

MINUTES  
**REGULAR MEETING**  
**VILLAGE OF CRIVITZ BOARD OF TRUSTEES**

**Public present:** Mike Frievalt, Spencer Elias, Dave Pusick, Julie Stocki, Lois Dyer, Ray & Angie Majewski, Ginger Deschane & Kasi, Jared Kinzinger, Amanda Popp and John Deschane.

- 1) **Call to Order:** President Kostuch called the meeting to order at 7:00pm.
- 2) **Roll Call:** Members present:           President Kurt Kostuch           Trustee Aaron Patefield  
  Trustee Jeff Dorschner       Trustee Fred Franzen  
  Trustee Stew Swanson       Trustee Gloria Kainz
- Members absent:           Trustee Amy Grandaw
- Also present:            Attorney Dick Boren  
  Clerk/Treasurer Marilyn Padgett

Pres. Kostuch declared a quorum present for the meeting.

- 3) **Adoption of Agenda:** Motion by Trustee Patefield, seconded by Trustee Franzen, that the agenda be adopted as presented. Vote: Ayes: 5. Motion carried.
- 4) **Minutes Approval:** Motion by Trustee Patefield, seconded by Trustee Franzen, that the minutes of the regular meeting of May 21st and Board of Review of June 10th be approved as presented. Vote: Ayes: 5. Motion carried.
- 5) **Financial Report:** Motion by Trustee Patefield, seconded by Trustee Franzen, that the financial report for all funds for the month of May be approved as presented. Vote: Ayes: 5. Motion carried.
- 6) **General Fund Vouchers:** Motion by Trustee Patefield, seconded by Trustee Franzen, to approve payment of general fund vouchers numbered 2865 through 2866, 4115, 6097, 7018, 28015 through 28070, and V7192 through V7210 . Vote: Ayes: 5. Motion carried.

Motion by Trustee Patefield, seconded by Trustee Franzen, to approve payment from the general fund to Wiedemeier Garage in the amount of \$3,012.53 for F550 repairs, including cooling system, bearings and drive belt. Vote: Ayes: 5. Motion carried.

- 6a) **Water Fund:** Motion by Trustee Franzen, seconded by Trustee Patefield, to approve payment of water fund vouchers numbered 4251 through 4257. Vote: Ayes: 5. Motion carried.

Motion by Trustee Franzen, seconded by Trustee Patefield, to approve payment from the water fund to Hawkins, Inc., in the amount of \$1,056.80 for a chlorine regulator. Vote: Ayes: 5. Motion carried.

- 6b) **Sewer Fund:** Motion by Trustee Franzen, seconded by Trustee Patefield, to approve payment of sewer fund vouchers numbered 5439 through 5449. Vote: Ayes: 5. Motion carried.

Motion by Trustee Franzen, seconded by Trustee Patefield, to approve the following payments from the sewer fund:

Harding Portables for pumping catch basin	\$ 550.00
WI Dept of Natural Resources for Environmental Fees	\$ 1,644.02

Vote: Ayes: 5. Motion carried.

