

MINUTES
REGULAR MEETING
VILLAGE OF CRIVITZ BOARD OF TRUSTEES

Public present: Ken Kacalo, Steve Klein, Bill Keller, Dave & Marie Tomaszewski (Peshtigo Times)

- 1) **Call to Order:** Pres. Deschane called the meeting to order at 7:30PM.
- 2) **Roll Call:** Members present: President John Deschane Trustee Duane Swanson
 Trustee Kurt Kostuch Trustee Shirley Keller
 Trustee Dick Kaminski Trustee Jo Di Volk
- Members absent: Janis Porfilio (out of town)
- Also present: Attorney Frank Calvert
 Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting.

- 3) **Adoption of Agenda:** Motion by Trustee Swanson, seconded by Trustee Kostuch, that the agenda be adopted as presented. Vote: Ayes: 5. Motion carried.
- 4) **Minutes Approval:** Motion by Trustee Swanson seconded by Trustee Kostuch, that the minutes of the regular meeting of March 17th be approved as corrected. Discussion: The voting on agenda item #22 was corrected to indicate 4 yes and 2 nays. Vote: Ayes: 5. Motion carried.
- 5) **Financial Report:** Motion by Trustee Swanson, seconded by Trustee Kostuch, to accept the financial reports for all funds for the month of March as presented. Vote: Ayes: 5. Motion carried.
- 6) **General Fund Vouchers:** Motion by Trustee Swanson, seconded by Trustee Kostuch, to approve payment of general fund vouchers numbered 2489 through 2492, and 18635 through 18740. Vote: Ayes: 5. Motion carried.
- Motion by Trustee Swanson, seconded by Trustee Kostuch, to approve payment from the general fund to JS Electronics in the amount of \$635.95 for a mobile radio and pager repairs for the Fire Department. Vote: Ayes: 5. Motion carried.
- 6a) **Water Fund:** Motion by Trustee Swanson, seconded by Trustee Keller, to approve payment of water fund vouchers numbered 3432 through 3441. Vote: Ayes: 5. Motion carried.
- Motion by Trustee Swanson, seconded by Trustee Keller, to approve payment from the water fund to USA Bluebook in the amount of \$560.65 for fire hydrant flags. Vote: Ayes: 5. Motion carried.
- 6b) **Sewer Fund:** Motion by Trustee Swanson, seconded by Trustee Keller, to approve payment of sewer fund vouchers numbered 4382 through 4388. Vote: Ayes: 5. Motion carried.
- 6c) **Other Vouchers:** Motion by Trustee Volk, seconded by Trustee Keller, to approve payment of TIF fund voucher number 245. Vote: Ayes: 5. Motion carried.
- 7) **Committee & Department Reports:** Copies of committee reports and the monthly Fire Department newsletter were distributed.
- 8) **Comments from Pre-registered Citizens:** None.

- 9) **Committee & Other Annual Appointments:** Motion by Trustee Swanson, seconded by Trustee Keller, to accept committee appointments as presented by President Deschane. Discussion: Pres. Deschane explained that he changed around the chairs of the various committees, as he felt it would be beneficial to the village. Trustees Keller and Volk expressed concern that Trustee Volk had been changed from Development chair to Parks & Rec chair. A lengthy discussion regarding service as a committee chair was held. Vote: Ayes: 3, Nays: 2. Motion failed for lack of voting requirement. Pres. Deschane explained that the board only confirms the appointment of the actual committee members and the he exclusively appoints the chairs per local ordinance. He requested that the board members get together and come up with a committee member configuration that would be satisfactory prior to the May board meeting. Until that time, everything would need to be handled in the Committee of the Whole. There was some confusion as to what was actually being voted on in the prior motion, which was resolved with the assistance of Atty Calvert. Motion by Trustee Keller, seconded by Trustee Kaminski, to accept committee appointments as presented by President Deschane. Roll call vote: Keller: Yes, Volk: Yes, Swanson: Yes, Kaminski: Yes, Kostuch: No. Motion carried.

Motion by Trustee Volk, seconded by Trustee Kaminski, to accept the following annual appointments for the terms indicated as presented by President Deschane:

Recycling Coalition Representative	4/09-4/10	Duane Swanson
Employee Facilitator	4/09-4/10	Duane Swanson
Weed Commissioner	5/09-5/10	Greg Gocht
Fire Chief	4/09-4/11	Stewart Swanson
Building Inspector/Zoning Admin	5/09-5/11	Jane Meissner
Assessor	5/09-5/11	Mel Raatz
Health Officer	5/09-5/11	Mary Mursau

Vote: Ayes: 3, Nays: 1, Abstentions: 1. Motion carried.

