

MINUTES
REGULAR MEETING
VILLAGE OF CRIVITZ BOARD OF TRUSTEES

Public present: Jean & Greg Behrendt, Vito Congine, Jr., Josh Grabowski, Marlene Gerbenskey, Steven Klein, Vito Congine, Sr., Dave & Marie Tomaszewski (Peshtigo Times).

1) **Call to Order:** Pres. Deschane called the meeting to order at 7:30PM.

2) **Roll Call:** President John Deschane Trustee Duane Swanson
Trustee Kurt Kostuch Trustee Shirley Keller
Trustee Dick Kaminski Trustee Jo Di Volk
Trustee Janis Porfilio

Attorney Frank Calvert
Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting.

3) **Adoption of Agenda:** Motion by Trustee Kaminski, seconded by Trustee Porfilio, that the agenda be adopted as presented. Vote: Ayes: 6. Motion carried.

4) **Minutes Approval:** Motion by Trustee Kaminski, seconded by Trustee Porfilio, that the minutes of the regular meeting of May 19th be approved as presented. Vote: Ayes: 6. Motion carried.

5) **Financial Report:** Motion by Trustee Kaminski, seconded by Trustee Porfilio, to accept the financial reports for all funds for the month of May as presented. Vote: Ayes: 6. Motion carried.

6) **General Fund Vouchers:** Motion by Trustee Kaminski, seconded by Trustee Porfilio, to approve payment of general fund vouchers numbered 2494 through 2497, and 18831 through 18917. Vote: Ayes: 6. Motion carried.

Motion by Trustee Kaminski, seconded by Trustee Porfilio, to approve the following payments from the general fund:

CDW-G for computer system repairs	\$	851.73
Squad Technologies, LLC for Fire Chief's van light bar	\$	959.95
5-Alarm for additional cost on positive pressure fan	\$	25.00

Discussion: It was noted that the computer system was damaged and required emergency repairs when the air conditioner was installed in the computer room. Vote: Ayes: 6. Motion carried.

6a) **Water Fund:** Motion by Trustee Keller, seconded by Trustee Swanson, to approve payment of water fund vouchers numbered 3449 through 3453. Vote: Ayes: 6. Motion carried.

6b) **Sewer Fund:** Motion by Trustee Keller, seconded by Trustee Swanson, to approve payment of sewer fund vouchers numbered 4397 through 4406. Vote: Ayes: 6. Motion carried.

Motion by Trustee Keller, seconded by Trustee Swanson, to approve the following payments from the sewer fund:

Mueller Electric for equipment and supplies	\$ 508.59
WI DNR for environmental fees	\$ 1,341.26

Vote: Ayes: 6. Motion carried.

6c) Other Vouchers:

TIF Fund: Motion by Trustee Kostuch, seconded by Trustee Volk, to approve payment of TIF fund vouchers numbered 246 through 248. Vote: Ayes: 6. Motion carried.

Well #3 Project Fund: Motion by Trustee Keller, seconded by Trustee Swanson, to approve payment of Well #3 Project fund vouchers numbered 1033 through 1036. Vote: Ayes: 6. Motion carried.

