

**MINUTES**  
**REGULAR MEETING**  
**VILLAGE OF CRIVITZ BOARD OF TRUSTEES**

**Public present:** Katie Torres, Clifford Patz, Amber Norquist and Sarah Parr

1) **Call to Order:** President Deschane called the meeting to order at 7:00pm.

2) **Roll Call:** Members present:

President John Deschane	Trustee Aaron Patefield
Trustee Kurt Kostuch	Trustee Jeff Dorschner
Trustee Stew Swanson	Trustee Amy Grandaw

Members absent: Trustee Fred Franzen

Also present: Deputy Clerk/Treasurer Barbara Uhl

Pres. Deschane declared a quorum present for the meeting.

3) **Adoption of Agenda:** Motion by Trustee Swanson, seconded by Trustee Dorschner, that the agenda be adopted as presented. Vote: Ayes: 5. Motion carried.

4) **Minutes Approval:** Motion by Trustee Swanson, seconded by Trustee Dorschner, that the minutes of the regular meeting of February 19th be approved as presented. Vote: Ayes: 5. Motion carried.

5) **Financial Report:** Bypassed.

6) **General Fund Vouchers:** Motion by Trustee Dorschner, seconded by Trustee Swanson, to approve payment of general fund vouchers numbered 2857 through 2858, 4112 through 4113, 7015 through 7016, 27831 through 27870, and V7133 through V7149. Vote: Ayes: 5. Motion Carried

6a) **Water Fund:** Bypassed.

6b) **Sewer Fund:** Bypassed.

6c) **Other Fund Vouchers:** None.

7) **Committee & Attorney Reports:** Pres. Deschane thanked Judge Clifford Patz for the great job he is doing.

8) **Comments from Pre-registered Citizens:** None.

- 9) **Amber Norquist - Appeal of Operators License Denial:** (Finance) Motion by Trustee Swanson, seconded by Trustee Dorschner, to grant a Probationary Operator License to Amber Norquist subject to the terms of the "Operator License Denial Settlement Agreement" for the term of 03/19/19 to 06/30/20. Vote: Ayes: 5. Motion Carried.
- 10) **Bench Flowers - Sharkey's Floral:** (Parks & Recreation) Motion by Trustee Swanson, seconded by Trustee Patefield, to accept the quote with Sharkey's Floral for summer 2019 Bench Flowers to be split the same as 2018. Vote: Ayes: 5. Motion Carried.
- 11) **Cemetery Decoration Removal Date:** (Parks & Recreation) Motion by Trustee Swanson, seconded by Trustee Patefield, to approve the date of May 1st, 2019 for removing cemetery decorations due to snow totals. Vote: Ayes: 5. Motion Carried. Discussion: President Deschane commented that the date is usually in April but because of the snow fall totals the date was set for May.
- 12) **Mausoleum Usage/Storage:** (Park & Recreation) Motion by Trustee Swanson, seconded by Trustee Patefield, to approve a \$25 rate increase to \$200.00 for Mausoleum Usage/Storage with 2/3 of the fee to go to Perpetual Care and 1/3 of the fee to go to the General Fund. Vote: Ayes: 5. Motion Carried.
- 13) **Village Hall Blower Repair:** (Public Works) Motion by Trustee Patefield, seconded by Trustee Dorschner, to accept the quote from Dama Plumbing & Heating for blower repair at the Village Hall at a cost of \$444.10. Vote: Ayes 5. Motion Carried.
- 14) **Crack Filling:** (Public Works) Motion by Trustee Patefield, seconded by Trustee Dorschner, to contract with Crack Filling Service, Corp at a reduced rate of \$5000.00 with the priority area being Rosa Ave between Hall Hay St and Wilbert St. Vote: Ayes: 5. Motion Carried.
- 15) **Restroom - Electric Hand Dryers:** (Public Works) Motion by Trustee Patefield, seconded by Trustee Grandaw, to purchase three (3) electric air blowing hand dryers at a cost of \$400.00 each with electric line installation to be done by J & T Electric at a cost of \$590.00, not to exceed a total of \$2000.00, to be funded by the General Equipment Savings. Vote: Ayes: 5. Motion Carried.
- 16) **Operators License Applications:** (Finance) Motion by Trustee Dorschner, seconded by Trustee Patefield, to grant operators licenses to Rochelle Larue (Baca) and Bonnie Lyn Guderyon for the term of 03/19/19 through 6/30/20, who both have received satisfactory background checks. Vote: Ayes: 5. Motion Carried.

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**CORRESPONDENCE:** League Local Government 101 Conference - Any board members interested in attending this conference were asked to contact the Clerk's office.

**QUESTIONS FROM THE FLOOR:** None.

**ADJOURNMENT:** Motion by Trustee Swanson, seconded by Trustee Patefield, that the meeting be adjourned at 7:09 PM. Vote: Ayes: 5. Motion Carried.

Respectfully submitted,

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John J. Deschane  
President

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Barbara Uhl  
Deputy Clerk/Treasurer