- 10) **Ordinance No. 2009-06:** (Utilities) Motion by Trustee Swanson, seconded by Trustee Keller, to adopt Ordinance No. 2009-06: An Ordinance Amending Title 9 Chapter 1 of the Village of Crivitz Code of Ordinances Relating to Water Utility Regulations and Rates. Vote: Ayes: 5. Motion carried.
- 11) **Resolution No. 235:** (Finance) Motion by Trustee Swanson, seconded by Trustee Keller, to adopt Resolution No. 235: A Resolution Opposing Proposed Changes to Prevailing Wage Law. Discussion: Pres. Deschane explained that the Governor's budget bill includes a provision to lower the public project threshold to \$2,000, which would result in municipalities being required to pay prevailing wages on any projects expected to cost over that amount. It would also apply to private projects in TIF Districts. Vote: Ayes: 5. Motion carried.
- 12) **Financial Policies:** (Finance) Motion by Trustee Swanson, seconded by Trustee Keller, to change the name of the "Accounts Payable" policy to "Financial Policies" and accept additions to the policy as recommended by the auditor. Vote: Ayes: 5. Motion carried.
- 13) **Vendor Listing:** (Finance) Motion by Trustee Swanson, seconded by Trustee Keller, to approve the listing of current vendors. Discussion: Pres. Deschane noted that this was also recommended by the auditor. Vote: Ayes: 5. Motion carried.
- 14) **Employee Health Insurance Renewal:** (Finance) Motion by Trustee Swanson, seconded by Trustee Keller, to approve the Anthem Blue Preferred Plus Option 02 with Rx Option T health insurance plan for eligible employees at a monthly premium of \$5,111.18 for one year beginning May 1, 2009, and to transfer the balance of the Health Savings account to the general fund to cover a portion of the increased premium. Discussion: Pres. Deschane noted that this cost reflects a 10.6% increase over the prior period. Vote: Ayes: 5. Motion carried.

- 15) Crivitz Rescue Squad – Picnic License:** (Finance) Motion by Trustee Swanson, seconded by Trustee Keller, to issue a Temporary Class B Fermented Malt Beverage license to Crivitz Rescue Squad, Inc., for July 3rd, 2009, at the John Shaffer Pavilion, and to waive fencing requirements and license fees. Discussion: Atty Calvert noted that the board waived the fencing requirement on almost all picnic licenses issued in the last few years and recommended the Finance Committee to review the ordinance and decide whether to keep or eliminate the requirement. Vote: Ayes: 5. Motion carried.
- 16) Crivitz Men’s Softball League Association – Picnic License:** (Finance) Motion by Trustee Swanson, seconded by Trustee Keller, to issue a Temporary Class B Fermented Malt Beverage license to Crivitz Men’s Softball League Association for Wednesdays from June 3rd to September 30th from 6:00pm to 10:00pm at the ballfield concession stand, and for Sundays from 3:30pm to 8:00pm for make-up games as needed, and to waive fencing requirements and license fees. Vote: Ayes: 5. Motion carried.
- 17) July 3rd Fireworks:** (Parks & Recreation) Motion by Trustee Keller, seconded by Trustee Kostuch, to contract with J & M Displays, Inc., to provide and display fireworks on July 3rd behind the High School football field at a cost not to exceed \$3,750.00. Discussion: Trustee Kostuch noted that the committee had assured the school that the village would handle cleaning up the parking lot after the event. Vote: Ayes: 5. Motion carried.
- 18) Crivitz Business Association Event:** (Parks & Recreation) Motion by Trustee Keller, seconded by Trustee Kostuch, to allow the Crivitz Business Association to hold a “School’s Out for Summer” event at Crivitz Community Veteran’s Park on June 12th and 13th. Vote: Ayes: 5. Motion carried.
- 19) Littleland Park Stripping & Resealing** (Parks & Recreation) Motion by Trustee Keller, seconded by Trustee Kostuch, to contract with Thunder River Log Homes to strip and reseal the Littleland Park structure at a cost not to exceed \$ 4,300.00, and to transfer this amount from savings to cover the expense. Vote: Ayes: 5. Motion carried.
- 20) Littleland & Don Brooks Parks - Groundcover:** (Parks & Recreation) Motion by Trustee Keller, seconded by Trustee Kostuch, to purchase 50 yards of wood fiber groundcover from Ort Lumber for Littleland & Don Brooks Parks at a cost not to exceed \$ 1375.00 and to transfer \$475.00 from park savings to cover this expense. Vote: Ayes: 5. Motion carried.
- 21) Fireworks Licenses** (Public Safety) Motion by Trustee Keller, seconded by Trustee Kostuch, to issue fireworks licenses effective 5/1/09 through 4/30/10 to:
- Witt’s Piggly Wiggly
 Joker Fireworks
 Corner Convenience
 Victory Fireworks
- Vote: Ayes: 5. Motion carried.
- 22) Personnel Policy Violations Report:** Bypassed.
- 23) Operators Licenses:** (Finance) Motion by Trustee Swanson, seconded by Trustee Keller, to issue a operators licenses effective 04/21/2009 through 6/30/2010 to Ken Kacalo and Michelle Thome, who have received satisfactory criminal records checks. Vote: Ayes: 5. Motion carried.

OLD BUSINESS: 2008 Audit Report will be presented at the May board meeting.

NEW BUSINESS:

President's Corner: Pres. Deschane congratulated Trustees Kostuch, Volk and Kaminski on their election and thanked Rich Porfilio for doing a fine job as a Village Trustee. He also thanked Bank North & Figaros for donating meals for the pollworkers during the April election, as well as thanking the pollworkers for their service. He thanked the National Honor Society girls for cleaning up the park in preparation for the Easter Egg Hunt, and the Crivitz Business Association for holding the event. He noted there was a report from NewCare on the local economic impact from their business, which employees 143 people. Condolences were given to Trustee Janis Porfilio whose brother passed away the prior week.

Upcoming Meetings: Pres. Deschane notified the board that a Committee of the Whole meeting would be held prior to the May board meeting to review board procedures, open meetings law, committee duties, pending issues, and to establish goals for the 2009/10 term.

CORRESPONDENCE: None.

QUESTIONS FROM THE FLOOR: None.

ADJOURNMENT: Motion by Trustee Kostuch, seconded by Trustee Volk, that the meeting be adjourned at 8:37pm. Vote: Ayes: 5. Motion carried.

Respectfully submitted,

John J. Deschane
President

Marilyn L. Padgett
Clerk/Treasurer