

MINUTES
REGULAR MEETING
VILLAGE OF CRIVITZ BOARD OF TRUSTEES

Public present: Dave & Crystal Malke, Marcia Barbier (Peshtigo Times).

- 1) **Call to Order:** President Deschane called the meeting to order at 7:00pm.
- 2) **Roll Call:** Members present: President John Deschane Trustee Kurt Kostuch
 Trustee Amy Deschane Trustee Dick Kaminski
 Trustee Fred Franzen Trustee Stew Swanson
- Members absent: Trustee Duane Swanson
- Also present: Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting.

- 3) **Adoption of Agenda:** Motion by Trustee Franzen, seconded by Trustee Kostuch, that the agenda be adopted as presented. Vote: Ayes: 5. Motion carried.
- 4) **Minutes Approval:** Motion by Trustee Franzen, seconded by Trustee Kostuch, that the minutes of the regular meeting of October 17th be approved as presented. Vote: Ayes: 5. Motion carried.
- 5) **Financial Report:** Motion by Trustee Franzen, seconded by Trustee Kostuch that the financial report for the month of October be approved as presented. Vote: Ayes: 5. Motion carried.
- 6) **General Fund Vouchers:** Motion by Trustee Franzen, seconded by Trustee Kostuch, to approve payment of general fund vouchers numbered 2807 through 2809, 4095, 6077, 26754 through 26820, and V6785 through V6802. Vote: Ayes: 5. Motion carried.

Motion by Trustee Franzen, seconded by Trustee Kostuch, to approve the following payments from the general fund:

| | |
|---|-------------|
| Marinette County Highway Commission for pothole repair | \$ 2,719.27 |
| Wiedemeier Garage for Public Works truck winter maintenance | \$ 531.29 |
| Rennert's Fire Equipment for Fire Dept Vehicle maintenance | \$ 2,031.43 |

Vote: Ayes: 5. Motion carried.

- 6a) **Water Fund:** Motion by Trustee Amy Deschane, seconded by Trustee Franzen, to approve payment of water fund vouchers numbered 4126 through 4131. Vote: Ayes: 5. Motion carried.
- 6b) **Sewer Fund:** Motion by Trustee Amy Deschane, seconded by Trustee Franzen, to approve payment of sewer fund vouchers numbered 5291 through 5304. Vote: Ayes: 5. Motion carried.
- 6c) **Other Fund Vouchers:** Motion by Trustee Kostuch, seconded by Trustee Amy Deschane, to approve payment of TIF fund vouchers numbered 5031 through 5034. Vote: Ayes: 5. Motion carried.
- 7) **Committee & Attorney Reports:** Copies of committee reports were distributed to board members prior to the meeting.
- 8) **Comments from Pre-registered Citizens:** None.

- 9) **Community Code Service - Zoning Ordinance Update Contract:** (Finance) Motion by Trustee Franzen, seconded by Trustee Kostuch, to accept the proposal from Alan Harvey of Community Code Service for updating the zoning code at a cost not to exceed \$1,895.00, plus mileage and related printing, and to fund the expense from the unassigned balance. Vote: Ayes: 4, Abstentions: 1 (Kaminski). Motion carried.
- 10) **Littleland Playground Maintenance Supplies:** (Parks & Recreation) Motion by Trustee Stew Swanson, seconded by Trustee Franzen, to approve the purchase of maintenance supplies from Leathers & Associates and Playground Plastics for Littleland Playground not to exceed \$500.00, and to fund the expense from the general equipment savings fund. Vote: Ayes: 5. Motion carried.
- 11) **Forest Home Cemetery Grave Sale Revenue Distribution:** (Parks & Recreation) Motion by Trustee Stew Swanson, seconded by Trustee Franzen, to retain 40% of grave sale revenue in the general fund for annual cemetery expenses and deposit the remainder in the perpetual care savings fund. Vote: Ayes: 5. Motion carried.
- 12) **Fire Dept. NWTC Live Fire Training:** (Public Safety) Motion by Trustee Kostuch, seconded by Trustee Kaminski, to approve Fire Dept. NWTC live fire training at a cost not to exceed \$550.00. Vote: Ayes: 5. Motion carried.
- 13) **Annual Fire Inspectors Conference:** (Public Safety) Motion by Trustee Kostuch, seconded by Trustee Kaminski, to approve payment of expenses related to the annual fire inspectors conference not to exceed \$650.00. Vote: Ayes: 5. Motion carried.
- 14) **Christmas Parade Street Use Permit:** (Public Safety) Motion by Trustee Kostuch, seconded by Trustee Kaminski, to issue a street use permit to the Crivitz Fire Department for the 2017 Christmas Parade to be held on Saturday, November 25th at 5:30pm. Vote: Ayes: 5. Motion carried.
- 15) **Rennert's Invoice for Fire Dept. Vehicle/Equipment Maintenance:** Bypassed.
- 16) **Lift Station #1 Pump Impeller:** (Utilities) Motion by Trustee Amy Deschane, seconded by Trustee Franzen, to approve the purchase of a pump impeller and related supplies for lift station #1 from Energenecs at a cost not to exceed \$2,371.53. Vote: Ayes: 5. Motion carried.
- 17) **Lift Station #1 Pump Lift System - Richlen Enterprises:** (Utilities) Motion by Trustee Amy Deschane, seconded by Trustee Franzen, to accept the quote from Richlen Enterprises for fabricating a rail and ladder extensions for the pump lift system at lift station #1 at a cost not to exceed \$1,610.00. Vote: Ayes: 5. Motion carried.
- 18) **Wastewater Treatment Facility Piping Replacement - USA Bluebook:** (Utilities) Motion by Trustee Amy Deschane, seconded by Trustee Franzen, to approve the purchase of rubber hose from USA Bluebook at a cost not to exceed \$3,000.00 to replace galvanized pipe at the wastewater treatment facility. Vote: Ayes: 5. Motion carried.

OLD BUSINESS: None.

NEW BUSINESS:

2018 Budget Hearing: Re-scheduled for Thursday, November 30th at 5:30pm

Development Committee Meeting: Reminder of meeting Wednesday, November 22nd at 5:00pm.

CORRESPONDENCE: None.

QUESTIONS FROM THE FLOOR: None.

ADJOURNMENT: Motion by Trustee Kaminski, seconded by Trustee Kostuch, that the meeting be adjourned at 7:15pm. Vote: Ayes:5. Motion carried.

Respectfully submitted,

John J. Deschane
President

Marilyn L. Padgett
Clerk/Treasurer