- 6c) **Other Fund Vouchers:** Motion by Trustee Dorschner, seconded by Trustee Swanson, to approve payment of list of TIF fund voucher number 5057. Vote: Ayes: 5. Motion carried.
- 7) **Committee & Attorney Reports:** Committee reports were distributed prior to the meeting. The attorney had nothing significant to report.
- 8) **Comments from Pre-registered Citizens:** Mike Frievalt registered under agenda item #9: Mike Frievalt retirement. He read a letter indicating his retirement as Police Chief. A copy is attached and hereby made a part of these minutes. Pres. Kostuch invited members of the board and public to make comments. Spencer Elias, Dave Pusick, Ginger Deschane, Jeff Dorschner, Stew Swanson, Marilyn Padgett and Pres. Kostuch, among others, made comments regarding Mike's 26 years of employment and thanked him for his service.
- 9) **Mike Frievalt Retirement - Police Chief & Computer Network Administrator Positions:** (Public Safety & Finance) Motion by Trustee Franzen, seconded by Trustee Patefield, to accept the retirement of Mike Frievalt from the Police Chief and Computer Network Administrator positions as of 07/10/19. Vote: Ayes: 5. Motion carried.
- 10) **Dave Pusick Promotion to Interim Police Chief:** (Personnel) Motion by Trustee Kainz, seconded by Trustee Patefield, to promote Dave Pusick to Interim Police Chief for a 30-day period beginning 06/18/19 at his current wage rate. Vote: Ayes: 5. Motion carried.
- 11) **Temporary Public Works Employee:** (Personnel) Motion by Trustee Kainz, seconded by Trustee Patefield, to hire firefighter Nick Johnson as a temporary public works employee not to exceed a total of 40 hours per week at the rate of \$10.00 per hour, with Glen Franzen to prepare his schedule as work is needed. Vote: Ayes: 5. Motion carried.
- 12) **Employee Accumulated Sick Tim Transfer Request:** Bypass.
- 13) **Employee Handbook: Absence Compensation Section:** (Personnel) Motion by Trustee Kainz, seconded by Trustee Franzen, to accept the amendment to the employee handbook regarding absence compensation as presented by the Personnel Committee, specifically adding 4 hours of holiday pay, converting all absence compensation from days to hours, and creating a separate section for exempt salaried employees. Vote: Ayes: 5. Motion carried.
- 14) **Employee Handbook: Health Insurance Section:** (Personnel) Motion by Trustee Kainz, seconded by Trustee Franzen, to accept the amendment to the employee handbook as presented by the Personnel Committee, specifically to delete the wording in the health insurance section pertaining to residency. Vote: Ayes: 5. Motion carried.
- 15) **Computer Network Administration/Information Technology Services Contract: M & M Automated Services:** (Finance) Motion by Trustee Patefield, seconded by Trustee Franzen, to accept the contract with M & M Automated Services, LLC for computer network administration and information technology services for the term of 07/11/19 through 12/31/19 at a total cost not to exceed \$3,093.95. Vote: Ayes: 5. Motion carried.
- 16) **Village Website: Fox Valley Web Design:** (Finance) Motion by Trustee Patefield, seconded by Trustee Franzen, to accept the proposal from Fox Valley Web Design to create a new Village website, including graphic design, setup, content transfer, hosing, training and on-going support, with an initial cost of \$3,614.40 to be paid by the TIF fund, and \$239.40 each year thereafter for website hosting to be paid by the general fund. Vote: Ayes: 5. Motion carried.
- 17) **Street Use Permit: American Legion for July 4th Parade:** (Public Safety) Motion by Trustee Franzen, seconded by Trustee Patefield, to issue a street use permit to the American Legion Netzel-Zenz Post #413 allowing streets to be closed to traffic and detours established for the July 4th, 2019, parade beginning at 11:00 am following the route indicated in their application. Vote: Ayes: 5. Motion carried.
- 18) **Street Use Permit: Sounds of the Decades Event for August 3rd:** (Public Safety) Motion by Trustee Franzen, seconded by Trustee Patefield, to issue a street use permit for the Sounds of the Decades Event on August 3rd allowing Park Place to be closed to traffic from Louisa St to Henriette Ave between the hours of 2:00pm and 12:00pm. Vote: Ayes: 5. Motion carried.

- 19) **Sewer Main Service Agreement: Great Lakes TV & Seal:** (Public Works & Utilities) Motion by Trustee Franzen, seconded by Trustee Patefield, to accept the three-year contract with the Great Lakes TV & Seal for sewer main services beginning 01/01/20. Vote: Ayes: 5. Motion carried.
- 20) **2019 Sewer Main Repairs: Great Lakes TV & Seal:** (Public Works & Utilities) Motion by Trustee Franzen, seconded by Trustee Patefield, to approve payment from the sewer utility to Great Lakes TV & Seal for repairs to sewer mains, and to bill the repairs to others as indicated below:

Marinette County Highway Department for repairs on Henriette Ave.	\$ 6,278.76
Wisconsin Public Service for repairs on Hall Ave.	\$ 697.52

Vote: Ayes: 5. Motion carried.

- 21) **Picnic Beer & Wine License: American Legion for 07/04/19:** (Finance) Motion by Trustee Patefield, seconded by Trustee Franzen, to grant a temporary Class B beer and wine license to the American Legion Netzel-Zenz Post #413, Jerome Swanson, Manager, for July 4, 2019, from 10:00am to 10:00pm at the John Shaffer Pavilion, provided wristbands are issued and grounds monitored to control underage drinking. Vote: Ayes: 5. Motion carried.
- 22) **Operators License Applications:** (Finance) Motion by Trustee Patefield, seconded by Trustee Franzen, to grant an operators license to Shannon Rugar for the term of 06/18/19 through 6/30/20, who has received a satisfactory background check. Vote: Ayes: 5. Motion carried.

**OLD BUSINESS:** None.

**NEW BUSINESS:** The Clerk explained the new board meeting process, which was approved by Atty Boren and is intended to streamline meetings. In the future, Trustees will typically move to accept the agenda item number, rather than read the entire motion. Full wording of motions will continue to appear on the printed agendas so that all in attendance will know the purpose of the motion. Trustees can choose to read the motion or amend it, if desired.

Upcoming events included July 4th Parade and park events, August 3rd Sounds of the Decades event and August 10th Museum fundraiser. Volunteers were needed for all events.

**CORRESPONDENCE:** None.

**QUESTIONS FROM THE FLOOR:** Trustee Dorschner asked about state regulations regarding the replacement of the Police Chief and what the Public Safety committee's plans included. Pres. Kostuch stated that there are no state regulations and that the committee had decided to promote Dave Pusick as an interim Police Chief. After the period indicated in the motion previously made during the meeting, the committee would assess his performance and decide from there how they wish to proceed.

**ADJOURNMENT:** Motion by Trustee Swanson, seconded by Trustee Dorschner, that the meeting be adjourned at 7:50pm. Vote: Ayes: 5. Motion carried.

