

MINUTES
REGULAR MEETING
VILLAGE OF CRIVITZ BOARD OF TRUSTEES

Public present: Dave & Crystal Malke, Luke Deschane, Shirley Prudhomme

- 1) **Call to Order:** President Deschane called the meeting to order at 7:00pm.
- 2) **Roll Call:** Members present: President John Deschane Trustee Aaron Patefield
 Trustee Kurt Kostuch Trustee Jeff Dorschner
 Trustee Fred Franzen Trustee Stew Swanson
 Trustee Amy Grandaw

Also present: Clerk/Treasurer Marilyn Padgett

Pres. Deschane declared a quorum present for the meeting.

- 3) **Adoption of Agenda:** Motion by Trustee Franzen, seconded by Trustee Swanson, that the agenda be adopted as presented. Vote: Ayes: 6. Motion carried.
- 4) **Minutes Approval:** Motion by Trustee Franzen, seconded by Trustee Swanson, that the minutes of the regular meeting of September 18th be approved as presented. Vote: Ayes: 6. Motion carried.
- 5) **Financial Report:** Motion by Trustee Franzen, seconded by Trustee Swanson, that the financial report for the month of September be approved as presented. Vote: Ayes: 6. Motion carried.
- 6) **General Fund Vouchers:** Motion by Trustee Franzen, seconded by Trustee Swanson, to approve payment of general fund vouchers numbered 2842 through 2845, 4107, 6088, 7010, 27476 through 27542, and V7020 through V7043. Vote: Ayes: 6. Motion carried.

Motion by Trustee Franzen, seconded by Trustee Swanson, to approve payment from the general fund to the following:

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|---|-------------|
| National Fire Protection Association - Fire Prevention Week supplies (split 3 ways - Village of Crivitz, Town of Lake, Town of Stephenson) | \$ 770.48 |
| Wiedemeier Garage for vehicle maintenance and repairs | \$ 1,598.32 |
| Marinette County Highway Commission for manhole repairs | \$ 614.39 |
| Office Depot for supplies for various departments | \$ 594.89 |
| John Deere for JD1070 Tractor repairs | \$ 669.75 |
| Fortress Fence for gate repair - reimbursed by insurance claim | \$ 2,133.00 |
| Community Code Service for Recycling & Other Ordinance Updates | \$ 573.25 |

Vote: Ayes: 6. Motion carried.

- 6a) **Water Fund:** Motion by Trustee Grandaw, seconded by Trustee Franzen, to approve payment of water fund vouchers numbered 4200 through 4204. Vote: Ayes: 6. Motion carried.
- 6b) **Sewer Fund:** Motion by Trustee Grandaw, seconded by Trustee Franzen, to approve payment of sewer fund vouchers numbered 5378 through 5388. Vote: Ayes: 6. Motion carried.

- 6c) **Other Fund Vouchers:** Motion by Trustee Kostuch, seconded by Trustee Swanson, to approve payment of TIF fund voucher number 5049. Vote: Ayes: 6. Motion carried.
- 7) **Committee & Attorney Reports:** Committee reports were distributed prior to the meeting. There was no attorney report for the meeting.

Comments from Pre-registered Citizens: None.

- 8) **Resolution No. 275:** (Development) Bypassed.
- 9) **Wellhead Protection Plan:** (Utilities) Bypassed.
- 10) **TIF Planning Consultant:** (Development) Bypassed.
- 11) **Computer Purchases:** (Finance) Motion by Trustee Franzen, seconded by Trustee Swanson, to authorize Mike Frievalt to purchase 2 desktop computers on E-bay at a cost not to exceed \$2,000.00. Vote: Ayes: 6. Motion carried.
- 12) **CBA Christmas in the Village:** (Parks & Recreation) Motion by Trustee Swanson, seconded by Trustee Franzen, to co-sponsor Christmas in the Village on November 24, 2018, with the Crivitz Business Association . Vote: Ayes: 6. Motion carried.
- 13) **Fire Vehicle Replacement & Travel Costs:** (Public Safety) Bypassed.
- 14) **2019 Fire Dept. AFG Grant:** (Public Safety) Motion by Trustee Dorschner, seconded by Trustee Patefield, to authorize the Crivitz Fire Department to apply for a 2019 Assistance to Firefighters Grant. for 10 new air packs at an estimated cost of \$60,000.00, with the Village to provide matching funds equaling 5% of the total cost. Vote: Ayes: 6. Motion carried.
- 15) **Fire Inspectors Conference:** (Public Safety) Motion by Trustee Dorschner, seconded by Trustee Patefield , to authorize Stew Swanson to attend the annual Fire Inspectors Conference in Green Bay at a total cost not to exceed \$700.00. Vote: Ayes: 5, Nays: 0, Abstentions: 1 (Swanson). Motion carried.
- 16) **Alternate Compost Site Preparation:** (Public Works) Motion by Trustee Patefield seconded by Trustee Dorschner, to approve alternate compost site preparations at a cost not to exceed \$9,000.00. Discussion: It was noted that funds for this purpose are presently in savings and it will be included as an expense in the 2019 budget. However, preparations may begin in 2018. Vote: Ayes: 6. Motion carried.
- 17) **2019 Snow Removal:** (Public Works) Motion by Trustee Patefield seconded by Trustee Dorschner, to accept the bid from Richlen Excavating for 2019 snow removal services. Vote: Ayes: 6. Motion carried.
- 18) **Operators Licenses:** (Finance) Motion by Trustee Franzen, seconded by Trustee Swanson, to grant an operators license to Curtis Schulz for the term of 10/16/18 through 6/30/20, who has received a satisfactory background check. Vote: Ayes: 6. Motion carried.

OLD BUSINESS: None.

NEW BUSINESS:

Firefighters Association Turnout Gear Purchase: Pres. Deschane thanked the Crivitz Firefighters Association for purchasing 3 sets of turnout gear at a cost of approximately \$6,000.00 with the proceeds from Oktoberfest.

2019 Budget Hearing: The 2019 budget hearing has been scheduled for November 20th at 6:45pm.

CORRESPONDENCE: None.

QUESTIONS FROM THE FLOOR: None.

ADJOURNMENT: Motion by Trustee Swanson, seconded by Trustee Dorschner, that the meeting be adjourned at 7:12pm. Vote: Ayes: 6. Motion carried.

Respectfully submitted,

John J. Deschane
President

Marilyn L. Padgett
Clerk/Treasurer