

Minutes
REGULAR MEETING
VILLAGE OF CRIVITZ BOARD OF TRUSTEES

Public present: Barb Uhl, Alex Zielinski, Damon & Liam Roman, Tad Davis, Ed Kolasinski, Kathryn Conrad

Oaths of Office: Stew Swanson, Ross Behrendt, Michael Strandt

Thank you to Barb Uhl for her 10 Years of Service

1) **Call to Order:** President Grandaw will call the meeting to order at 6:00pm.

2) **Roll Call:** Members present:

President Amy Grandaw	Trustee Michael Strandt
Trustee Ginger Deschane	Trustee George R. Gocht
Trustee Stew Swanson	Trustee Ross Behrendt
Trustee Jeff Dorschner (via Zoom)	

Also present: Clerk/Treasurer Marilyn Padgett & Kaitlin Deschane

3) **Adoption of Agenda:** Motion by Trustee Ginger Deschane, seconded by Trustee Ross Behrendt, that the agenda be adopted as presented. Discussion. Ayes: 7 Nyes: 0. Motion Carried.

4) **Minutes Approval:** Motion by Trustee Ginger Deschane, seconded by Trustee Michael Strandt, to approve the minutes of the regular board meeting of March 23rd. Discussion. Ayes: 7, Nyes: 0. Motion Carried.

5) **Financial Report:** Motion by Trustee Ginger Deschane, seconded by Trustee Michael Strandt, to approve the financial reports for the months of February and March, 2022. Discussion. Ayes: 7, Nyes: 0. Motion Carried.

6) **General Fund Vouchers:** Motion by Trustee Ginger Deschane, seconded by Trustee Michael Strandt to approve payment of general fund vouchers numbered 2961 - 2962, 4150, 6130, 7053 29869 through 29929, and V8001 to V8016. Discussion. Ayes: 7, Nyes: 0. Motion Carried.

6a) Motion by Trustee Ginger Deschane, seconded by Trustee Michael Strandt to approve payment from the general fund to the following:

Tim Witt Chevrolet for repairs to police departments 2007 Chevy Tahoe - \$2555.88
Witt Auto Sales, Inc for repairs to F-150 Body work - \$6,536.53

Discussion. Ayes: 7, Nyes: 0. Motion Carried.

6b) **Water Fund:** Motion by Trustee Ginger Deschane, seconded by Trustee Michael Strandt to approve payment of water fund vouchers numbered 4477 through 4483. Discussion. Ayes: 7, Nyes: 0. Motion Carried.

6c) **Sewer Fund:** Motion by Trustee Ginger Deschane, seconded by Trustee Michael Strandt, to approve payment of sewer fund vouchers numbered 5744 through 5752. Discussion. Ayes: 7, Nyes: 0. Motion Carried.

6d) Motion by Trustee Ginger Deschane, seconded by Trustee Michael Strandt to approve payment from the Sewer Fund to the following:

Energeneacs for supplies and repairs to WWTP - \$1,305.63
Card Member Services for a new computer - \$558.10

Discussion. Ayes: 7, Nyes: 0. Motion Carried.

6e) **Other Fund Vouchers:** Motion by Trustee Ginger Deschane, seconded by Trustee Michael Strandt to approve special revenue fund voucher numbered 1009. Discussion. Ayes: 7, Nyes: 0. Motion Carried.

6f) **Other Fund Vouchers:** Motion by Trustee Ginger Deschane, seconded by Trustee Michael Strandt to approve payment of TIF fund vouchers numbered 5084 through 5085. Discussion. Ayes: 7, Nyes: 0. Motion Carried.

7) Committee & Attorney Reports: **None.**

8) Comments from Pre-registered Citizens & Taxpayers: Note: Citizens & taxpayers must register with the Clerk before the meeting is called to order and comments must relate to a matter that is on the agenda. **None.**

9) **Ordinance Number: 2022-003 rezoning part of the property located at 711 Angle Street:** Motion by Trustee Stew Swanson, seconded by Trustee Michael Strandt, to adopt ordinance number 2022-003 rezoning the northwest section of the property located at 711 Angle Street from I-1 Industrial to B-3 Highway Business. Discussion. Ayes: 7, Nyes: 0. Motion Carried.

10) **Recess to Closed Session for the Purpose of Discussing project status and plans of an existing business:** Motion by Trustee Ginger Deschane, seconded by Trustee Stew Swanson, to convene in closed session. Discussion: Trustee Dorschner left the meeting for the closed session. Roll call vote: G. Deschane: Aye, S. Swanson: Aye, J. Dorschner: Abstained, M. Strandt: Aye, G. Gocht: Aye, R. Behrendt: Aye, A. Grandaw: Aye. Motion Carried.