Respectfully submitted,

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Kurt M. Kostuch  
President

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Marilyn L. Padgett  
Clerk/Treasurer

## MEETING REGISTRATION FORM

Per Village of Crivitz Ordinance #1.02(8), I am hereby registering with the Village Clerk to be on the agenda of a Village of Crivitz Board meeting. I have read Ordinance #1.02(8) (below) and understand the prescribed procedure stated therein.

Name MICHAEL FUEWART Tele # 715-927-0201

Address N6740 WOOD LN, Crivitz, WI 54114

Meeting date 6/18/19 Subject CHIEF RETIREMENT

Signed: [Signature] Dated: 6/18/19

ORDINANCE #1.02(8)

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#8

8. Comments and suggestions from preregistered citizens.\*

- a) Citizens must register with the Clerk before the meeting is called to order, and indicate his or her interest to address the board,
- b) Citizen's comments relate to a matter on the agenda for that meeting,
- c) Except for informational and public hearings, speakers shall be limited to five (5) minute addresses unless the board consents, by a two-thirds (2/3) vote of the members present, to extend the time,
- d) If the presiding officer decides that the comments are not relevant or are abusive, the presiding officer may:
  1. Order the citizen to modify his or her comments;
  2. Order the citizen to refrain from speaking;
  3. Order the citizen to leave the board chambers; or
  4. Take such other steps as may be necessary to ensure the efficient conduct of the board's business.

\*Per League of Wisconsin Municipalities "Conduct of Village Board Meetings" Rule 15 - "Citizens right to address council".

26 YEARS AGO AT THE AGE OF 24 YEARS OLD I WAS HIRED AS THE POLICE CHIEF FOR THE VILLAGE OF CRIVITZ. I WAS TASKED WITH SATRTING AND OPERATING THE 1<sup>ST</sup> FULL TIME CRIVITZ POLICE DEPARTMENT.

OVER THE YEARS THE DEPARMENT GREW TO 3 FULL TIME OFFICERS AND SEVERAL PART TIME OFFICERS.

WE WERE THE FIRST DEPARTMENT TO UTILIZE FOUR WHEEL DRIVE VEHICLES, WE WERE ALSO FIRST TO HAVE COMPUTERS, MOBILE DATA ACCCESS AND REPORT WRITING IN THE SQUAD KEEPING OFFICERS ON THE ROAD AND VISIBLE.

WE WERE ALSO THE FIRST SMALL DEPARTMENT TO HAVE NOT ONE BUT 4 POLICE K-9 SERVICE DOGS. NATAN, LITA, FIVE-0 AND CASH ALL SERVED THE VILLAGE IN THE DETECTION OF NARCOTICS, TRACKING, AREA SEARCH AND PROTECTION..

WE HAVE TRAINED MANY OFFICERS THAT CAME TO US TO EITHER START OR FURTHER THEIR CAREERS IN LAW ENFOCEMENT. MANY HAVE CONTINUED ON IN LAW ENFORCEMENT AFTER LEAVING CRIVITZ. DEPUTY KURT KOSTUCH-MRSO , LT JASON DUCAINE-MRSO, DETECTIVE CRAIG KASTEN-MRSO, K-9 DEPUTY SPENCER ELIAS-MRSO AND SHAWANO COUNTY SHERIFF ADAM BIEBER. IT WAS AN HONOR TO HAVE WORKED WITH AND HAVE A PART IN TRAINING THEM FOR THEIR CAREERS IN LAW ENFORCEMENT. I AM VERY PROUD OF THEM.

WE HAVE COME A LONG WAY!!!

CRIVITZ HAS BEEN MY HOME FOR THE LAST 26 YEARS, I ENJOYED SERVING AND PROTECTING THE RESIDENCES OF CRIVITZ. TRULY AN HONOR. HOWEVER DUE TO MEDICAL ISSUES I AM RETIRING FROM THE CRIVITZ POLICE DEPARTMENT.

I WOULD LIKE TO THANK ALL OF THE PAST AND PRESENT village board members and presidents for the support they gave me during my employment. We worked together TO MAKE THE VILLAGE TRULY A SAFE PLACE TO LIVE, WORK AND PLAY.

SPECIAL THANKS TO MARILYN THE ROCK OF THE VILLAGE THAT KEEPS THIS PLACE RUNNING DAY TO DAY. BARB, GLENN, GREG, RUDI, BUD I WILL MISS WORKING SIDE BY SIDE WITH EACH ONE OF YOU.

CHIEF DAVID PUSICK WHO HAS BEEN A GREAT FRIEND AND LAW ENFORCEMENT PARTNER OVER THE PAST 3 YEARS. GOOD LUCK AS YOU START YOUR NEW POSITION AS POLICE CHIEF.

PLEASE CONTINUE TO SUPPORT NOT ONLY YOUR LOCAL POLICE DEPARTMENT BUT LAW ENFORCEMENT ACROSS THE COUNTRY.

IF WE COULD HAVE A MOMENT OF SILENCE FOR ALL OF THE MEN AND WOMAN LAW ENFORCEMENT OFFICERS THAT GAVE UP THEIR LIVES IN THE LINE OF DUTY.

THANK YOU CRIVITZ