

**MINUTES**  
**REGULAR MEETING**  
**VILLAGE OF CRIVITZ BOARD OF TRUSTEES**

**Public present:** None.

- 1) **Call to Order:** Pres. Deschane called the meeting to order at 7:00pm.
- 2) **Roll Call:** Members present:           President John Deschane           Trustee Duane Swanson  
  Trustee Kurt Kostuch           Trustee Shirley Keller  
  Trustee Dick Kaminski       Trustee Fred Franzen  
  Trustee Stew Swanson

                                  Also present:           Attorney Dick Boren  
  Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting.

- 3) **Adoption of Agenda:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, that the agenda be adopted as presented. Vote: Ayes 6. Motion carried.
- 4) **Minutes Approval:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, that the minutes of the regular meeting of February 17, 2015, be approved as presented. Vote: Ayes 6. Motion carried.
- 5) **Financial Report:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, that the financial reports for the months of January and February, 2015, be approved as presented. Vote: Ayes 6. Motion carried.
- 6) **General Fund Vouchers:** Motion by Trustee Kaminski, seconded by Trustee Kostuch, to approve payment of general fund vouchers numbered 2709 through 2710, 4063, 6045, 24455 through 24497, V6126 through V6141. Vote: Ayes 6. Motion carried.

Motion by Trustee Kaminski, seconded by Trustee Kostuch, to approve payment from the general fund to Paul Conway Shields for Fire Dept equipment & supplies in the amount of \$ 617.00. Vote: Ayes 6. Motion carried

- 6a) **Water Fund:** Motion by Trustee Keller, seconded by Trustee Franzen, to approve payment of water fund vouchers numbered 3920 through 3927. Vote: Ayes 6. Motion carried.
- 6b) **Sewer Fund:** Motion by Trustee Keller, seconded by Trustee Franzen, to approve payment of sewer fund vouchers numbered 5036 through 5042. Vote: Ayes 6. Motion carried.
- 6c) **Other Vouchers:** None.

- 7) **Committee & Attorney Reports:** Committee reports were distributed prior to the meeting. In the future, Attorney Boren will provide a monthly Attorney report as available.

- 8) **Comments from Pre-registered Citizens:** None.

- 9) **Street Sweeping - MJB, Inc.:** (Public Works) Motion by Trustee Franzen, seconded by Trustee Keller, to contract with MJB, Inc., for street sweeping at a cost not to exceed \$3,600.00 and to fund \$2,500.00 of the cost from the undesignated balance of the general fund. Vote: Ayes 6. Motion carried.

- 10) **Street Crack Filling - Crack Filling Services:** (Public Works) Motion by Trustee Franzen, seconded by Trustee Keller, to contract with Crack Filling Services for street crack filling at a cost not to exceed \$7,500.00. Vote: Ayes 6. Motion carried.

- 11) **Public Works Truck Repair:** (Public Works) Motion by Trustee Franzen, seconded by Trustee Keller, to approve payment from the general fund to Casper's Truck Equipment for F550 Public Works truck repairs in the amount of \$740.36. Vote: Ayes 6. Motion carried.
- 12) **Information Technology Purchases:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Duane Swanson, to approve the purchase of computer network switches from EBay at a cost not to exceed \$700.00 and Sonic Wall e-mail security from Dreaming Tree at a cost not to exceed \$1,200.00. Vote: Ayes 6. Motion carried.
- 13) **Financial Policy Amendment:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Duane Swanson, to approve the amendment to the financial policy regarding payment of certain items prior to board meetings. Vote: Ayes 6. Motion carried.
- 14) **Insurance Renewal - Community Insurance Corporation:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Duane Swanson, to renew policies with Community Insurance Corporation, including property insurance with Selective, for the term of 04/08/15 through 04/08/16 at a total cost of \$27,644.00. Vote: Ayes 6. Motion carried.
- 15) **Well Pump Inspection - CTW Corporation:** (Utilities) Motion by Trustee Keller, seconded by Trustee Franzen, to contract with CTW Corporation for Well #3 pump inspection and a new pump at a cost not to exceed \$12,000.00, plus any unforeseen repairs, as set forth in their quote. Vote: Ayes 6. Motion carried.
- 16) **Sewer Lift Station Level Sensor Purchase - USA Bluebook:** (Utilities) Motion by Trustee Keller, seconded by Trustee Franzen, to purchase a sewer lift station level sensor from USA Bluebook at a cost not to exceed \$900.00. Vote: Ayes 6. Motion carried.
- 17) **Recess to Closed Session:** Bypassed.
- 18) **Reconvene in Open Session:** Bypassed.

**OLD BUSINESS:**

**WPSC Water Rate Increase Telephonic Hearing:** Wednesday, March 25 at 10:30am.

**NEW BUSINESS:**

**Development Committee Meeting:** Thursday, March 19 at 10:00am.

**Drainage Easement Lawsuit:** Attorney Boren reported that he is working on getting a list of legal title holders, which was last done in 2006. He will then get a 'letter report of title' from Bay Title at a cost of \$50.00 per parcel so that he knows exactly what parties to name in the lawsuits.

**Open Meetings Law:** Attorney Boren distributed copies of a League of WI Municipalities article regarding the open meetings law and stated he will go over the issue in detail at the April meeting for the board's information.

**Presidents Corner:** Pres. Deschane congratulated the JV Cheerleaders on winning 1st place at state, Debbie Atwood on winning Coach of the Year, and the boys basketball team on winning regionals. He welcomed Thunder Mountain Oil House & Specialty Foods to the Village.

**Girls Softball Team:** Trustee Stew Swanson reported that the Arlin Grandaw of the girls high school softball team contacted him requesting to use the Village field until their new field at the high school is complete. Although permission normally goes through committee and to the board, this was a last minute request. There were no objections from the board for their use of the field.

**CORRESPONDENCE:** None.

**QUESTIONS FROM THE FLOOR:** None.

**ADJOURNMENT:** Motion by Trustee Stew Swanson, seconded by Trustee Keller, that the meeting be adjourned at 7:24pm. Vote: Ayes: 6. Motion carried.

Respectfully submitted,

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John J. Deschane  
President

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Marilyn L. Padgett  
Clerk/Treasurer