilio, to renew the fire contract with the Town of Stephenson through December 31, 2006, with the contract amendment requested by the Township, and the rate to remain the same as 2005. Vote: Ayes: 4. Motion carried.

15) 2006 Crivitz Rescue Squad Contract: (Public Safety) Motion by Trustee Rich Porfilio, seconded by Trustee Janis Porfilio, to accept the 2006 Crivitz Rescue Squad Contract in the amount of \$7,500.00. Vote: Ayes: 4. Motion carried.

16) Snow Removal Contract: (Public Works) Motion by Trustee Swanson, seconded by Trustee Rich Porfilio, to accept the bid from Richlen Excavating for snow removal for the 2005/06 season. Discussion: Pres. Deschane noted that snow would be taken to the WWTF to avoid problems with debris left from the snow piles in recent years in the downtown area. Vote: Ayes: 4. Motion carried.

Snow Plowing: (Public Works) Motion by Trustee Swanson, seconded by Trustee Rich Porfilio, to contract with Marinette County for snow plowing for the 2005/06 season at their current rate schedule. Vote: Ayes: 4. Motion carried.

17) Public Works Shop/Sewer Utility: (Public Works) Motion by Trustee Swanson, seconded by Trustee Volk, to transfer ownership of the Public Works shop from the general fund to the sewer utility, and move the shop to the old fire station, in exchange for the sewer utility writing off the amount due of \$29,918.00 from the general fund. Vote: Janis Porfilio: Yes, Rich Porfilio: No, Swanson: Yes, Volk: Yes. Motion carried.

18) Sludge incorporation Contract: (Utilities) Motion by Trustee Swanson, seconded by Trustee Rich Porfilio, to accept the 3-year contract with Bob Bizjak for sludge incorporation at the rate of \$.002 per gallon. Vote: Ayes: 4. Motion carried.

19) Witt Property Stormwater Plan: (Public Works) Motion by Trustee Swanson, seconded by Trustee Rich Porfilio, to accept the stormwater plan for the Witt USH 141 property. Vote: Ayes: 4. Motion carried.

20) Operators Licenses: (Finance) Motion by Trustee Janis Porfilio, seconded by Trustee Rich Porfilio, to issue an operators licenses effective 11/15/05 through 6/30/06 to Julie Bender, Tabitha Thompson, and Lynne Bywater, who have received satisfactory criminal records checks. Vote: Ayes: 4. Motion carried.

OLD BUSINESS:

Junked Vehicles: Pres. Deschane asked Trustee Rich Porfilio to check with the Police Department on the status of trying to clean up junked vehicles around the village.

NEW BUSINESS:

President's Corner: Pres. Deschane congratulated the girl's volleyball team on their M & O Conference championship win. He reminded everyone to donate to the food pantry during the holiday season. He also welcomed Martha Rechner's new business "On a Whim" to the village.

QUESTIONS FROM THE FLOOR: None.

ADJOURNMENT: Motion by Trustee Swanson, seconded by Trustee Rich Porfilio, that the meeting be adjourned at 8:00pm. Vote: Ayes: 4. Motion carried.

Respectfully submitted,

John J. Deschane
President

Marilyn L. Padgett
Clerk/Treasurer