

MINUTES
REGULAR MEETING

Oaths of Office - New Officials: Oaths of office were taken by Kurt Kostuch, President, Jeff Dorschner and Fred Franzen, Trustees, and Luke Deschane, Fire Chief.

Public present: Wendy Gribben, Kristy Miller, Brad Walters, Dave Malke, Frank Zelenka and Luke Deschane.

1) **Call to Order:** President Kostuch called the meeting to order at 7:00pm.

2) **Roll Call:** Members present: President Kurt Kostuch Trustee Aaron Patefield
 Trustee Jeff Dorschner Trustee Fred Franzen
 Trustee Stew Swanson Trustee Amy Grandaw

 Also present: Attorney Dick Boren
 Deputy Clerk/Treasurer Marilyn Padgett

Pres. Kostuch declared a quorum present for the meeting.

3) **Adoption of Agenda:** Motion by Trustee Patefield, seconded by Trustee Swanson, that the agenda be adopted as presented. Vote: Ayes: 5. Motion carried.

4) **Minutes Approval:** Motion by Trustee Franzen, seconded by Trustee Swanson, that the minutes of the regular meeting of March 19th be approved as presented. Vote: Ayes: 5. Motion carried.

5) **Financial Report:** Motion by Trustee Franzen, seconded by Trustee Grandaw, that the financial report for the months of February and March be approved as presented. Vote: Ayes: 5. Motion carried.

6) **General Fund Vouchers:** Motion by Trustee Franzen, seconded by Trustee Swanson, to approve payment of general fund vouchers numbered 2859 through 2861, 6099, 27871 through 27944, and V7150 through V7172. Vote: Ayes: 5. Motion carried.

Motion by Trustee Franzen, seconded by Trustee Swanson, to approve the following payments from the general fund:

Cardmember Services for hand dryers training lodging and supplies for various departments	\$1,749.60
Elias Auto Parts for cutting edges & maintenance on plow truck	\$ 1,322.42
Sessler Plumbing for washer plumbing at fire station	\$ 550.46
Witt's Piggly Wiggly for supplies for various departments	\$ 811.56
Wiedemeier Garage for Tahoe squad repairs	\$ 920.80

Vote: Ayes: 5. Motion carried.

6a) **Water Fund:** Motion by Trustee Grandaw, seconded by Trustee Franzen, to approve payment of water fund vouchers numbered 4237 through 4243. Vote: Ayes: 5. Motion carried.

6b) **Sewer Fund:** Motion by Trustee Grandaw, seconded by Trustee Franzen, to approve payment of sewer fund vouchers numbered 5424 through 5430. Vote: Ayes: 5. Motion carried.

6c) **Other Fund Vouchers:** Motion by Trustee Patefield, seconded by Trustee Swanson, to approve payment of TIF fund vouchers numbered 5055 through 5056. Vote: Ayes: 5. Motion carried.

7) **Committee & Attorney Reports:** Committee meeting reports were distributed to board members. Attorney Dick Boren thanked Trustee Franzen for picking up on the League of Municipalities recent article that resulted in a change to the operators license ordinance and policy.

