

MINUTES
REGULAR MEETING
VILLAGE OF CRIVITZ BOARD OF TRUSTEES

Public present: Jennifer Johnson & James Norby (Peshtigo Times), Tom May, Stew Swanson, Spencer Elias.

1) **Call to Order:** Pres. Deschane called the meeting to order at 7:00pm.

2) **Roll Call:** Members present: President John Deschane Trustee Duane Swanson
 Trustee Kurt Kostuch Trustee Shirley Keller
 Trustee Dick Kaminski Trustee Fred Franzen
 Trustee Janis Porfilio

 Also present: Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting.

3) **Adoption of Agenda:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, that the agenda be adopted as presented. Vote: Ayes: 6. Motion carried.

4) **Minutes Approval:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, that the minutes of the regular meeting and public hearing of November 19th be approved as presented. Vote: Ayes: 6. Motion carried.

5) **Financial Report:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, that the financial reports for November for all funds be approved as presented. Vote: Ayes: 6. Motion carried.

6) **General Fund Vouchers:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, to approve payment of general fund vouchers numbered 2661 through 2663, 4047, 6030, 23412 through 23481 and V5822 through V5838. Vote: Ayes: 6. Motion carried.

Motion by Trustee Kaminski, seconded by Trustee Kostuch, to approve payment from the general fund to Fire Services for Fire Department face plate fittings and maintenance in the amount of \$704.50. Discussion: Stew Swanson, Fire Chief, noted that this expense was for annual air pack testing and repairs to faceplates. Vote: Ayes: 6. Motion carried.

6a) **Water Fund:** Motion by Trustee Franzen, seconded by Trustee Keller, to approve payment of water fund vouchers numbered 3813 through 3822. Vote: Ayes: 6. Motion carried.

6b) **Sewer Fund:** Motion by Trustee Franzen, seconded by Trustee Keller, to approve payment of sewer fund vouchers numbered 4904 through 4910. Vote: 6. Motion carried.

6c) **Other Vouchers:** None.

7) **Committee & Department Reports:** Copies were distributed to board members prior to the meeting.

8) **Comments from Pre-registered Citizens:** None.

9) **Accept Resignation of Fire Chief:** (Public Safety) Motion by Trustee Porfilio, seconded by Trustee Keller, to accept the resignation of Stewart Swanson as Fire Chief effective December 31, 2013. Discussion: Pres. Deschane thanked Stew on behalf of the board and community for his dedicated service and mentioned that he had the honor of serving beside him on the department at one time. Stew will be staying on as fire inspector. Vote: Ayes: 6. Motion carried.

- 10) **Resolution No. 259:** (Public Safety) Motion by Trustee , seconded by Trustee Keller, to adopt Resolution No. 259: A Resolution Acknowledging Stewart Swanson for 40 Years of Dedicated Service to the Community as Village of Crivitz Fire Chief. Vote: Ayes: 6. Motion carried.
- 11) **Appointment of Fire Chief:** (Public Safety) Motion by Trustee , seconded by Trustee Keller, to accept President Deschane's appointment of Rudi Jensen as Fire Chief effective January 1, 2014. Vote: Ayes: 6. Motion carried.
- 12) **Approval of Committed Fund Balances:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Kostuch, to approve committed (designated) fund balances as of 12/31/2013. Vote: Ayes: 6. Motion carried.
- 13) **General & TIF Fund Budget Adjustments:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Kostuch, to approve adjustments to the general and TIF funds. Vote: Ayes: 6. Motion carried.
- 14) **Police Tahoe Squad Tires:** (Public Safety) Motion by Trustee , seconded by Trustee Keller, to approve the purchase of new tires for the Police Tahoe squad vehicle at a cost not to exceed \$600.00. Vote: Ayes: 6. Motion carried.
- 15) **Police Canine Unit Policy Amendment:** (Public Safety) Motion by Trustee , seconded by Trustee Keller, to approve the amendment to the Police Canine Unit Policy. Vote: Ayes: 6. Motion carried.
- 16) **Police Canine Unit:** (Public Safety) Motion by Trustee , seconded by Trustee Keller, to allow Officer Elias to use his dog donated by Craig Kasten as a Crivitz Police K-9 after he obtains required certifications, provided there is no cost to the Village for the dog except for annual WLECHA training, and to allow the Crivitz Police Department to solicit donations for any other K-9 expenses. Vote: Ayes: 5, Nays: 1 (Kostuch). Motion carried.
- 17) **Damaged Sewer Line Repair:** (Utilities) Motion by Trustee Franzen, seconded by Trustee Keller, to approve payment to Richlen Excavating in the amount of \$1,686.00 for sewer line repair at 1216 Rosa Ave. Discussion: Trustee Franzen explained that the homeowner had had the line snaked and found it was crushed down. Vote: Ayes: 6. Motion carried.
- 18) **Recess to Closed Session:** Motion by Trustee Kostuch, seconded by Trustee Keller, to recess to closed session for the purpose of conferring with legal counsel regarding current and future potential litigation. Vote: Ayes: 6. Motion carried.

Chair to state: Closed session is in accordance with WI Statute sec. 19.85(1)(g) which states that "...any meeting of a...governmental body, upon motion duly made and carried, may be convened in closed session under one or more of the exemptions provided in this section...(g)...conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved."
- 19) **Reconvene in Open Session:** Motion by Trustee Kostuch, seconded by Trustee Keller, to reconvene in open session and announce action taken in closed session, if any. Vote: Ayes: 6. Motion carried. The board returned to open session at 7:20pm and Pres. Deschane announced that no action was taken in closed session.

OLD BUSINESS: None.

NEW BUSINESS:

Presidents Corner: None.

CORRESPONDENCE: None.

QUESTIONS FROM THE FLOOR: None.

ADJOURNMENT: Motion by Trustee Kaminski, seconded by Trustee Porfilio, that the meeting be adjourned at 7:21pm.
Vote: Ayes: 6. Motion carried.

Respectfully submitted,

John J. Deschane
President

Marilyn L. Padgett
Clerk/Treasurer