

**MINUTES**  
**REGULAR MEETING**  
**VILLAGE OF CRIVITZ BOARD OF TRUSTEES**

**Public present:** Ray & Angie Majewski, Shirley Prudhomme

- 1) **Call to Order:** President Grandaw called the meeting to order at 6:00pm.
  
- 2) **Roll Call:** Members present:           President Amy Grandaw           Trustee Michael Strandt  
                                                          Trustee George R. Gocht       Trustee Ross Behrendt  
                                                          Trustee Stew Swanson         Trustee Ginger Deschane  
                                                          Trustee Jeff Dorschner (Via Zoom)
  
- Also present:                    Attorney Frank Calvert  
                                                                                                          Clerk/Treasurer Kaitlin Deschane  
                                                                                                          Chief Troy Ugortez
  
- 3) **Adoption of Agenda:** Motion by Trustee Ginger Deschane, seconded by Trustee Stew Swanson, that the agenda be adopted as presented. 7 Ayes, 0 Nyes. Motion Passed.
  
- 4) **Minutes Approval:** Motion by Trustee Ginger Deschane, seconded by Trustee Stew Swanson to approve the minutes of the regular board meeting of June 22, 2022. 7 Ayes, 0 Nyes. Motion Passed.
  
- 5) **Financial Report:** Motion by Trustee Michael Strandt, seconded by Trustee Ginger Deschane, to approve the financial report for the month of June 2022. 7 Ayes, 0 Nyes. Motion Passed.
  
- 6) **General Fund Vouchers:** Motion by Trustee Michael Strandt, seconded by Trustee Ginger Deschane, to approve payment of general fund vouchers numbered 2972 through 2975, 4152 through 4153, 6132, 7055 30042 through 30093 and V8072 to V8112. 7 Ayes, 0 Nyes. Motion Passed.
  
- 6a) Motion by Trustee Michael Strandt, seconded by Trustee Ginger Deschane, to approve payment from the general fund to the following:  
  
Reliable Sweep Inc     \$ 3,232.50 (Street Sweeping)  
Luke Deschane         \$705.64 (Airbnb for Chiefs Convention)
  
- 7 Ayes, 0 Nyes. Motion Passed.
  
- 6b) **Water Fund:** Motion by Trustee Stew Swanson, seconded by Trustee Ginger Deschane, to approve payment of water fund vouchers numbered 4497 through 4504. 7 Ayes, 0 Nyes. Motion Passed.
  
- 6c) **Sewer Fund:** Motion by Trustee Stew Swanson, seconded by Trustee Jeff Dorschner, to approve payment of sewer fund vouchers numbered 5773 through 5780. 7 Ayes, 0 Nyes. Motion Passed.

**6d) Motion by Trustee Stew Swanson, seconded by Trustee Michael Strandt, to approve payment from the water fund to the following:**

Ferguson Waterworks	\$2,401 (Repair Kit)
CTW Corporation	\$3,951 (Stuffing Box Repair)

7 Ayes, 0 Nyes. Motion Passed.

**6e) Other Fund Vouchers:** Motion by Trustee Michael Strandt, seconded by Trustee Ginger Deschane, to approve special revenue fund vouchers numbered 1014 through 1016. 7 Ayes, 0 Nyes. Motion Passed.

**6f) Motion by Trustee Michael Strandt, seconded by Trustee Ginger Deschane, to approve payment from the TIF Fund to the following:**

Ehlers	\$1,000 (TID 1 Analysis)
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7 Ayes, 0 Nyes. Motion Passed.

**7) Committee & Attorney Reports:** Attorney Calvert has been working on Drug Paraphernalia Ordinance

**8) Comments from Pre-registered Citizens & Taxpayers:** None.

**9) July 4th Donations (Operations):** Trustee Stew Swanson, seconded by Trustee Ginger Deschane, to approve moving \$3,900 in donations from the July 4<sup>th</sup> in Crivitz Event to the July 4<sup>th</sup> Designated Fund Account. 7 Ayes, 0 Nyes. Motion Passed.

**10) Consent Agendas (Admin & Operations):** Motion by Trustee Michael Strandt, seconded by Trustee Ginger Deschane, to use consent agendas to approve vouchers, minutes, financial reports, and the agenda at meetings of the board of trustees. 7 Ayes, 0 Nyes. Motion Passed.

**11) Compost Site Use (Operations):** Bypass.

**12) Police Department Dog (Operations):** Motion by Trustee Ginger Deschane, seconded by Trustee Michael Strandt, to begin raising and accepting funds for the purchase of a police department K-9. 7 Ayes, 0 Nyes. Motion Passed.