- 8) **Comments from Pre-registered Citizens:** None.
- 9) **Crivitz Rescue Squad:** Frank Zelenka, President, announced that the Crivitz Rescue Squad will be changing their level of service from IV Tech to Basic in response to the Flexible Scheduling law recently enacted by the state. He explained that with the Basic Level of Service the squad will still be able to run an IV Tech service when an IV Tech is available, but they will be able to respond to all calls now, whether or not an IV Tech is available. Previous restrictions required an IV Tech on all calls.
- 10) **Brad Walters - 2018 Audit Report:** Brad Walters of Unger & Walters distributed copies of the 2018 audit report to board members. He reviewed various sections of the report, noting that the negative unrestricted balance of the water utility shown on page 10 needs to be improved. He also noted that the net losses of both utilities shown on page 11, adding that larger projects do not appear on this schedule in total in any given year, as they are depreciated.
- 11) **Vacant Trustee Position:** Members agreed to seek letters of interest from eligible Village residents on social media, the Village website and office. Public interviews were scheduled to take place at a Committee of the Whole meeting on Monday, May 13 at 7pm, with appointment to be occur by nomination at the May board meeting. Attorney Dick Boren advised that the Committee of the Whole would need to interview and discuss the various applicants and their preferences in open session, as there was no exemption that would allow them to do so in closed session.
- 12) **Committee Appointments:** Motion by Trustee Franzen, seconded by Trustee Patefield, to approve committee appointments for the 1-year term ending on 4/21/2020 as presented by Pres. Kostuch. Vote: Ayes: 5. Motion carried.
- 13) **Zoning Board of Appeals Appointments:** Motion by Trustee Franzen, seconded by Trustee Patefield, to approve Zoning Board of Appeals appointments for the 3-year term ending on 4/19/2022 as presented by Pres. Kostuch. Vote: Ayes: 5. Motion carried.
- 14) **Fire Chief Appointment:** Motion by Trustee Dorschner, seconded by Trustee Grandaw, to approve the appointment of Lukas Deschane as Fire Chief for a 2-year term ending on 4/20/2021 Vote: Ayes: 5. Motion carried.
- 15) **Ordinance No. 2019-01:** (Finance) Motion by Trustee Franzen, seconded by Trustee Swanson, to adopt Ordinance No. 2019-01: An Ordinance Regarding Operator's License Review and Guideline Policy. Vote: Ayes: 5. Motion carried.
- 16) **Resolution No. 278:** (Finance) Motion by Trustee Franzen, seconded by Trustee Swanson, to adopt Resolution No. 278 regarding Wisconsin Public Employers Group Health Insurance Program. Vote: Ayes: 5. Motion carried.
- 17) **Operators License Review Policy:** (Finance) Motion by Trustee Franzen, seconded by Trustee Swanson, to approve the revised Operators License Review and Guideline Police as prepared by Attorney Dick Boren. Vote: Ayes: 5. Motion carried.
- 18) **Tena Ave. Improvements - Richlen Excavating:** (Public Works) Motion by Trustee Patefield, seconded by Trustee Dorschner, to contract with Richlen Excavating for improvements on Tena Ave. in a amount not to exceed \$1,500.00. Vote: Ayes: 5. Motion carried.
- 19) **Fireworks Licenses:** (Public Safety) Motion by Trustee Dorschner, seconded by Trustee Patefield, to grant fireworks licenses for the term of 5/1/19 through 4/30/20 to Victory Fireworks and T & B One Stop. Vote: Ayes: 5. Motion carried.
- 20) **July 4th Fireworks:** (Parks & Rec) Motion by Trustee Swanson, seconded by Trustee Franzen, to contract with Spielbauer Fireworks for July 4th fireworks in an amount not to exceed \$8,600.00. Vote: Ayes: 5. Motion carried.
- 21) **July 4th Band:** (Parks & Rec) Motion by Trustee Swanson, seconded by Trustee Franzen, to hire Brass Differential Band to perform on July 4th in an amount not to exceed \$1,500.00. Vote: Ayes: 5. Motion carried.

- 22) **July 4th Jumpers:** (Parks & Rec) Motion by Trustee Swanson, seconded by Trustee Franzen, to contract with Jumpin' Good Time for July 4th jumpers in an amount not to exceed \$670.00. Vote: Ayes: 5. Motion carried.
- 23) **TIF Hall Ave. Project:** (Development) Motion by Trustee Swanson, seconded by Trustee Patefield, to approve funding the Hall Ave. paving project from the TIF fund at an estimated cost of \$105,000.00. Vote: Ayes: 5. Motion carried.
- 24) **Picnic Beer & Wine License - Red, White & Music:** (Finance) Motion by Trustee Franzen, seconded by Trustee Dorschner, to grant a temporary Class B beer and wine license to the Red, White & Music group, for the Red, White & Music Festival, Luke Deschane, Manager, at the John Shaffer Pavilion on May 25, 2019, from 11:00am to 11:00pm, provided wristbands are issued and grounds monitored to control underage drinking. Vote: Ayes: 5. Motion carried.
- 25) **Picnic Beer & Wine License - Oktoberfest:** (Finance) Motion by Trustee Franzen, seconded by Trustee Dorschner, to grant a temporary Class B beer and wine license to the Crivitz Firefighters Association, for Oktoberfest, Luke Deschane, Manager, at the John Shaffer Pavilion on September 14, 2019, from 11:00am to 11:00pm, provided wristbands are issued and grounds monitored to control underage drinking. Vote: Ayes: 5. Motion carried.
- 26) **Operators License Applications:** (Finance) Motion by Trustee Franzen, seconded by Trustee Swanson, to grant operators licenses to Alyssa Harris, Steve DeGrand, Jessica Peltier, Kara Dudkiewicz, Kelly Malek, Wyatt Watson, Desty Garrett, Thomas Anderson, Victoria Oleck, Austin Rose, and Martin Straka, for the term of 04/16/19 through 6/30/20, who both have all received satisfactory background checks. Vote: Ayes: 5. Motion carried.

OLD BUSINESS: The Clerk acknowledged the many years of service and community contributions of past president John Deschane and welcomed new president Kurt Kostuch.

NEW BUSINESS: None.

CORRESPONDENCE: None.

QUESTIONS FROM THE FLOOR: None.

ADJOURNMENT: Motion by Trustee Swanson, seconded by Trustee Dorschner, that the meeting be adjourned at 7:55pm. Vote: Ayes: 5. Motion carried.

Respectfully submitted,

Kurt M. Kostuch
President

Marilyn L. Padgett
Clerk/Treasurer