

MINUTES
REGULAR MEETING
VILLAGE OF CRIVITZ BOARD OF TRUSTEES

Public present: Ronald Saari, Bill Keller, Vito Congine Sr., Cindy Newberry, Dave & Marie Tomaszewski (Peshtigo Times)

1) **Call to Order:** Pres. Deschane called the meeting to order at 7:40PM.

2) **Roll Call:** Members present: President John Deschane Trustee Duane Swanson
 Trustee Kurt Kostuch Trustee Shirley Keller
 Trustee Rich Porfilio Trustee Jo Di Volk
 Trustee Janis Porfilio

 Also present: Attorney Frank Calvert
 Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting.

3) **Adoption of Agenda:** Motion by Trustee Janis Porfilio, seconded by Trustee Kostuch, that the agenda be adopted as presented. Vote: Ayes: 6. Motion carried.

4) **Minutes Approval:** Motion by Trustee Janis Porfilio, seconded by Trustee Kostuch, that the minutes of the regular meeting of January 20th be approved as presented. Vote: Ayes: 6. Motion carried.

5) **Financial Report:** Motion by Trustee Janis Porfilio, seconded by Trustee Kostuch, to accept the financial reports for all funds for the month of January as presented. Vote: Ayes: 6. Motion carried.

6) **General Fund Vouchers:** Motion by Trustee Janis Porfilio, seconded by Trustee Kostuch, to approve payment of general fund vouchers numbered 2483 through 2485, and 18445 through 18549. Vote: Ayes: 6. Motion carried.

Motion by Trustee Janis Porfilio, seconded by Trustee Kostuch, to approve the following payments from the general fund:

Town of Stephenson for grader rental for snowplowing & removal	\$ 1,100.00
Marinette County Highway Commission for gas, sand and salt	\$ 3,707.38
Marinette County Treasurer for tax roll supplies	\$ 742.86
Engebos Heating for fire station heating system maintenance	\$ 950.00
WI Supreme Court for 2009 Judge continuing education fees	\$ 550.00
Office Depot for supplies for various departments	\$ 522.48
WI Public Service for heat & electric bills	\$ 10,333.28

Vote: Ayes: 6. Motion carried.

- 6a) Water Fund:** Motion by Trustee Swanson, seconded by Trustee Rich Porfilio, to approve payment of water fund vouchers numbered 3418 through 3424. Vote: Ayes: 6. Motion carried.

Motion by Trustee Swanson, seconded by Trustee Rich Porfilio, to approve the following payments from the water fund:

Straight Flush Sewer for thawing frozen water lines	\$ 690.00
Crivitz Pharmacy - reimbursement for thawing frozen water lines	\$ 942.75

Vote: Ayes: 6. Motion carried.

- 6b) Sewer Fund:** Motion by Trustee Swanson, seconded by Trustee Rich Porfilio, to approve payment of sewer vouchers numbered 4364 through 4373, and to transfer \$466.95 from the Clean Water Fund Replacement account to the sewer operational fund to cover eligible expenses. Vote: Ayes: 6. Motion carried.

- 6c) Other Vouchers:** Motion by Trustee Volk, seconded by Trustee Janis Porfilio, to approve payment of TIF fund vouchers numbered 239 and 240. Vote: Ayes: 6. Motion carried.

Motion by Trustee Volk, seconded by Trustee Keller, to approve payment from the TIF fund to Wausau Tile in the amount of \$4,305.00 for 5 benches for Dyer Business Park. Vote: Ayes: 6. Motion carried.

Motion by Trustee Swanson, seconded by Trustee Rich Porfilio, to approve payment of Well #3 Project fund voucher number 1025. Vote: Ayes: 6. Motion carried.

- 7) Committee & Department Reports:** Copies distributed.

- 8) Comments from Pre-registered Citizens:** None.

- 9) Crivitz School District Annual Report:** Agenda item moved to occur after #19. Supt. Ronald Saari presented the annual financial report for the school district. He gave a 7 year comparison of how the school has had to respond to declining enrollment and revenue cuts, which resulted in many positions and programs being eliminated. In spite of these problems, he noted that the district again received a School of Promise Award and WKCE scores were very high.

