

**MINUTES**  
**REGULAR MEETING**  
**VILLAGE OF CRIVITZ BOARD OF TRUSTEES**  
**Dec. 15, 2009**

**Public present:** Dave, Jim 7 Marie Tomaszewski (Peshtigo Times), Bill Keller

1) **Call to Order:** Pres. Deschane called the meeting to order at 7:30PM.

2) **Roll Call:** Member present:           President John Deschane           Trustee Duane Swanson  
  Trustee Kurt Kostuch           Trustee Shirley Keller  
  Trustee Dick Kaminski       Trustee Jo Di Volk  
  Trustee Janis Porfilio

                          Also present:           Attorney Frank Calvert  
  Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting.

3) **Adoption of Agenda:** Motion by Trustee Kaminski, seconded by Trustee Porfilio, that the agenda be adopted as presented. Vote: Ayes: 6. Motion carried.

4) **Minutes Approval:** Motion by Trustee Kaminski, seconded by Trustee Porfilio, that the minutes of the regular meeting and public hearing of November 19<sup>th</sup> be approved as presented. Vote: Ayes: 6. Motion carried.

5) **Financial Report:** Motion by Trustee Kaminski, seconded by Trustee Porfilio, that the financial reports for all funds for the month of November be approved as presented. Vote: Ayes: 6. Motion carried.

6) **General Fund Vouchers:** Motion by Trustee Kaminski, seconded by Trustee Porfilio, to approve payment of general fund vouchers numbered 2515 through 2516, and 19459 through 19527. Vote: Ayes: 6. Motion carried.

Motion by Trustee Kaminski, seconded by Trustee Porfilio, to approve payment from the general fund to the following:

Engebos Heating for Fire Dept. heating service	\$ 1,014.00
<del>Carl Greene for Court training and related expenses</del>	<del>\$ 863.70</del>
R & S Auto Artists for logos & graphics on various vehicles	\$ 1,240.00

**Motion amended:** Motion by Trustee Kostuch, seconded by President Deschane, to amend the main motion to send the payment for Carl Green court training expenses back to the Public Safety Committee. Discussion: It was noted that this item had not been presented to the committee and that the 2009 budget only included 1 training session for the judge. Vote on amendment: Ayes: 6. Motion carried.

**Vote on main motion as amended:** Ayes: 6. Motion carried.

- 6a) **Water Fund:** Motion by Trustee Keller, seconded by Trustee Swanson, to approve payment of water fund vouchers numbered 3488 through 3493. Vote: Ayes: 6. Motion carried.
- 6b) **Sewer Fund:** Motion by Trustee Keller, seconded by Trustee Swanson, to approve payment of sewer fund vouchers numbered 4448 through 4460. Vote: Ayes: 6. Motion carried.
- 6c) **Other Vouchers:** Motion by Trustee Kostuch, seconded by Trustee Porfilio, to approve TIF fund vouchers numbered 255 through 257. Vote: Ayes: 6. Motion carried.

Motion by Trustee Kostuch, seconded by Trustee Porfilio, to transfer \$ 7,216.98 from the TIF savings account to the TIF operational fund for emergency siren related expenses. Vote: Ayes: 6. Motion carried.

- 7) **Committee & Department Reports:** Copies distributed.
- 8) **Comments from Pre-registered Citizens:** None.
- 9) **2010-2011 Election Inspectors:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Porfilio, to approve appointments of Election Inspectors as presented for the term of January 1, 2010, through December 31, 2011. Pres. Deschane thanked Dawn Behrendt, Francis Kwiatkowski and Ruth Kertesz for their prior service on the board. Vote: Ayes: 6. Motion carried.
- 10) **Fire Designated Funds Update:** (Public Safety) Motion by Trustee Porfilio, seconded by Trustee Kaminski, to approve the update to the Fire Designated Funds account as presented. Vote: Ayes: 6. Motion carried.
- 11) **2009 Budget Adjustment #5:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Porfilio, to approve 2009 budget adjustment #5. Vote: Ayes: 6. Motion carried.
- 12) **Reallocation of 2009 Information Technology Expenses:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Porfilio, to approve the reallocation of 2009 information technology expenses to various departments as follows: 15% each to Clerk, Police, Fire, Court, Water and Sewer, and 10% to Streets. Vote: Ayes: 6. Motion carried.
- 13) **Savings Account Transfer:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Porfilio, to transfer the balance of \$957.33 from the Recycling Baler savings to the Fire Equipment savings account. **Discussion:** Pres. Deschane explained that \$10,500 had been included in the 2009 budget for the village portion of the new recycling baler for the Northwoods Recycling Coalition. The actual cost came in \$957.33 under the amount budgeted. The Finance Committee selected the Fire Equipment account to transfer this money to, as the account had a very low balance. Vote: Ayes: 6. Motion carried..
- 14) **Operators Licenses:** (Finance) Motion by Trustee Kaminski, seconded by Trustee Porfilio, to issue an operator license effective 12/15/2009 through 6/30/2010 to Jasmine Schommer, who has received a satisfactory criminal records check. Vote: Ayes: 6. Motion carried.

**OLD BUSINESS:**

Pres. Deschane announced that the January regular board meeting will be held in the Fire Station.

**NEW BUSINESS:**

**President's Corner:** Pres. Deschane thanked all employees for their dedicated hard work, and the board members for serving the community.

**CORRESPONDENCE:** None.

**QUESTIONS FROM THE FLOOR:** None.

**Recess to closed session:** Bypassed. Atty Calvert suggested that this item be included on monthly agendas for the next several meetings.

**ADJOURNMENT:** Motion by Trustee Volk, seconded by Trustee Keller, that the meeting be adjourned at 7:51pm.  
Vote: Ayes: 6. Motion carried.

Respectfully submitted,

---

John J. Deschane  
President

---

Marilyn L. Padgett  
Clerk/Treasurer