Closed session is in accordance with WI Statute sec. 19.85(1)(e) which states that "...any meeting of a...governmental body, upon motion duly made and carried, may be convened in closed session under one or more of the exemptions provided in this section...(e)...Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Trustee Deschane left the closed session at 6:45pm and did not return.

Re-convene in Open Session and announce action taken in closed session, if any: Motion by Trustee Michael Strandt, seconded by Trustee Ross Behrendt, to convene in closed session. Discussion. Ayes: 5 Nyes: 0 Motion Carried.

11) **Timber Milling and Kiln TIF Developers Agreement:** Motion by Trustee George Gocht, seconded by Trustee Stew Swanson, to terminate TIF Agreement with Timber Milling & Kiln & forgive all financial obligations & Liens thereunder. Discussion. Roll call vote: S. Swanson: Aye, J. Dorschner: Abstained, M. Strandt: Nye, G. Gocht: Aye, R. Behrendt: Nye, A. Grandaw: Aye. Motion Failed.

12) **Agreement with Omnia Wood Products, LLC:** Motion by Trustee George Gocht, seconded by Trustee Stew Swanson, to enter an agreement with Omnia wood Products, LLC, in the amount of \$25,000 requiring them to create an additional 5 FTE job positions within 5 years & taking 2nd position on equipment behind Impact 7 in the amount of \$25,000. Discussion. Roll call vote: S. Swanson: Aye, J. Dorschner: Abstained, M. Strandt: Nye, G. Gocht: Aye, R. Behrendt: Nye, A. Grandaw: Aye. Motion Failed.

Annexation: Motion by Trustee George Gocht, seconded by Trustee Michael Strandt, to begin direct annexation process for the 2 parcels lying north of the high school property. Discussion. Roll call vote: S. Swanson: Aye, J. Dorschner: Abstained, M. Strandt: Aye, G. Gocht: Aye, R. Behrendt: Aye, A. Grandaw: Aye. Motion Carried.

13) **April Appointments:** Motion by Trustee Michael Strandt, seconded by Trustee George Gocht, to approve the following appointments:

Administrative & Development Committee:

Chair: Mike Strandt

Member: Ginger Deschane

Member: Ross Behrendt

Operational Committee:

Chair: Jeff Dorschner

Member: George Gocht

Member: Stew Swanson

Weed Commissioner: Alex Zielinski

Zoning Board of Appeals:

Charlie DeSmidt

Lewis W Strupp

Greg Weber

Scott Busick

Jeff Baumann, 1st Alternate

, 2nd Alternate

Discussion. Ayes: 6, Nyes: 0 Motion Carried.

14) **Job Descriptions and Titles:** Motion by Trustee Michael Strandt, seconded by Trustee Ross Behrendt, to approve the presented job descriptions and reorganizing duties for Water Superintendent – Rudi Jensen, Public Works Superintendent – Alex Zielinski, and Sewer Superintendent & Development Project Administrator – Glen Franzen. Discussion: the job description presented include qualifications necessary for the positions. Ayes: 6, Nyes: 0 Motion Carried.

15) **Management & Supervisory Leadership Training Program:** Motion by Trustee Michael Strandt, seconded by Trustee Ross Behrendt, to pay \$745 to send Alex Zielinski to the Management & Supervisory Leadership Training Program in Wausau April 25th – 27th. Discussion. Ayes: 6, Nyes: 0 Motion Carried.

16) **Workhorse Payroll Portal:** Motion by Trustee Michael Strandt, seconded by Trustee Ross Behrendt from Workhorse for \$3,000 to be paid half from the general equipment fund and a quarter from the sewer fund and a quarter from the water fund. Discussion. Ayes: 6, Nyes: 0 Motion Carried.

17) **WMCA Northern Training for New Clerks 2022:** Motion by Trustee Michael Strandt, seconded by Trustee George Gocht, to pay \$325 to send Kaitlin Deschane to the Northern Training for New Clerks in Rothschild May 12th – 13th. Discussion. Ayes: 6, Nyes: 0 Motion Carried.

