

**MINUTES**  
**REGULAR MEETING**  
**VILLAGE OF CRIVITZ BOARD OF TRUSTEES**

**Public present:** Steve Klein, Brian & Cherish Thoreson

- 1) **Call to Order:** Pres. Deschane called the meeting to order at 7:00pm.
- 2) **Roll Call:** Members present:           President John Deschane           Trustee Duane Swanson  
  Trustee Kurt Kostuch           Trustee Amy Deschane  
  Trustee Dick Kaminski       Trustee Fred Franzen  
  Trustee Stew Swanson

                                  Also present:           Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting.

- 3) **Adoption of Agenda:** Motion by Trustee Franzen, seconded by Trustee Deschane, that the agenda be adopted as presented. Vote: Ayes: 6. Motion carried.
- 4) **Minutes Approval:** Motion by Trustee Franzen, seconded by Trustee Kaminski, that the minutes of the regular meeting of October 18th and Special Meeting of October 26th be approved as presented. Vote: Ayes: 6. Motion carried.
- 5) **Financial Report:** Motion by Trustee Franzen, seconded by Trustee Kaminski, that the financial reports for all funds for the month of October be approved as presented. Vote: Ayes: 6. Motion carried.
- 6) **General Fund Vouchers:** Motion by Trustee Franzen, seconded by Trustee Kaminski, to approve payment of general fund vouchers numbered 2770 through 2772, 4083, 6065, 25911 through 25982, V6537 through V6552. Vote: Ayes: 6. Motion carried.
- 6a) **Water Fund:** Motion by Trustee Deschane, seconded by Trustee Franzen, to approve payment of water fund vouchers numbered 4046 through 4051. Vote: Ayes: 6. Motion carried.
- 6b) **Sewer Fund:** Motion by Trustee Deschane, seconded by Trustee Franzen, to approve payment of sewer fund vouchers numbered 5193 through 5203. Vote: Ayes: 6. Motion carried.
- Motion by Trustee Deschane, seconded by Trustee Franzen, to approve payment from the sewer fund to Richlen Excavating in the amount of \$3,354.00 for a sewer lateral, which will be billed to the property owner. Discussion: Trustee Deschane noted that this lateral is for the Kosir residence on Park Ave. Vote: Ayes: 6. Motion carried.
- 6c) **Other Vouchers:** Motion by Trustee Kostuch, seconded by Trustee Franzen, to approve payment of TIF fund voucher number 5017. Vote: Ayes: 6. Motion carried.
- 7) **Committee & Attorney Reports:** Committee reports were distributed to member prior to the meeting. There was no attorney report for the month of October.
- 8) **Comments from Pre-registered Citizens:** None.
- 9) **Resolution No. 272:** (Whole) Motion by Trustee Franzen, seconded by Trustee Kaminski, to adopt Resolution No. 272: A Resolution Adopting the 2017 Budgets and Corresponding Tax Levies for the Village of Crivitz General Fund and TIF District No. 1 Fund. Vote: Ayes: 6. Motion carried.
- 10) **2016 Budget Adjustment #2:** (Finance) Motion by Trustee Franzen, seconded by Trustee Kaminski, to accept 2016 Budget Adjustment #2 for the general fund and TIF District #1 fund. Vote: Ayes: 6. Motion carried.