- 10) Ordinance No. 2009-03:** (Development) Motion by Trustee Volk, seconded by Trustee Janis Porfilio, to adopt Ordinance No. 2009-03: An Ordinance Regulating the Placement of Signs and Billboards in the Village of Crivitz. Vote: Ayes: 4, Nays: 2 (R. Porfilio & Kostuch). Motion carried.

- 11) Resolution No. 233:** (Whole) Motion by Trustee Volk, seconded by Trustee Keller, to adopt Resolution No. 233: A Resolution Amending Resolution No. 215 Declaring Intent to Levy Special Assessments Under Municipal Taxing Power Pursuant to Section 68.0701, Wisconsin Statutes. Vote: Ayes: 6. Motion carried.

12) Sidewalks CTH A/Henriette Ave.: (Whole) Motion by Trustee Volk, seconded by Trustee Keller, to include sidewalks on both sides of Henriette Ave. from Sarah St. to USH 141 in the CTH A reconstruction project at a cost not to exceed \$12,000.00, with the cost to be funded by the TIF fund. Vote: Ayes: 6. Motion carried.

13) Henriette Ave. Streetscape Services: (Whole) Motion by Trustee Volk, seconded by Trustee Keller, to contract with Ayres & Associates for grant application services for the Henriette Ave. streetscape project at a cost not to exceed \$2,500.00. Vote: Ayes: 6. Motion carried.

14) Drainage Ditch Project: (Whole) Bypassed.

15) Village Hall Roof Repair: (Utilities) Motion by Trustee Swanson, seconded by Trustee Rich Porfilio, to accept the quote from Crivitz Lumber Co. for Village Hall roof repairs in an amount not to exceed \$2,000.00. Vote: Ayes: 6. Motion carried.

16) Wolverine Outfitters, LLC Change of Name & Agent: (Finance) Motion by Trustee Janis Porfilio, seconded by Trustee Swanson, to approve the change of name on the Class A Retail license for Wolverine Outfitters, LLC, to Wolverine Sports, LLC. Vote: Ayes: 6. Motion carried.

Motion by Trustee Janis Porfilio, seconded by Trustee Swanson, to approve the appointment of Chris Curran as agent for the Class A Retail license for Wolverine Sports, LLC. Vote: Ayes: 6. Motion carried.

17) 2009 Flea Market Schedule: (Finance) Motion by Trustee Janis Porfilio, seconded by Trustee Kostuch, to set the 2009 Flea Market schedule as Thursdays from May 21st through September 3rd, with an extra market date on Saturday, July 4th, if approved by St. Mary's church. Vote: Ayes: 6. Motion carried.

18) Election Inspector Appointment: (Finance) Motion by Trustee Janis Porfilio, seconded by Trustee Kostuch, to approve the appointment of Cara Behrendt as an election inspector for the term ending 12/31/2009. Vote: Ayes: 6. Motion carried.

19) Operators Licenses: (Finance) Motion by Trustee Janis Porfilio, seconded by Trustee Kostuch, to issue an operators license effective 02/24/2009 through 6/30/2010 to Laurie Kostrzak, who has received a satisfactory criminal records checks. Vote: Ayes: 6. Motion carried.

Motion by Trustee Janis Porfilio, seconded by Trustee Swanson, to issue a probational operators license to Cindy Newberry effective 02/24/2009 through 06/30/2010. Vote: Ayes: 4, Nays: 2 (R. Porfilio & Kostuch). Motion carried.

OLD BUSINESS: None.

NEW BUSINESS:

President's Corner: Pres. Deschane congratulated the high school boys basket ball and football teams, and the cheerleading and dance teams and their coaches for a very successful season. He also congratulated Justin Myszka and Joshua Chilcote who have both earned Eagle Scout Rank. He reported that on February 23rd the loan with the USDA-RD for the Well #3 project was finalized.

Water Rate Case Hearing: Public Hearing Wednesday, March 18th at 10:00am regarding water rate increase.

QUESTIONS FROM THE FLOOR: None.

ADJOURNMENT: Motion by Trustee Rich Porfilio, seconded by Trustee Volk, that the meeting be adjourned at 8:35pm. Vote: Ayes: 6. Motion carried.

Respectfully submitted,

John J. Deschane
President

Marilyn L Padgett
Clerk/Treasurer