- 18) NWTC 2020 Tax Bill:** Motion by Trustee Michael Strandt, seconded by Trustee Ross Behrendt, to pay NWTC's 2020 Tax Bill in the amount of \$6,829.35 plus accumulated interests and fees from the TIF Fund. Discussion. Ayes: 5, Nyes: 1 (M. Strandt) Motion Carried.
- 19) Firework Licenses:** Motion by Trustee Stew Swanson, seconded by Trustee Michael Strandt, to approve Fireworks License for the term of May 1st, 2022 through April 30th, 2023 for T& B One Stop and Wisconsin Victory Retail, Inc. Discussion. Ayes: 6, Nyes: 0 Motion Carried.
- 20) Picnic Beer & Wine License – CBA for 8/13/22:** Motion by Trustee Stew Swanson, seconded by Trustee Michael Strandt to approve a picnic license to the Crivitz Business Association for the 8/13/2022 event at Crivitz Community Veterans Park. Discussion. Ayes: 6, Nyes: 0 Motion Carried.
- 21) Bench Flowers – Sharkey's:** Motion by Trustee Stew Swanson, seconded by Trustee George Gocht, to pay Sharkey's \$3,210 for Flowers, soil, planting, and fertilizer for 23 benches and the village hall flower boxes. Discussion. Ayes: 5, Nyes: 1 Motion Carried.
- 22) Spring Clean Up:** Motion by Trustee Stew Swanson, seconded by Trustee Michael Strandt, to pay Business is Picking Up an amount not to exceed \$1,500 for Spring Clean Up day in the Village May 21st, 2022. Discussion. Ayes: 6, Nyes: 0 Motion Carried.
- 23) Ruekert Mielke Engineering Services – STP Grant Application Contract:** Motion by Trustee Michael Strandt, seconded by Trustee Ross Behrendt to pay Ruekert Mielke Engineering Services not to exceed \$3,500 to complete the STP Grant for the road project on Rosa Ave. Discussion. Ayes: 6, Nyes: 0 Motion Carried.
- 24) Keller Driveway Request:** Motion by Trustee Stew Swanson, seconded by Trustee George Gocht, to give permission to Richard Keller to pave a portion of 8th Alley at his expense to provide vehicle access to his property located at 704 8th Alley, due to the unique nature of the property, in that the only vehicle access is via 8th Alley. Discussion: focused around this being an exception that was not granted to others but was necessary for easy access to the property. Ayes: 4, Nyes: 2 (M Strandt, R Behrendt) Motion Carried.
- 25) 4th of July Band – Fire on High:** Motion by Trustee Michael Strandt seconded by Trustee Ross Behrendt, to pay Bananas Entertainment, LLC \$1,700 for the band Fire on High to perform on July 4th, 2022. Discussion. Ayes: 6, Nyes: 0 Motion Carried.
- 26) Lexipol Service Invoice:** Motion by Trustee Michael Strandt, seconded by Trustee Ross Behrendt, to pay Lexipol \$1,642.64 for annual law enforcement policy manual & daily training bulletins, to be reimbursed by the villages' insurance. Discussion. Ayes: 6, Nyes: 0 Motion Carried.
- 27) Motion to reconsider the motion #11: Timber Milling and Kiln TIF Developers Agreement and motion #12: Agreement with Omnia Wood Products, LLC:** Motion by Trustee Jeff Dorschner, seconded by Trustee George Gocht Discussion. Ayes: 6, Nyes: 0 Motion Carried.

28a) Timber Milling and Kiln TIF Developers Agreement: Motion by Trustee George Gocht, seconded by Trustee Stew Swanson, to terminate TIF Agreement with Timber Milling & Kiln & forgive all financial obligations & Liens thereunder. Discussion. Ayes: 4, Nyes: 2 (R Behrendt, M Strandt) Motion Carried.

28b) Agreement with Omnia Wood Products, LLC: Motion by Trustee George Gocht, seconded by Trustee Stew Swanson, to enter an agreement with Omnia wood Products, LLC, in the amount of \$25,000 requiring them to create an additional 5 FTE job positions within 5 years & taking 2nd position on equipment behind Impact 7 in the amount of \$25,000. Discussion. Ayes: 4, Nyes: 2 (R Behrendt, M Strandt) Motion Carried.

28) Job Descriptions and Titles Effective Date: Motion by Michael Strandt, seconded by George Gocht to reorganize the duties of the Water Superintendent – Rudi Jensen, Public Works Superintendent – Alex Zielinski, and Sewer Superintendent & Development Project Administrator – Glen Franzen effective immediately. Discussion. Ayes: 6, Nyes: 0 Motion Carried.

OLD BUSINESS:

10-acre purchase from the Town of Stephenson: after some research it was discovered that the land was purchased from Marinette County with a reversion clause. The county is not willing to quit the claim. Additionally, it was discovered that the land is a wetland and may be too expensive to make usable as a cemetery. The board intends to rescind the offer to the Town of Stephenson for the land at the May board meeting.

NEW BUSINESS: None.

CORRESPONDENCE: None.

QUESTIONS FROM THE FLOOR: None.

ADJOURNMENT: Motion by Trustee Stew Swanson, seconded by Trustee Michael Strandt, that the meeting be adjourned at 8:05pm. Vote: Ayes: 6, Nays: 0. Motion Carried.

Respectfully submitted,

Amy Grandaw
President

Kaitlin Deschane
Clerk/Treasurer