

MINUTES
REGULAR MEETING
VILLAGE OF CRIVITZ BOARD OF TRUSTEES

Public present: Angie Majewski, Margaret Weathers (via zoom), Mark Vanderzee

1) **Call to Order:** President Grandaw called the meeting to order at 6:00pm.

2) **Roll Call:** Members present:

President Amy Grandaw	Trustee Michael Strandt
Trustee George R. Gocht	Trustee Ginger Deschane (via zoom)
Trustee Stew Swanson	Trustee Cory Siebert
Trustee Jeff Dorschner	

Also present: Attorney Frank Calvert
Clerk/Treasurer Kaitlin Deschane

3) **Adoption of Agenda:** Motion by Trustee Jeff Dorschner, seconded by Trustee Stew Swanson, to adopt the agenda as presented. Ayes: 7, Nays: 0. Motion Passed.

4) **Consent Agenda:**

- Minutes from Regular Board Meeting January 24, 2024
- Financial Report from January 2024
- Vouchers: 224, 3040-3042, 4174, 6150, 31178-31244, V8560-V8589
- Payments:
 - Cardmember Services (various credit card purchases) - \$6,318.69
 - Richlen Excavating (curb stop repair – Schmidt Docks) - \$1,770.80
 - Elias Auto Parts (sand/salt machine) - \$8,563.84

Motion by Trustee Jeff Dorschner, seconded by Trustee Stew Swanson, to accept the consent agenda as presented above. Ayes: 7, Nays: 0. Motion Passed.

5) **Committee & Attorney Reports:** Attorney Calvert stated that he has been working with Amy and Kaitlin on the new TIF and the Shared Services Contract.

6) **Comments from Pre-registered Citizens & Taxpayers:** None.

7) **Certified Survey Map – Pelkin/Mande:** Motion by Trustee George Gocht, seconded by Trustee Michael Strandt, to approve the certified survey map for property owned by Floyd J. Pelkin and Marjorie A Pelkin Revocable Trust created by Jeff Lieuwen. Ayes: 7, Nays: 0. Motion Passed.

8) **Certified Survey Map – Busick:** Motion by Trustee George Gocht, seconded by Trustee Michael Strandt, to approve the certified survey map for property owned by Scot Busick created by Jeff Lieuwen. Ayes: 7, Nays: 0. Motion Passed.

9) **False Alarm Ordinance:** Motion by Trustee George Gocht, seconded by Trustee Stew Swanson, to approve ordinance 2024-001 to update fees for false alarm calls. Ayes: 7, Nays: 0. Motion Passed.

10) **Bay-Lakes Technical Assistance Grant Support Letter:** Motion by Trustee George Gocht, seconded by Trustee Michael Strandt, to approve the grant support letter. Ayes: 7, Nays: 0. Motion Passed.

11) **Law Enforcement Shared Services Grant with Town of Stephenson:** Bypass.

12) Utility Vehicle: Motion by Trustee George Gocht, seconded by Trustee Michael Strandt, to sell the 2022 Chevy Equinox. Discussion – Clerk Deschane ask if we were selling the vehicle and utilizing the USDA grant next year or purchasing a vehicle outright? Trustee Gocht state we will discuss in committee next week. Ayes: 7, Nays: 0. Motion Passed.

Trustee Deschane left the meeting.

13) Village Bench Flowers: Motion by Trustee George Gocht, seconded by Trustee Cory Siebert, to accept the quote from Sharkey’s Greenhouse for \$3,465. Ayes: 5, Nays: 1 (Strandt). Motion Passed.

14) Street Opening Permit: Motion by Trustee George Gocht, seconded by Trustee Michael Strandt, to approve ordinance 2024-002 updating the Street Opening/Excavation Permit Fee. Ayes: 6, Nays: 0. Motion Passed.

15) Fire Department Roll Door: Motion by Trustee George Gocht, seconded by Trustee Michael Strandt, to accept Pomasl Fire Equipment’s quote for \$313.50 to repair the roll up door. Ayes: 6, Nays: 0. Motion Passed.

16) New Playground Installation: Motion by Trustee George Gocht, seconded by Trustee Cory Siebert, to install the new playground equipment for an amount not to exceed \$82,000. Discussion – Clerk Deschane stated that installation is \$59,510, \$5,893 is for playground border which we may not need, and \$15,000 to excavate the entire playground which we do not plan to do at this time. We probably will not spend the entire \$82,000. Ayes: 6, Nays: 0. Motion Passed.

OLD BUSINESS: None.

NEW BUSINESS: TIF – We will be working with Mead & Hunt to start the new TIF it is cheaper then Ayers and more is included in the price, it will cost \$13,000. We will have a special meeting before committees on the 13th to approve the contract so we can get the TIF open by the end of April.

WWTF Oven – The oven broke, it is a requirement to have. A new one was ordered it will cost \$3,000 to be paid from Utilities.

Marinette County Campus Opinion – Trustee Deschane is asking for input on the county administrator’s plan for the property. He would like to give the property to the City of Marinette. President Grandaw stated that the county spent \$500,000 last year to renovate the theater and spend about \$250,000 to maintain the property every year. If anyone has an opinion please email Trustee Deschane. Trustee Swanson stated that he is against the idea.

CORRESPONDENCE: None.

QUESTIONS FROM THE FLOOR: None.

ADJOURNMENT: Motion by Trustee Jeff Dorschner, seconded by Trustee Stew Swanson, that the meeting be adjourned at 6:13pm. Vote: Ayes: 6, Nays: 0. Motion Passed.

Respectfully submitted,

Amy Grandaw
President

Kaitlin Deschane
Clerk/Treasurer