- 7) **Committee & Department Reports:** Copies distributed.
- 8) **Comments from Pre-registered Citizens:** None.
- 9) **VTC Tavern, LLC: Class B Liquor & Fermented Malt Beverage License & Economic Grant Agreement:** (Whole) Motion by Trustee Porfilio, seconded by Trustee Kostuch, to deny the reconsideration to issue a Class B Liquor & Fermented Malt Beverage license to VTC Tavern, LLC, Vito Congine, Jr., Agent, due to current economic conditions and concerns within the community as to an additional licensed establishment, and to concerns regarding the location of the establishment. Roll call vote: Kostuch: Yes, Porfilio: Yes, Kaminski: No, Swanson: Yes, Volk: No, Keller: Yes, Deschane: No. Motion carried.
- 10) **Snow Removal Bills:** (Public Works) Motion by Trustee Swanson, seconded by Trustee Kaminski, to rescind snow removal bills and refund those that have already paid. Discussion: Trustee Swanson noted that the Public Works Committee will be rewriting the ordinance or creating a policy on snow removal. Vote: Ayes: 6. Motion carried.
- 11) **Veolia Contract – USH 141 Box Culvert Maintenance:** (Public Works) Motion by Trustee Swanson, seconded by Trustee Kaminski, to contract with Veolia for USH 141 box culvert maintenance on a time and expense basis not to exceed a total cost of \$15,000.00 as part of the USH 141/CTH W drainage ditch project. Vote: Ayes: 6. Motion carried.
- 12) **Robert E Lee & Associates Contract for USH 141 Culvert Replacement:** (Public Works) Motion by Trustee Swanson, seconded by Trustee Kaminski, to contract with Robert E. Lee & Associates for bid and construction inspection services on the USH 141 Culvert Replacement project at a cost not to exceed \$4,900.00, as part of the USH 141/CTH W drainage ditch project. Vote: Ayes: 6. Motion carried.
- 13) **Early Warning System:** (Public Safety) Motion by Trustee Porfilio, seconded by Trustee Kaminski, to purchase a Sentry Siren early warning system at a cost not to exceed \$32,000.00, with 75% to be paid from the TIF fund and the remaining 25% from the undesignated balance of the General Fund. Discussion: The cost includes installation and a policy regarding maintenance, testing, public information, etc., will be developed by the Public Safety Committee prior to activating the system. Vote: Ayes: 6. Motion carried.
- 14) **Confirmation of Police Auxiliary Officers:** (Public Safety) Motion by Trustee Porfilio, seconded by Trustee Kaminski, to confirm the appointment of John Trombley, Phil Kostreva and Tim McFadden as Police Department Auxiliary Officers, which is an unpaid position. Vote: Ayes: 6. Motion carried.

- 15) **Confirmation of Police Dept Summer Intern:** (Public Safety) Motion by Trustee Porfilio, seconded by Trustee Kaminski, to confirm the appointment of Anthony Edwards as a Police Department Summer Intern, which is an unpaid position. Vote: Ayes: 6. Motion carried.
- 16) **National Night Out Donation:** (Public Safety) Motion by Trustee Porfilio, seconded by Trustee Kaminski, to donate \$500.00 to the National Night Out program and to transfer this amount from the Economic Development and Village Board accounts to Programs & Events. Motion amended: Motion by Trustee Kostuch, seconded by Trustee Volk, to amend the main motion to change the source of funding from the budgeted accounts to the Recycling Baler savings account. Vote on amendment: Ayes: 6. Motion carried. Vote on main motion as amended: Ayes: 6. Motion carried.
- 17) **Fire Station Overhead Electric Lines:** (Public Safety) Motion by Trustee Porfilio, seconded by Trustee Kaminski, to include \$3,000.00 in the 2010 Fire Department budget to bury overhead electric lines at the fire station. Discussion: The lines are on the west side of the building and need to be buried so they don't interfere with the new training site, which will be built in the near future. Vote: Ayes: 6. Motion carried.
- 18) **Employee Residency:** (Public Safety) Motion by Trustee Porfilio, seconded by Trustee Kaminski, to approve the maintenance of a physical presence arrangement as it presently exists for employment purposes with Officer Craig Kasten. Discussion: Trustee Porfilio noted that this issue, which was never resolved in the past, will now be finalized and put to rest. Trustee Swanson stated that the wording "presently exists" implies there is a current arrangement, which there is not. Trustee Deschane replied that the motion is stating that the board recognizes the situation and puts it in writing with the employee. Any further definition of residency for employment purposes would be handled by the Finance Committee. Vote: Ayes: 5, Nays: 1 (Swanson). Motion carried.
- 19) **Amendment to Financial Policy:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Porfilio, to approve the amendment to the financial policy regarding routine purchases. Vote: Ayes: 6. Motion carried.
- 20) **Crivitz Men's Softball League Picnic License Extension:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Porfilio, to add July 4th, 2009, from 10:00am to 11:00pm to the Temporary Class B Fermented Malt Beverage license for the Crivitz Men's Softball League. Discussion: Trustee Kaminski reported that he spoke with Claire Bolander, Legion Commander, and they support the softball tournament and issuance of the picnic license. Vote: Ayes: 6. Motion carried.
- 21) **Scott Busick Agreement Extension:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Swanson, to approve a final extension of the Memorandum of Understanding with Scott Busick regarding holding a Class B Liquor & Ferment Malt Beverage for an additional 24 months, to expire in June, 2011. Vote: Ayes: 6. Motion carried.
- 22) **Liquor & Beer License Renewals:** (Finance)

