

MINUTES
REGULAR MEETING
VILLAGE OF CRIVITZ BOARD OF TRUSTEES
January 19, 2010

Public present: Dave, Jim & Marie Tomaszewski (Peshtigo Times), Bill Keller, Vito Congine, Sr.

1) **Call to Order:** Pres. Deschane called the meeting to order at 7:30PM.

2) **Roll Call:** Members present: President John Deschane Trustee Duane Swanson
 Trustee Shirley Keller Trustee Dick Kaminski
 Trustee Jo Di Volk Trustee Janis Porfilio

 Members absent: Trustee Kurt Kostuch (out of town)

 Also present: Attorney Frank Calvert
 Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting.

3) **Adoption of Agenda:** Motion by Trustee Kaminski, seconded by Trustee Porfilio, that the agenda be adopted as presented. Vote: Ayes: 5. Motion carried.

4) **Minutes Approval:** Motion by Trustee Kaminski, seconded by Trustee Porfilio, that the minutes of the regular meeting of December 15th and special meeting of December 28th be approved as presented. Vote: Ayes: 5. Motion carried.

5) **Financial Report:** Motion by Trustee Kaminski, seconded by Trustee Porfilio, that the financial reports for all funds for the month of December be approved as presented. Vote: Ayes: 5. Motion carried.

6) **General Fund Vouchers:** Motion by Trustee Kaminski, seconded by Trustee Porfilio, to approve payment of general fund vouchers numbered 2517 through 2520, and 19528 through 19651. Vote: Ayes: 5. Motion carried.

6a) **Water Fund:** Motion by Trustee Keller, seconded by Trustee Swanson, to approve payment of water fund vouchers numbered 3494 through 3500. Vote: Ayes: 5. Motion carried.

6b) **Sewer Fund:** Motion by Trustee Keller, seconded by Trustee Swanson, to approve payment of sewer fund vouchers numbered 4461 through 4468. Vote: Ayes: 5. Motion carried.

6c) **Other Vouchers:** Motion by Trustee Porfilio, seconded by Trustee Volk, to approve TIF fund vouchers numbered 258 through 259. Vote: Ayes: 5. Motion carried.

Motion by Trustee Kostuch, seconded by Trustee Porfilio, to transfer \$ 7,216.98 from the TIF savings account to the TIF operational fund for emergency siren related expenses. Vote: Ayes: 5. Motion carried.

8) **Comments from Pre-registered Citizens:** None.

9) **2010-2011 Election Inspector Appointment:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Porfilio, to approve the appointment of Lois Dyer as an Election Inspector for the term ending December 31, 2011. Vote: Ayes: 5. Motion carried.

10) **Ordinance No. 2010-01:** (Finance) Motion by Trustee Porfilio, seconded by Trustee Kaminski, to adopt Ordinance No. 2010-01: An Ordinance Amending Liquor License Regulations. Vote: Ayes: 5. Motion carried.

11) **Municipal Judge Training Expenses:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Porfilio, to approve payment from the general fund to Judge Carl Greene in the amount of \$863.70 for 2009 training expenses. Vote: Ayes: 5. Motion carried.

12) **Baseball Park Water Lateral:** (Utilities) Motion by Trustee Keller, seconded by Trustee Swanson, to install a 2" lateral at the baseball park at a cost not to exceed \$700.00. Discussion: Trustee Keller clarified that the water utility would pay for this expense. Vote: Ayes: 5. Motion carried.

13) **WWTF Transducer Replacement:** (Utilities) Motion by Trustee Keller, seconded by Trustee Swanson, to replace the transducer at the wastewater treatment facility at a cost not to exceed \$1,000.00 and to transfer this amount from the Clean Water Fund Replacement account to cover the expense. Vote: Ayes: 5. Motion carried.

14) **USH 141/CTH W Ditch Project Easements:** Bypassed.

15) **Crivitz Business Association Cross Country Ski Sign:** (Development) Motion by Trustee Porfilio, seconded by Trustee Volk, to contribute \$750.00 to the Crivitz Business Association toward the cost of the new cross country ski sign. Vote: Ayes: 5. Motion carried.

16) **Unique Transitions DBP Lot Purchase Refund** (Development) Motion by Trustee Porfilio, seconded by Trustee Volk, to refund \$1,400.00 to Unique Transitions for the purchase of Dyer Business Park lots #7 & #8. Vote: Ayes: 5. Motion carried.

17) **Operators Licenses:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Porfilio, to issue a probationary operators license effective 01/19/2010 through 6/30/2010 to Joshua Grabowski. Vote: Ayes: 5. Motion carried.

OLD BUSINESS:

Municipal Court Warrant Fees: Atty Calvert explained the recent opinion of the Attorney General is that a municipal court cannot add warrant fees beyond \$15-\$28.00. The village will need to revise current

ordinances. The matter was referred to the Finance Committee and it was also requested that they contact state representatives about increasing the amount that can be charged.

Village Hall Renovation Project: Pres. Deschane reported that the project should be done before mid-February. The completion date was extended due to the addition of more flooring to the contract.

NEW BUSINESS:

CTH A Project: Pres. Deschane distributed copies of his notes from 2 recent CTH A Project meetings and encouraged Trustees to review this material prior to the January 21st meeting.

2010 Cost of Living Adjustment: It was reported that the 2010 CPI changes was -.4%. Therefore, employees would not receive either a COLA increase or a reduction in pay.

President's Corner: Pres. Deschane thanked the Crivitz Fire Department for their work on the ice skating rink and both the Fire Department and Crivitz Rescue Squad for hosting the annual tree burn and skating party on January 30th. He also commended Public Works employees on a fantastic job of plowing streets.

CORRESPONDENCE:

League of Women Voters of Wisconsin: A letter regarding potential problems with the 2010 Census form n counting the principal residences of "snowbirds" was distributed to board members.

QUESTIONS FROM THE FLOOR: None.

Recess to closed session: Bypassed.

ADJOURNMENT: Motion by Trustee Kaminski, seconded by Trustee Volk, that the meeting be adjourned at 7:47pm. Vote: Ayes: 5. Motion carried.

Respectfully submitted,

John J. Deschane
President

Marilyn L. Padgett
Clerk/Treasurer