**13) Firefighter Randall Copiskey (Operations):** Motion by Trustee Ginger Deschane, seconded by Trustee Jeff Dorschner, to approve Randall Copiskey as a fire fighter pending a passing background check. 7 Ayes, 0 Nyes. Motion Passed.

**14) Fire Department Special Use Permit (Operations):** Motion by Trustee Stew Swanson, seconded by Trustee Michael Strandt, to use the Fire Department to host a dinner and gun raffle August 3, 2022. 7 Ayes, 0 Nyes. Motion Passed.

**15) Fire Department Temporary Liquor License (Admin & Development):** Motion by Trustee Michael Strandt, seconded by Trustee George Gocht, to issue a temporary liquor license for their event August 3, 2022 at the Crivitz Fire Department. 7 Ayes, 0 Nyes. Motion Passed.

**16) Street Use Permit for July 30<sup>th</sup> (Admin & Development):** Motion by Trustee Ginger Deschane, seconded by Trustee Michael Strandt, to issue street use permit to NEW Cap for their July 30<sup>th</sup>, 2022 to block off the roads from Hall & Louisa to Spur St and from the same corner to the Littleland driveway around the softball field. 7 Ayes, 0 Nyes. Motion Passed.

**17) Drug Paraphernalia Ordinance (Admin & Development):** Motion by Trustee Michael Strandt, seconded by Trustee Stew Swanson, to approve ordinance 2022-005 a revision to the public safety ordinance regarding possession of drug paraphernalia. 7 Ayes, 0 Nyes. Motion Passed.

**18) Annexation of parcels 032-02636.002 & 032-02637.000 (Admin & Development):** Motion by Trustee Michael Strandt, seconded by Trustee Ginger Deschane, to approve ordinance 2022-006 to annex two parcels from the Town of Stephenson. 7 Ayes, 0 Nyes. Motion Passed.

**19) Locked in Crivitz Liquor License (Admin & Development):** Motion by Trustee Michael Strandt, seconded by Trustee Ross Behrendt, void Locked in Crivitz's Liquor License and issue a refund of the license fee. 7 Ayes, 0 Nyes. Motion Passed.

**20) Operators Licenses (Admin & Development)** Motion by Trustee Michael Strandt, seconded by Trustee Ginger Deschane, to issue operators licenses effective 07/27/2022 through 06/30/2024 to

**Susette Wardecke  
Chesney Kloida**

**Todd Arcand  
Aleisha Petri**

**Jodi Berna  
Stacey Russ**

7 Ayes, 0 Nyes. Motion Passed.

**21) Closed session to discuss three employees:** Motion by Trustee Michael Strandt, seconded by Trustee Ginger Deschane, to convene in closed session to discuss 3 employees. Roll call vote: G. Deschane: Aye, S. Swanson: Aye, J. Dorschner: Aye, M. Strandt: Aye, G. Gocht: Aye, R. Behrendt: Aye, A. Grandaw: Aye. Motion Passed.

\*Closed session is in accordance with WI Statute sec. 19.85(1)(c) which states that "...any meeting of a... governmental body, upon motion duly made and carried, may be convened in closed session under one or more of the exemptions provided in this section... (c)...Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

**22) Reconvene an Open Session, announce action taken if any (Admin):** Motion by Trustee Michael Strandt, seconded by Trustee Ross Behrendt, to reconvene in open session. 7 Ayes, 0 Nyes. Motion Passed.

**22a)** Motion by Michael Strandt, seconded by Ross Behrendt to give the Public Work Superintend a \$1.54 an hour raises and the Deputy Clerk a \$1.24 an hour raises as well as \$2,000 year in lieu of taking health insurance effective immediately. 7 Ayes, 0 Nyes. Motion Passed.

**OLD BUSINESS:** What is going on with Thor's Stairs? (Clerk will check), Any word from the Dollar Tree? (The clerks office has not heard anything recently)

**NEW BUSINESS:** Does Tim Witt Chevy need a new special use permit? (Clerk will check)

**CORRESPONDENCE:** USDA will be discussing Police Car grant July 28<sup>th</sup>, USDA will be coming August 9<sup>th</sup> to look at all the vehicles and well #3 purchased/worked on with USDA grant money, DOT will be conducting traffic study in the village for the next couple of months.

**QUESTIONS FROM THE FLOOR:** Is Marinette County implementing a Wheels Tax? (Trustee Deschane says it has been discussed but no decision has been made)

**ADJOURNMENT:** Motion by Trustee Stew Swanson, seconded by Trustee Ginger Deschane, that the meeting be adjourned at 6:45pm. 7 Ayes, 0 Nyes. Motion Passed

Respectfully submitted,

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Amy Grandaw  
President

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Kaitlin Deschane  
Clerk/Treasurer