Motion by Trustee Kaminski seconded by Trustee Porfilio, to issue Class B Liquor & Fermented Malt Beverage licenses effective July 1, 2009, through June 30, 2010, to:

Trackside, LLC, Vito Congine Sr., Agent, for Trackside,
Fuzzy's Bar, Inc., Dennis Jahnke, Agent, for Fuzzy's Bar,
Crivitz Gateway, Ltd., Scott Busick, for Crivitz Gateway,
Daniel Piasecki & Timothy Bublitz Owners, for Dan & Tim's Riverside,
Charlie's Island Café, LLC, Charlie DeSmidt, Agent for Charlie's Island Café.

Vote: Ayes: 6. Motion carried.

Motion by Trustee Kaminski, seconded by Trustee Porfilio, to issue Class A Liquor & Fermented Malt Beverage licenses effective July 1, 2009, through June 30, 2010, to:

Witt's Foods, Inc., Nicholas Witt Agent, for Witt's Piggly Wiggly,
Rechner, LLC, Martha M. Rechner Agent, for On a Whim, Boutique Wines & Gifts.

Vote: Ayes: 6. Motion carried.

Motion by Trustee Kaminski, seconded by Trustee Porfilio, to issue Class A Fermented Malt Beverage licenses effective July 1, 2009, through June 30, 2010, to:

Corner Convenience, Inc, Barbara Hock Agent, for T & B One Stop,
Krist Oil Co, Inc., Joy Weber, Agent, for Citgo Quik Food Mart,
LaFaive Crivitz Co., Shane Ellison, Agent, for Northland Mini-Mart,
Richard E. Porfilio, Owner, for Crivitz 141 Shell.

Vote: Ayes: 6. Motion carried.

Motion by Trustee Kaminski, seconded by Trustee Porfilio, to issue a Limited Class A Liquor & Fermented Malt Beverage license effective July 1, 2009, through June 30, 2010, to Pine Cone Home Décor, LLC, Lori Myszka, Agent, for Pine Cone Home Décor. Vote: Ayes: 6. Motion carried.

23) Cigarette License Renewals: (Finance) Motion by Trustee Kaminski, seconded by Trustee Porfilio, to issue cigarette licenses effective July 1, 2009, through June 30, 2010 to:

Crivitz 141 Shell
Fuzzy's Bar
Dan & Tim's Riverside
Witt's Piggly Wiggly
T & B One Stop
Trackside Saloon
Northland Mini-Mart
Citgo Quik Food Mart

Vote: Ayes: 6. Motion carried.

24) Operators Licenses: (Finance) Motion by Trustee Kaminski, seconded by Trustee Porfilio, to issue an operators license effective 06/16/2009 through 6/30/2010 to Shannon Persson, who has received a satisfactory criminal records check. Vote: Ayes: 6. Motion carried.

25) Ordinance No. 2009-09: (Whole) Motion by Trustee Kaminski, seconded by Trustee Porfilio, to adopt Ordinance No. 2009-09: An Ordinance Establishing Class "C" Retail Wine License in the Village of Crivitz. Motion amended: Motion by Trustee Kaminski, seconded by Trustee Keller, to amend the main motion to add "...with a quota of 3 and license fee of \$100.00." Vote on amendment: Ayes: 6. Motion carried. Vote on main motion as amended: Ayes: 6. Motion carried.

OLD BUSINESS:

Village Logo: The board agreed to proposed logo changes. The logo will be redesigned and brought back to the board for review.

NEW BUSINESS:

President's Corner: Pres. Deschane thanked the Crivitz Men's Softball League for improvements at the ball park, thanked Mike Frievalt for obtaining a grant for the purchase of court software and for working on the emergency siren project, and commended Jenne Wiedemeier on competing in the state track meet.

Well #3 Ribbon Cutting: Event reminder: Thursday, June 25th at 11:00am at Well #3, W7707 St. Paul Rd.

CORRESPONDENCE: None.

QUESTIONS FROM THE FLOOR: None.

ADJOURNMENT: Motion by Trustee Kostuch, seconded by Trustee Keller, that the meeting be adjourned at 8:33pm. Vote: Ayes: 6. Motion carried.

Respectfully submitted,

John J. Deschane
President

Marilyn L. Padgett
Clerk/Treasurer