

**MINUTES**  
**REGULAR MEETING**  
**VILLAGE OF CRIVITZ BOARD OF TRUSTEES**

**Public present:** Dave Malke, Marcia Barbier (Peshtigo Times)

- 1) **Call to Order:** President Deschane called the meeting to order at 7:00pm.
- 2) **Roll Call:** Present:           Trustee Duane Swanson           Trustee Kurt Kostuch  
                                  Trustee Amy Deschane           Trustee Fred Franzen  
                                  Trustee Stew Swanson           Trustee Jeff Dorschner
- Absent:           President John Deschane
- Also present:   Attorney Dick Boren  
  Clerk/Treasurer Marilyn Padgett

Trustee Kurt Kostuch chaired the meeting in the absence of Pres. John Deschane and declared a quorum present for the meeting.

- 3) **Adoption of Agenda:** Motion by Trustee Franzen, seconded by Trustee Deschane, that the agenda be adopted as presented. Vote: Ayes: 6. Motion carried.
- 4) **Minutes Approval:** Motion by Trustee Franzen, seconded by Trustee Dorschner, that the minutes of the regular meeting of February 20th be approved as presented. Vote: Ayes: 6. Motion carried.
- 5) **Financial Report:** Motion by Trustee Franzen, seconded by Trustee Stew Swanson, that the financial report for the month of February be approved as presented. Vote: Ayes: 6. Motion carried.
- 6) **General Fund Vouchers:** Motion by Trustee Franzen, seconded by Trustee Stew Swanson, to approve payment of general fund vouchers numbered 2820 through 2822, 4099, 6081, 7003, 27028 through 27096, and V6871 through V6889. Vote: Ayes: 6. Motion carried.
- 6a) **Water Fund:** Motion by Trustee Deschane, seconded by Trustee Franzen, to approve payment of water fund vouchers numbered 4151 through 4157. Vote: Ayes: 6. Motion carried.
- Motion by Trustee Deschane, seconded by Trustee Franzen, to approve payment from the water fund to Midwest Meter in the amount of \$1,621.30 for meter parts. Vote: Ayes: 6. Motion carried.
- 6b) **Sewer Fund:** Motion by Trustee Deschane, seconded by Trustee Franzen, to approve payment of sewer fund vouchers numbered 5327 through 5332. Vote: Ayes: 6. Motion carried.
- 6c) **Other Fund Vouchers:** None.

- 7) **Committee & Attorney Reports:** Committee reports were distributed prior to the meeting. Atty Boren reported he had a meeting with Judge Patz and they are on the same page with a good working relationship. He noted this would be the last board meeting for Trustee Duane Swanson and wished him well.
- 8) **Comments from Pre-registered Citizens:** None.
- 9) **Drainage Problem on Wilbert & 8th Alley:** (Public Works) Motion by Trustee Dorcshner, seconded by Trustee Deschane, to contract with Richlen Excavating to repair the drainage problem at Wilbert St. and 8th Ally at a cost not to exceed \$5,525.00. Vote: Ayes: 6. Motion carried.
- 10) **John Harper Sewer Lateral:** (Utilities) Motion by Trustee Deschane, seconded by Trustee Franzen, to accept the counter offer from John Harper for financing of \$14,400.50 for a sewer lateral at 4% interest for 7 years, which will be a lien on the property. Vote: Ayes: 6. Motion carried.
- 11) **2018 Flea & Farmers Market Schedule:** (Parks & Recreation) Motion by Trustee Stew Swanson, seconded by Trustee Franzen, to set the 2018 Flea & Farmers Market schedule as Thursdays from May 24 through August 30, with an extra market on Wednesday, July 4th. Vote: Ayes: 6. Motion carried.
- 12) **Bench Flowers - Sharkey's Floral:** (Parks & Recreation) Motion by Trustee Stew Swanson, seconded by Trustee Franzen, to accept the proposal from Sharkey's Floral for purchase and planting of bench flowers at a cost not to exceed \$2,450.00. Vote: Ayes: 6. Motion carried.
- 13) **Flagpole Solar Lighting:** (Parks & Recreation) Motion by Trustee Stew Swanson, seconded by Trustee Franzen, to purchase 2 solar lights from the Outdoor Solar Store at a total cost not to exceed \$600.00 for the north cemetery and memorial tank flag poles. Vote: Ayes: 6. Motion carried.
- 14) **USH 141 Lions Club American Flag Project:** (Parks & Recreation) Motion by Trustee Stew Swanson, seconded by Trustee Franzen, to approve payment to Display Sales in the amount of \$3,879.00 for American Flags, to be reimbursed by the Crivitz Lion's Club. Vote: Ayes: 6. Motion carried.
- 15) **Fire Dept. Unit #1353 Repairs:** (Public Safety) Motion by Trustee Duane Swanson, seconded by Trustee Dorschner, to approve payment to Witt Auto in the amount of \$2,033.70 for repairs to Fire Dept. Unit #1353. Vote: Ayes: 6. Motion carried.
- 16) **Insurance Renewal:** (Finance) Motion by Trustee Franzen, seconded by Trustee Stew Swanson, to renew insurance policies as presented by Niel Larsen of Community Insurance Corporation effective 4/8/18 through 4/8/19 at an estimated premium of \$32,051.00. Vote: Ayes: 6. Motion carried.
- 17) **Red, White & Music Picnic License:** (Finance) Motion by Trustee Franzen, seconded by Trustee Stew Swanson, to grant a temporary class B fermented malt beverage and wine license to the Crivitz Firefighters Association, Luke Deschane, Manager, for the Red, White & Music Festival for Saturday, May 26, 2018, at Crivitz Community Park from 11:00am to 11:00pm, provided wristbands are issued and grounds monitored to control underage drinking. Vote: Ayes: 6. Motion carried.

18) **Operators Licenses:** (Finance) Motion by Trustee Franzen, seconded by Trustee Stew Swanson, to grant an operators license effective 03/20/18 through 6/30/18 to Devin Thoreson, who has received a satisfactory background check. Vote: Ayes: 6. Motion carried.

**OLD BUSINESS:** None.

**NEW BUSINESS:** All those present wished Duane Swanson a fond farewell and thanked him for his 20 years of service as a Village Trustee.

**CORRESPONDENCE:** None.

**QUESTIONS FROM THE FLOOR:** None.

**ADJOURNMENT:** Motion by Trustee Stew Swanson, seconded by Trustee Dorcshner, that the meeting be adjourned at 7:15pm. Vote: Ayes: 6. Motion carried.

Respectfully submitted,

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Kurt Kostuch  
Trustee

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Marilyn L. Padgett  
Clerk/Treasurer