- 11) **Class B Liquor & Fermented Malt Beverage License - Thor's Wolverine Den:** (Finance) Motion by Trustee Franzen, seconded by Trustee Kaminski, to grant a class B liquor and fermented malt beverage license effective December 1, 2016, through June 30, 2017, to Brian Thoreson, agent, for Thor's Wolverine Den, LLC, for Thor's Wolverine Den, 423 Hall Ave. Vote: Ayes: 6. Motion carried.
- 12) **Cigarette License for Thor's Wolverine Den:** (Finance) Motion by Franzen, seconded by Trustee Kaminski, to grant a cigarette license effective December 1, 2016, through June 30, 2017, to Thor's Wolverine Den, 423 Hall Ave.. Vote: Ayes: 6. Motion carried.
- 13) **Mausoleum Door Repair - Aaron Sikowski:** (Parks & Recreation) Motion by Trustee Stew Swanson, seconded by Trustee Duane Swanson, to accept the quote from Aaron Sikowski for repairing the mausoleum door using period style hardware at a cost not to exceed \$500.00 and to fund the expense from the Perpetual Care Fund. Vote: Ayes: 6. Motion carried.
- 14) **Street Use Permit - 2016 Christmas Parade:** (Public Safety) Motion by Trustee Duane Swanson, seconded by Trustee Kaminski, to approve a street use permit for the Crivitz Firefighters Association for the 2016 Christmas Parade to be held on Saturday, November 26th at 5:30pm. Vote: Ayes: 6. Motion carried.
- 15) **John Deere Lawn Tractor - Gendron's:** (Utilities) Motion by Trustee Deschane, seconded by Trustee Franzen, to purchase a John Deere X380 lawn tractor for the Sewer Utility from Gendron's at a cost not to exceed \$2,700.00. Vote: Ayes: 6. Motion carried.
- 16) **Meter Repair - Ferguson Waterworks:** (Utilities) Motion by Trustee Deschane, seconded by Trustee Franzen, to approve the purchase of a meter head from Ferguson Waterworks at a cost not to exceed \$1,000.00 to replace the meter head at Crivitz Estates Apartments. Vote: Ayes: 6. Motion carried.
- 17) **Floor Maintenance Contract - Ultra Floor Care:** (Public Works) Motion by Trustee Kaminski, seconded by Trustee Kostuch, to accept the quote from Ultra Floor Care for a 3 year floor maintenance contract in the amount of \$4,412.55. Vote: Ayes: 6. Motion carried.
- 18) **Public Works Truck Repairs - Wiedemeier Garage:** (Public Works) Motion by Trustee Kaminski, seconded by Trustee Kostuch, to accept the quote from Wiedemeier Garage for ball joint replacement on the public works truck in the amount of \$813.00 and subsequent front end alignment, if needed, for a total cost not to exceed \$1,000.00. Discussion: Trustee Swanson recommended putting a set of airbags on the front if the plow is too heavy for the truck. Vote: Ayes: 6. Motion carried.
- 19) **Public Works Truck Tires - Wiedemeier Garage:** (Public Works) Motion by Trustee Kaminski, seconded by Trustee Kostuch, to accept the quote from Wiedemeier Garage for new tires for the public works truck at a cost not to exceed \$1,648.00. Vote: Ayes: 6. Motion carried.
- 20) **John Deere 1070 Tractor Repairs - Reisterer & Schnell:** (Public Works) Motion by Trustee Kaminski, seconded by Trustee Kostuch, to approve repairs to the John Deere 1070 tractor at Reisterer & Schnell at a cost not to exceed \$1,000.00. Discussion: Pres. Deschane noted that this repair is to adjust the clutch put in by Beaver Machine. Vote: Ayes: 6. Motion carried.
- 21) **Operators Licenses:** (Finance) Motion by Trustee Franzen, seconded by Trustee Kaminski, to grant operators licenses effective 11/15/2016 through 6/30/2018 to Lynn Smiley and Robert Noll, both having received satisfactory background checks. Vote: Ayes: 6. Motion carried.

**OLD BUSINESS:** None.

**NEW BUSINESS:**

**Village Hall Defibrillator:** Pres. Deschane announced that a \$1,600.00 donation was received from the Tri-County Daylite Masons for the purchase of a public access defibrillator for the Village Hall. The equipment should be received sometime in December and any funds left from the purchase will be returned to the Masons. He thanked Trustees Duane and Stew Swanson, who are both members of the Masons Lodge.

Pres. Deschane offered condolences to Shirley Keller, wife of Bill Keller who very recently passed away. Bill was a previous employee of the Village and Shirley was both a previous employee and Trustee.

**CORRESPONDENCE:** None.

**QUESTIONS FROM THE FLOOR:** None.

**ADJOURNMENT:** Motion by Trustee Kostuch, seconded by Trustee Franzen, that the meeting be adjourned at 7:43pm.  
Vote: Ayes: 6. Motion carried.

Respectfully submitted,

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John J. Deschane  
President

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Marilyn L. Padgett  
Clerk/Treasurer